

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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**DATE:** April 1, 2016 AA 16-11

**TO:** Chief Executive Officers  
Chief Instructional Officers  
Chief Student Services Officers

**FROM:** Pamela D. Walker, Ed.D.  
Vice Chancellor, Educational Services

**SUBJECT: Formal Notification of Intent to Award Community College Basic Skills and Student Outcomes Transformation Program 2015-16 Grants**

This memorandum is a formal notification of the intent to award the Award Community College Basic Skills and Student Outcomes Transformation Program grants for the Academic Affairs Division of the California Community Colleges Chancellor's Office.

A list of colleges that applied and funding status is attached and available on the Chancellor's Office website on the [Basic Skills and English as a Second Language](#) page, under Notes and News.

The grant applications were reviewed and competitively scored. Applications were assigned in rank order:

1. Funded (F): These proposals will be recommended to the Board of Governors; funding is pending Board approval at its May meeting.
2. Eligible-Not Funded (ENF): Proposals in this category received the minimum number of points eligible for funding (70 points) but funding was insufficient to fund more than one proposal in that category.
3. Not Eligible (NE): Proposals in this category received less than the minimum number of points eligible for funding.

Applicants have ten business days from the day this memorandum is posted online, until Friday, April 15, 2016 at 5:00pm to enter a protest. Please refer to the Request for Applications (RFA 15-068) Section M Grant Appeal Procedures (page 15) for information on filing a protest. If a protest is entered during this period, the grants affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

The Chancellor's Office will contact the districts receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Request for Applications' Instructions, Terms and Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum and list to the Project Director and Proposal Writer. If you have questions, please contact Kirsten Corbin at [kcorbin@cccco.edu](mailto:kcorbin@cccco.edu) or 916-322-1440.

cc: California Community Colleges Chancellor's Office Academic Affairs Staff