

# Basic Skills Coordinators' Monthly Webinar

Kirsten Corbin

Dean, Basic Skills and Special Programs

Chantée Guiney

Specialist, Basic Skills and Noncredit Curriculum

California Community Colleges Chancellor's Office  
Academic Affairs Division

October 20, 2017

12:00 PM – 1:00 PM

# Agenda Topics

- Basic Skills Coordinators 2017-18 Meeting Schedule
- 2015-16 BSI Expenditure Reporting (NOW DUE)
- 2016-17 Mid-Year Expenditure Report (NOW DUE)
- 2017-18 BSI 2.0/Student Success for Basic Skills Allocation  
Funding Formula
- 2017-18 Allocation Certification Form
- Future agenda items and presentations
- Questions/Next meeting
- Meeting Evaluation

# 2017-2018 Meeting Schedule

Meetings are the second Friday of the month  
except where noted with an asterisk.

All webinars are 12:00 - 1:00	
11/9/2017	3/9/2018
12/8/2017	4/13/2018
1/12/2018	5/11/2018
2/16/2018*	6/7* or 6/8, 2018

2015-16

Expenditure Reporting

Update

# 2015-16 Expenditure Reporting

- Expenditure reporting period of July 1, 2015 to June 30, 2017
- Follow BSI expenditure reporting guidelines posted on CCCCO [BSI webpage](#)
- Reports were due October 16, 2017
- Memorandum sent to BSI Coordinators and CEO, CIO, CSSO, CBO, and Academic Senate Presidents list-servs

# 2015-16 Expenditure Reporting

- To date, a total of 79 colleges have **not** submitted a signed certification page - - please submit asap
- Email a scanned PDF copy of the 2015-16 expenditure report to [cguiney@cccco.edu](mailto:cguiney@cccco.edu). The subject line in your email should read **2015-16 BSI Expenditure Report – [college name]**
- **Please mail the signed original certification page to Chantée Guiney**

**2016-17**

**Mid-year Expenditure Report**

# 2016-17 Mid-Year Expenditure Report

- New for BSI but used for SSSP and Student Equity
- Form: 2016-17 Mid-Year Expenditure Report for the Basic Skills Initiative (BSI), Student Equity (SE), and Noncredit and Credit Student Success and Support Program (SSSP) (Declaration of Unused Funds and Request for Reallocated Funds)
- Opportunity to ensure the funds are spent for their intended purpose
- Allows for one-time reallocations of funds
- Allows for college to request additional BSI, SE, and Credit and Noncredit SSSP funds.



# 2016-17 Mid-Year Expenditure Report

## 2016-17 MID-YEAR EXPENDITURE REPORT



### SECTION A: DECLARATION OF UNUSED 2016-17 FUNDS

DISTRICT: \_\_\_\_\_ COLLEGE: \_\_\_\_\_

The information provided below certifies that the above named college has unused program funds for 2016-17 and hereby requests that our current year allocation be reduced by this amount.

BSI \$ \_\_\_\_\_ NA  
 \_\_\_\_\_  
 Program Director/Coordinator (Typed Name/Signature) Date

Student Equity \$ \_\_\_\_\_ NA  
 \_\_\_\_\_  
 Program Director/Coordinator (Typed Name/Signature) Date

Noncredit SSSP \$ \_\_\_\_\_ NA  
 \_\_\_\_\_  
 Program Director/Coordinator (Typed Name/Signature) Date

Credit SSSP \$ \_\_\_\_\_ NA  
 \_\_\_\_\_  
 Program Director/Coordinator (Typed Name/Signature) Date

### SECTION B: REQUEST FOR ADDITIONAL UNUSED 2016-17 FUNDS

Please check any of the boxes below to request (or not request) reallocated funds. Please attach an explanation of your need for additional funds (include program name, additional funds requested, and purpose). No funding request is guaranteed. **All funds reallocated must be expended by June 30, 2018.** Please check the appropriate box.

- We will not be requesting any reallocated funds for BSI, SE, or SSSP
- BSI
- SE
- Noncredit SSSP
- Credit SSSP

## 2016-17 MID-YEAR EXPENDITURE REPORT



### SECTION C: DISTRICT AND COLLEGE CERTIFICATION

\_\_\_\_\_  
 Chief Student Services Officer (Typed Name/Signature) Date

\_\_\_\_\_  
 Chief Business Officer (Typed Name/Signature) Date

\_\_\_\_\_  
 Chief Instruction Officer (Typed Name/Signature) Date

Return a scanned PDF copy of the completed form to the [IntegratedPlanning@ccco.edu](mailto:IntegratedPlanning@ccco.edu) mailbox by **October 5, 2017**. The subject line in your email should read **2016-17 Mid-Year Expenditure Report - [college name]**. Please keep the original signed copies for your records. In addition, please keep a copy of your sent email for audit compliance requirements.

# 2016-17 Mid-Year Expenditure Report

- Carefully review your program policy, budgets, and expenditure planning: Will you be able to spend your entire BSI, SE, and Credit and Noncredit SSSP allocations for 2016-17 by June 30, 2018?
- Funds that cannot be spent by that date will be released for reallocation.
- All funds released through this process are reallocated to colleges that have requested additional resources.
- The reallocation of funds will not affect calculations for future allocations.
- These are **one-time only** funds to be spent before June 30, 2018 and will not be used in calculating future allocations.

# 2016-17 Mid-Year Expenditure Report

- **All** colleges need to complete and return the 2016-17 Mid-Year Expenditure Report.
- Enter “0” if you are not returning funds or circle “NA,” if the question is not applicable.
- Return a scanned PDF copy of the completed form to the [IntegratedPlanning@cccco.edu](mailto:IntegratedPlanning@cccco.edu) mailbox (due date was **October 6, 2017**)
- The subject line in your email should read **2016-17 Mid-Year Expenditure Report – [college name]**.
- Keep the original signed copies for your records and keep a copy of your sent email for audit compliance requirements.

2017-18

BSI 2.0 Funding formula

Update

# 2017-18 Funding Formula Update

- Implementing the new funding formula ([Education Code 88815](#) which has the full text of BSI 2.0, aka Student Success for Basic Skills program)
- Academic Affairs has compiled the program data and calculated the allocation of 75% of the total funds and is amending the advance allocation.
- There will be one more amendment to the allocation—more on this in the next two slides.

# 2017-18 Funding Formula Update

- 50% on the percentage of BOGFW students who enrolled in a below college-level course, and subsequently completed a college-level course in the same subject within one year and within two years
  - 2014-2015 Cohort
  - English Writing: Freshman Composition
  - Math: Transfer-level and One-level-below transfer (CB21A)
  - ESL: Freshman Composition
  - English Reading: One-level-below transfer (CB21A)
- 25% on the percentage of BOGFW students
  - 2014-2015 Cohort
- 25% on the percentage of basic skills FTES in courses as described in the Transformation program
  - Certification, based on 2014-2015 Cohort

# 2017-18 Funding Formula Update

- A **revised** advance allocation estimate for FY 2017-18 will be posted to the Academic Affairs [Basic Skills](#) webpage by October 26 (revision includes an additional allocation, which represents nearly 75% of the total BSI funds, approximately \$36 million.
  - This is not necessarily 75% of what each college will receive
- The remaining 25% of the total BSI funds, approximately \$12 million, will be allocated once colleges have submitted the forthcoming certification.

2017-18

BSI 2.0 Allocation

Certification Forms



# Allocation Certification Forms

- The 2017-18 allocation for the remaining 25 percent will be based on a certification
- The college will need to report how much of its 2014-15 basic skills FTES used the evidence-based practices and principles identified in the Basic Skills Student Outcomes and Transformation Program, (See [Education Code 88810](#), (a) (1) to (6), inclusive, for full language):
  - Assessment with multiple measures
  - Placement into transferable English and math
  - Aligning basic skills content with students' area of study
  - Contextualizing basic skills instruction
  - Proactive student support integrated with instruction
  - Accelerated two or three-course sequences
- College do not need to be recipients of a BSSOT grant in order to be eligible for this portion of the formula.

# Allocation Certification Forms

- The form will also cover the requirement that colleges adopt “an evidence-based plan for the adoption and implementation of multiple measures of assessment and placement.”
  - The passage of AB 705 impacts this aspect of BSI 2.0, so this certification will reflect the pre-705 requirements and expectations, as outlined in recently released memos on using multiple measures for assessment and placement.
- Colleges will receive the certification form this month, for submittal due late November/early December
- Additional details will be provided to colleges within the coming weeks

Questions ?

On the Horizon...

# Professional Development

## **Noncredit “Community of Practice” First Friday Webinars**

- Every 1<sup>st</sup> Friday at 12:00 noon
- Next webinar date: 11/3/17
- Hosted by CCCCO, ACCE, ASCCC, 3CSN, Career Ladders (CLP)

# Professional Development

- **ACCE (Association of Community and Continuing Education)**

Fall 2017 Conferences

- Northern: Chancellor's Office, Nov 6, 2017
- Southern: Mt. San Antonio College, Nov 9, 2017
- [www.acceonline.org](http://www.acceonline.org)

- **Noncredit/CTE Joint Institute**

- CCCCO, ACCE, ASCCC, Career Ladders Project (CPL), AEBG
- Spring 2018; details TBA via multiple program listserves

- **The RP Group**

- RP Conference 2018
- April 11-13, 2018
- [www.rpgroup.org](http://www.rpgroup.org)

# Professional Development

- **3CSN (California Community Colleges' Success Network)**
  - 2018 Part-time Faculty Institute, in partnership with ASCCC (details TBA)
  - See “Events” webpage for additional professional development opportunities
  - [www.3csn.org](http://www.3csn.org)
- **ACTLA (Association of Colleges for Tutoring and Learning Assistance)**
  - 44<sup>th</sup> Annual Conference | April 26-28, 2018 | [www.actla.info](http://www.actla.info)
- **ASCCC (Academic Senate)**
  - Noncredit Committee
  - Resolutions, Rostrum Articles, Publications
  - [www.asccc.org](http://www.asccc.org)
- **CCC Professional Learning Network (PLN)**
  - Resources, Video Trainings, Peer Community, Calendar of Events
  - <https://prolearningnetwork.cccco.edu>

# Future Agenda Items and Presentations

- AB 705 Guidance and/or Policy
- Integrated Planning and Plans
- Guided Pathways
- Updates: Tutoring, Open Education Resources (OER)

Presentation requests? Email:

Chantée Guiney, [cguiney@cccoco.edu](mailto:cguiney@cccoco.edu), or

Kirsten Corbin, [kcorbin@cccoco.edu](mailto:kcorbin@cccoco.edu)



# 2017-2018 Meeting Schedule

Meetings are the second Friday of the month  
except where noted with an asterisk.

All webinars are 12:00 - 1:00	
11/9/2017	3/9/2018
12/8/2017	4/13/2018
1/12/2018	5/11/2018
2/16/2018*	6/7* or 6/8, 2018

# Evaluation Survey

Help us improve the monthly Basic Skills coordinators meeting by filling out a short anonymous online feedback survey at the following URL:

<http://www.surveygizmo.com/s3/2051932/CCCCO-Basic-Skills-Coordination-Monthly-Meeting-Feedback-Evaluation-Form>

