Cruise Skills Coordinator’s March 2016 Telephone Meeting

Kirsten Corbin, Dean, Basic Skills and Special Programs
California Community Colleges Chancellor’s Office, Academic Affairs Division

March 11, 2016
12:00 PM – 1:00 PM
Agenda Topics

- Meeting ground rules, chat window, questions, meeting feedback survey, etc.
- Basic Skills Coordinators Meeting Schedule for 2016
- $60m RFA and $10m RFA Reminders/Updates
- Proposed Changes to Basic Skills Allocation Methods
- Integrating BSI, SSSP, and Student Equity—Analysis of BSI 15-16 plans
- Common Assessment Initiative—Update from Jennifer Coleman, Statewide Program Director
- Future agenda items and presentations
- Questions/Next meeting
- Meeting Evaluation
# Basic Skills Coordinators Meeting Schedule for 2016

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>2/12/2016</td>
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<td>3/11/2016</td>
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Basic Skills Student Outcomes and Transformation Program

Update/Reminders

- Applications are due on March 25, 2016
- Technical bidder’s workshop was on Friday, March 4; the recording is available through CCCConfer.
- Questions and answers regarding the RFA have been posted to the Chancellor’s Office website.
Basic Skills Partnership Pilot Program Update/Reminders

- Program design to provide remedial support for entering or enrolled California State University students
- $10 Million in one time funds
- Five regional projects of $2 Million each
- Must be in collaboration with a California State University campus
Basic Skills Partnership Pilot Program Update/Reminders

- Request for Applications (RFA) released Tuesday, March 1, 2016
- Applications are due Monday, April 4
- Last day to submit clarifying questions is Monday, March 21
- Technical bidder’s workshop was today, Friday, March 11; the recording will be available through CCCConfer.
Regional Zones

- Southern Zone – 49 CCs and 9 CSUs
- Central Zone – 56 CCs and 11 CSUs
- Northern Zone – 8 CCs and 3 CSUs
Regional Zones

- This is a one-time grant to be divided between five community college districts, each of whom will receive $2M ($10M total).
- Only one project per Regional Zone
Proposed Changes to Basic Skills Allocation Methods

Current Picture:
- $19m on-going funding
  - Colleges based on FTES in basic skills courses
  - 3CSN: Professional Development
- Minimum allocation of $90,000
Proposed Changes to Basic Skills Allocation Methods

Draft Trailer Bill Proposes New Allocation Method

- $19m in On-going
  - Pseudo-FTES based
  - Colleges do not receive less than 2015-16 allocation
  - 5% is Staff Development Grant
Proposed Changes to Basic Skills Allocation Methods

Draft Trailer Bill Proposes New Allocation Method

- Additional $30m in On-going Funds
  - Colleges must apply
  - Prioritize Transformation grant awardees and those implementing strategies from RFA
Proposed Changes to Basic Skills Allocation Methods

Draft Trailer Bill Proposes New Allocation Method

- Additional $30m in On-going Funds
  - Based on performance and other methods
    - Percentage of students who enroll in basic skills course and complete college-level course in same subject within one and two years
    - Percentage of incoming students undergoing assessment, who go on to pass college-level math and English within one year and within two years of enrolling
Proposed Changes to Basic Skills Allocation Methods

Draft Trailer Bill Proposes New Allocation Method

- This is still in draft form.
- It is not final.
- Several things can still change.
- But provides a sense of the direction colleges will need to go.
- To view the draft in its entirety, click [here](#).
Integration of Planning Processes

Analysis of 2015-16 Plans
by Ajani Byrd and Jillian Luis,
Academic Affairs, CCCCOC
Integration of Planning Processes

Findings:

- 60/112 colleges discussed strategies for integration of planning processes.
- The remaining 52 discussed overlapping activities and interventions between SSSP, Equity, and BSI.
Integration of Planning Processes

Findings:

- Of the 60 colleges that reported planning strategies,
  - 46 maintained separate committees with some level of coordination
  - 14 colleges restructured so that SSSP, Equity, and BSI all fell under a Student Success Coordinating Committee or similar
Integration of Planning Processes

Findings:

- Popular strategies included the following:
  - “Collegial discussion”
  - Embedded goals and action items within the Education Master Plan
  - Crosswalks
  - Coordination meetings
  - Shared leadership
  - New hires (SSSP/Equity directors and deans)
  - Restructuring
Integration of Planning Processes

Findings:

- **Specific strategies included:**
  - BSI Coordinator is a member of SSSP committee; SSSP Coordinator is a member of BSI committee
  - Coordinated development of SSSP and Equity Plan, with BSI Plan addressing areas from Equity Plan
  - Members of SSSP advisory group serve on college governance committees for timely sharing and processing of information
Integration of Planning Processes

Findings:

- Specific strategies included (cont’d):
  - Integrate BSI efforts with the college’s SSSP plans by providing assessment, orientation, counseling and counseling follow-up for students, including basic skill students
  - SSSP works with the basic skill English and ESL/ESOL programs to create learning communities for first-year college student is supported by in-class instructional assistants as well as an English/ESOL learning center
Integration of Planning Processes

Findings:

- Specific strategies included (cont’d):
  - Vice President of Student Services, Academic Dean, and BSI Coordinator regularly meet to set the stage for broader Basic Skills and SSSP planning
  - Basic Skills Committee reviews a draft of SSSP to provide input on the plan and ensure appropriate representation of Basic Skills/ESL
  - Basic Skills Committee was integrated into the SSSP Committee which also oversees Equity Plan
Integration of Planning Processes

Findings:

- Specific strategies included (cont’d):
  - Student Success Committee is now Student Success and Equity Committee but also includes basic skills as part of its mission
  - Use of BSI data to inform the planning work surrounding SSSP including the development of objectives and activities
  - Basic Skills instructors have integrated as part of the course assigning the development of a comprehensive education plan
Integration of Planning Processes

Findings:

- Specific strategies included (cont’d):
  - BSI and Equity Committees work as a Joint Committee
  - The goals of the SSSP plan incorporate a focus on Basic Skills completion
  - Develop a task force comprised of the co-chairs and administrative facilitators of the SSSP Committee, Student Equity Committee, and Basic Skills Committee in order to improve alignment between these three campus-wide efforts
CAI Update & Implementation Overview
Jennifer Coleman, EdD, Statewide Program Director
March 11, 2016
# Current Timeline

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<td>Item Development</td>
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<td>Item and Field Testing</td>
<td>Test Validation and</td>
<td>Preparation for Adoption: Professional Development and</td>
<td>Schools begin using CCCAssess for</td>
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<td>Adoption Schedule</td>
<td>Approval</td>
<td>Implementation Guidance</td>
<td>Spring 2017 Placement</td>
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CCCAssess Implementation

The following guidelines are designed to help colleges prepare for implementation of CCCAssess.

Each college can adapt the model to meet local needs.
# STEP 1: Form Team

<table>
<thead>
<tr>
<th>RESPONSIBLE PARTIES</th>
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<tbody>
<tr>
<td>Instructional Faculty</td>
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<tr>
<td>Hold First Meeting</td>
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<tr>
<td>Set Regular Meeting Schedule</td>
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- **WHEN**
  - Pilot Field Testing: Oct. 2015
First Meeting

- Watch movie
- Pass out CCCAsesss Implementation guide
- Set Deadlines
- Plan to attend upcoming Professional Development
- Assign Analyze Current Resources (Step 2)
- Assign apply for funding
- Set regular team meetings
## STEP 2: Analyze Current Resources

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<tr>
<th>ACTION</th>
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<tr>
<td></td>
<td>Instructional Faculty</td>
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<tr>
<td>Consider Upcoming</td>
<td>Identify Hardware Resources</td>
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<td>Curriculum Changes</td>
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### STEP 5: Get Trained

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<tr>
<th>RESPONSIBLE PARTIES</th>
<th>Instructional Faculty</th>
<th>Counseling</th>
<th>IT</th>
<th>Research</th>
<th>Administration</th>
<th>Assessment Center</th>
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# STEP 9: Plan Your Launch

## RESPONSIBLE PARTIES

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<th>ACTION</th>
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<th>Counseling</th>
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<td>Offer Practice Test</td>
<td>Offer Practice Test</td>
<td>Determine Local Placement Model</td>
<td>Verify Score Uploads to Centralized CCC</td>
<td>Offer Practice Test</td>
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<td>Test Students</td>
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<td>Test Students</td>
<td>Verify Score Uploads to Centralized CCC</td>
<td>Program for Enrollment Process</td>
<td>Test Students</td>
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<tr>
<td>Determine Local Placement Model</td>
<td>Program for Enrollment Process</td>
<td>Verify Score Uploads to Centralized CCC</td>
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## WHEN

# STEP 11: Debrief CCCAssess Implementation

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<td>Instructional Faculty</td>
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<td>Communicate Additional Needs</td>
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<td>Identify Challenges to Resolve</td>
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<tr>
<td>Provide Assessment Feedback</td>
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<td>Spring 2017 Testing for Fall 2017 Placement: Feb. 2018</td>
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Next Steps

• Visit CCCAssess.org
  • Sign-up for listserv
    • Assess Press via Constant Contact
    • Biweekly newsletters
  • Redesign coming – stakeholder buttons

• Contact staff with questions, concerns
  • Amy Beadle, Statewide Program Manager
    • 530-879-4170, abeadle@ccctechcenter.org
  • John Hadad, CCCAssess Product Manager
    • 530-413-8583, jhadad@ccctechcenter.org
  • Jennifer Coleman, Statewide Program Director
    • 530-879-4165, jcoleman@ccctechcenter.org
Future Agenda Items and Presentations

- Open Education Consortium/Open Education Resources
- Community College Basic Skills and Student Outcomes Transformation Program--Awardees
- Basic Skills Partnership Pilot Program--Awardees
- Requests?
Next Meeting/Archives

- Next Meeting is April 8, 2016 from 12:00 Noon – 1:00 PM
- Call in and login information is the same for each month.
- Access to previous meeting archives and slides are located at the following URL:
  http://extranet.cccco.edu/Divisions/AcademicAffairs/BSICoordinatorsWebinarArchive.aspx
Evaluation Survey

Help us improve the monthly Basic Skills coordinators meeting by filling out a short anonymous online feedback survey at the following URL: