

Basic Skills Coordinators' Monthly Webinar

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California Community Colleges Chancellor's Office

Academic Affairs Division

September 15, 2017

12:00 PM – 1:00 PM

Agenda Topics

- Basic Skills Coordinators 2017-18 Meeting Schedule
- 2015-16 BSI Expenditure Reporting
- 2016-17 Mid-Year Expenditure Report
- 2017-18 BSI 2.0/Student Success for Basic Skills Allocation
Funding Formula
- 2017-18 Allocation Certification Form
- Future agenda items and presentations
- Questions/Next meeting
- Meeting Evaluation

2017-2018 Meeting Schedule

Meetings are the second Friday of the month
except where noted with an asterisk.

All webinars are 12:00 - 1:00	
9/15/2017	2/16/2018*
10/20/2017*	3/9/2018
11/9/2017*	4/13/2018
12/8/2017	5/11/2018
1/12/2018	6/7* or 6/8, 2018

2015-16

Expenditure Reporting

Update

2015-16 Expenditure Reporting

- Expenditure reporting period of July 1, 2015 to June 30, 2017
- Follow BSI expenditure reporting guidelines posted on CCCCO [BSI webpage](#)
- Tentative due date is October 17, 2017
- Email 2015-16 expenditure reporting and certification forms to Chantée Guiney (cguiney@cccco.edu)
- Memorandum sent to BSI Coordinators listserv and CIO listserv

2016-17

Mid-year Expenditure Report

2016-17 Mid-Year Expenditure Report

- New for BSI but used for SSSP and Student Equity
- Form: 2016-17 Mid-Year Expenditure Report for the Basic Skills Initiative (BSI), Student Equity (SE), and Noncredit and Credit Student Success and Support Program (SSSP) (Declaration of Unused Funds and Request for Reallocated Funds)
- Opportunity to ensure the funds are spent for their intended purpose
- Allows for one-time reallocations of funds
- Allows for college to request additional BSI, SE, and Credit and Noncredit SSSP funds.

2016-17 Mid-Year Expenditure Report

2016-17 MID-YEAR EXPENDITURE REPORT



SECTION A: DECLARATION OF UNUSED 2016-17 FUNDS

DISTRICT: _____ COLLEGE: _____

The information provided below certifies that the above named college has unused program funds for 2016-17 and hereby requests that our current year allocation be reduced by this amount.

BSI \$ _____ NA

 Program Director/Coordinator (Typed Name/Signature) Date

Student Equity \$ _____ NA

 Program Director/Coordinator (Typed Name/Signature) Date

Noncredit SSSP \$ _____ NA

 Program Director/Coordinator (Typed Name/Signature) Date

Credit SSSP \$ _____ NA

 Program Director/Coordinator (Typed Name/Signature) Date

SECTION B: REQUEST FOR ADDITIONAL UNUSED 2016-17 FUNDS

Please check any of the boxes below to request (or not request) reallocated funds. Please attach an explanation of your need for additional funds (include program name, additional funds requested, and purpose). No funding request is guaranteed. **All funds reallocated must be expended by June 30, 2018.** Please check the appropriate box.

- We will not be requesting any reallocated funds for BSI, SE, or SSSP
- BSI
- SE
- Noncredit SSSP
- Credit SSSP

2016-17 MID-YEAR EXPENDITURE REPORT



SECTION C: DISTRICT AND COLLEGE CERTIFICATION

 Chief Student Services Officer (Typed Name/Signature) Date

 Chief Business Officer (Typed Name/Signature) Date

 Chief Instruction Officer (Typed Name/Signature) Date

Return a scanned PDF copy of the completed form to the IntegratedPlanning@ccco.edu mailbox by **October 5, 2017**. The subject line in your email should read **2016-17 Mid-Year Expenditure Report - [college name]**. Please keep the original signed copies for your records. In addition, please keep a copy of your sent email for audit compliance requirements.

2016-17 Mid-Year Expenditure Report

- Carefully review your program policy, budgets, and expenditure planning: Will you be able to spend your entire BSI, SE, and Credit and Noncredit SSSP allocations for 2016-17 by June 30, 2018?
- Funds that cannot be spent by that date will be released for reallocation.
- All funds released through this process are reallocated to colleges that have requested additional resources.
- The reallocation of funds will not affect calculations for future allocations.
- These are **one-time only** funds to be spent before June 30, 2018 and will not be used in calculating future allocations.

2016-17 Mid-Year Expenditure Report

- **All** colleges need to complete and return the 2016-17 Mid-Year Expenditure Report.
- Enter “0” if you are not returning funds or circle “NA,” if the question is not applicable.
- Return a scanned PDF copy of the completed form to the IntegratedPlanning@cccco.edu mailbox by **October 6, 2017**.
- The subject line in your email should read **2016-17 Mid-Year Expenditure Report – [college name]**.
- Keep the original signed copies for your records and keep a copy of your sent email for audit compliance requirements.

2017-18

BSI 2.0 Funding formula

Update

2017-18 Funding Formula Update

- Implementing the new funding formula ([Education Code 88815](#) which has the full text of BSI 2.0, aka Student Success for Basic Skills program)
- Academic Affairs has compiled the program data to use with the new allocation funding formula.
- In the process of applying the data to calculate allocations.

2017-18 Funding Formula Update

- 50% on the percentage of BOGFW students who enrolled in a below college-level course, and subsequently completed a college-level course in the same subject within one year and within two years
 - 2014-2015 Cohort
 - English Writing: Freshman Composition
 - Math: Transfer-level and One-level-below transfer (CB21A)
 - ESL: Freshman Composition
 - English Reading: One-level-below transfer (CB21A)
- 25% on the percentage of BOGFW students
 - 2014-2015 Cohort
- 25% on the percentage of basic skills FTES in courses as described in the Transformation program
 - Certification, based on 2014-2015 Cohort

2017-18 Funding Formula Update

- The advance allocation estimate for FY 2017-18 has been posted to the Academic Affairs [Basic Skills](#) webpage and will be amended within the next weeks to include an additional allocation, which will represent 75% of the total BSI funds, approximately \$36million.
 - This will not necessarily be 75% of what each college will receive.
- The remaining 25% of the total BSI funds, approximately \$12million, will be allocated once colleges have submitted the forthcoming certification.

2017-18

BSI 2.0 Allocation

Certification Forms

Allocation Certification Forms

- The 2017-18 allocation for the remaining 25 percent will be based on a certification
 - The Certification Form will include the college's reported Basic Skills FTES for 2014-2015
- The college will need to report how much of this FTES used the evidence-based practices and principles identified in the Basic Skills Student Outcomes and Transformation Program, (See [Education Code 88810](#), (a) (1) to (6), inclusive, for full language):
 - Assessment with multiple measures
 - Placement into transferable English and math
 - Aligning basic skills content with students' area of study
 - Contextualizing basic skills instruction
 - Proactive student support integrated with instruction
 - Accelerated two or three-course sequences

Allocation Certification Forms

- The form will also cover the requirement that colleges adopt “an evidence-based plan for the adoption and implementation of multiple measures of assessment and placement.”
- Colleges will receive the certification form this month, for submittal during fall 2017
- Additional details will be provided to colleges within the coming weeks

Questions ?

On the Horizon...

Future Agenda Items and Presentations

- Updates: Tutoring, Open Education Resources (OER)
- Integrated Planning and Plans
- Guided Pathways

Presentation requests? Email:

Chantée Guiney, cguiney@cccoco.edu, or

Kirsten Corbin, kcorbin@cccoco.edu

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Evaluation Survey

Help us improve the monthly Basic Skills coordinators meeting by filling out a short anonymous online feedback survey at the following URL:

<http://www.surveygizmo.com/s3/2051932/CCCCO-Basic-Skills-Coordination-Monthly-Meeting-Feedback-Evaluation-Form>

