Basic Skills Advisory Committee  
Tuesday, September 18, 2012 – 10:30am to 3:00pm  
Cañada College, Redwood City

Attendees:
Deborah Harrington, Debra Jones, Beth Smith, Barry Russell, Elizabeth Fernandez (phone), John Stanskas (phone), Julie Adams, Kathy Molloy, Madelyn Arballo, Michelle Pilati (phone), Robin Richards, Ted Younglove (phone), Kelly Fowler (phone), Barbara Illowsky

Guests:
Kathy Booth (RP Group), Lisa Brewster (3csn), Tom Carey (3csn/SDSU), Crystal Kiekel (3csn), Debbie Sheldon (for Sonia Ortiz),

Thank you to Robin Richards for hosting!

Notes:
There were three items for business:
1. Development of e-resource (i.e. “Poppy Copy 2”)  
2. Input on next RFA for BSI Professional Development Grant  
3. Coursera discussion with Daphne Koller

1. Development of e-resource
A draft outline based upon the July Basic Skills Summit was included in the agenda. Everyone in the room and on the telephone provided input on the outline. Kathy Booth also described a project that the RP Group is doing for Norton Grubb. She will attempt to get permission to include a part of that project in this e-resource. The main additions to the outline were to include a strong section on “lifecycle of a cc student: engagement,” a section on CTE, a focus on institutional change, and a practical piece for administrators in how to operate in a funding crisis. Additional suggestions given were one-pagers for state policy makers, industry people and boards of trustees, ways to get faculty to share, how others can help the CCCs achieve getting students through basic skills, student responsibilities, alignment (k12 – cc – universities), engagement, determining how we find out the reasons for successful programs (pedagogy? Star instructors?), determining common threads so that we can all build upon them. The next steps are for Barbara and Barry to use the advised Summit draft outline, along with the input from the BSAC and the available funding, and to produce a final outline and scope of work. Then, writing will commence, based upon funding.

2. Input on RFA
The next RFA for the Student Success for Basic Skills Students (AKA BSI) Professional Development Grant will be released before December 31st. Attendees gave brief input on what to keep and/or change in the new RFA. Barbara will send out an email on various listservs to request input.

3. Coursera – Daphne Koller
The co-founder discussed how Coursera (a MOOC) might be useful to our students with basic skills needs in English and mathematics. She is working with some CCCs to develop grant proposals to the Gates Foundation, due October 1st.
Next Meeting Date: Sometime this spring at L.A. Valley College, hosted by Deborah Harrington.

Basic Skills Advisory Committee  
Tuesday, September 18, 2012 – 10:00am to 2:00pm  
Cañada College, Redwood City

CCCConfer: (888) 450-4821  Passcode: 301096#

Agenda

1. Welcome, introductions, housekeeping
2. Old Business  
   a. SB1456: Student Success Act, as amended on 8/22,2012  
      passed in Legislature and awaiting Governor Brown’s signature
   b. Summer Workgroup Summit (Attachments #2 & #3 to email)
3. Basic Skills Initiative  
   a. Document outline (Attachment #4)  
      Discuss draft, additions, deletions, writing
   b. Basic Skills Professional Development Grant (Attachment #5)  
      Discuss contents for grant RFA for 2014
4. New Business
5. Spring Meeting  
   a. LA, hosted by Deborah Harrington
   b. Dates: TBD