

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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DATE: October 9, 2015

AA 15-27
VIA E-MAIL

TO: Chief Executive Officers
Chief Instructional Officers

FROM: Pamela D. Walker, Ed.D.
Vice Chancellor, Educational Services

SUBJECT: Solicitation of Interest for a Fiscal Agent for the Baccalaureate Degree Pilot Program Implementation Support Grant

Synopsis: The Chancellor's Office is soliciting interest from districts that are qualified and may wish to serve as the fiscal agent for the Baccalaureate Degree Pilot Program Implementation Support Grant, as described in the attached Solicitation of Interest packet for RFA 15-048. This will be an 18-month grant award. The project background, need and objectives are described in the Solicitation of Interest packet.

Action Requested: If your district is interested in participating in Part Two of this competitive process, please complete the Certification of Intent to Participate form and submit it to the Chancellor's Office no later than 5:00 p.m. on Friday, October 16, 2015. Postmarks will not be accepted. Signatures are required. Responses may be sent by mail or email attachment (scanned PDF file showing required signatures). Please send to:

Njeri Griffin, Project Monitor
Baccalaureate Degree Pilot Program
California Community Colleges Chancellor's Office
1102 Q Street, Suite 4550
Sacramento, CA 95811
OR
Email: BDP-RFA15-048@ccco.edu

These forms are also available at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/Curriculum/BaccalaureateDegreePilotProgram.aspx>

Contact Person: Njeri Griffin, 916-324-7916, ngriffin@ccco.edu

Thank you for your interest.

cc: Jackie Escajeda, Interim Dean, Curriculum and Instruction
Wendy Lozoya, Contracts and Grants Manager