

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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November 15, 2012

TO: Presidents/Superintendents
Chief Student Services Officers
Chief Instructional Officers
Chief Business Officers
Basic Skills Coordinators

FROM: Barry A. Russell
Vice Chancellor, Academic Affairs Division

SUBJECT: English as a Second Language (ESL)/Basic Skills (BS) Professional Development
Grant Request for Applications No. 13-052

SYNOPSIS: California's community colleges continue to pursue methods of increasing accountability of higher education and established objectives that innovatively ensure the capacity of the community colleges to serve all students. In 2006, the Board of Governors adopted the System-wide Strategic Plan which includes five strategic goal areas, one of which is student success and readiness. This goal has seven areas of focus, whereby basic skills is one.

The objective of the RFA is to identify model basic skills and English as a Second Language programs and their key features and, given availability of funds, to facilitate replication across the colleges. Colleges need to employ highly effective practices, such as innovative program structures, peer support, and counseling, and acquire funding to implement these approaches to reach all students needing basic skills education. A working definition of basic skills is basic skills are those foundation skills in reading, writing, mathematics, and English as a Second Language, as well as learning skills and study skills, which are necessary for students to succeed in college-level work.

This Request for Applications (RFA) Specification is for first year funding for a project that may be renewed each of the succeeding four years, to a maximum of five years. Continued funding is contingent upon completion of the approved prior year's objectives, the submittal of a renewal application, and state funding. No match is required. All Districts/Colleges are encouraged to apply.

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English as a Second Language (ESL)/Basic Skills (BS) Professional Development Grant funding is contingent upon the State Budget.

RFA Specification Number: 13-052
RFA Specification Title: English as a Second Language (ESL)/Basic Skills (BS)
Professional Development Grant
Division: Academic Affairs
Program Funding Source: Proposed 2013-14 State Budget
Total Project Length: 5 Year Grant, Renewable Annually
Funding Period: July 1, 2013 through June 30, 2014
Maximum Funds Available: \$969,000
Match Requirement: No Match Required
Number of Awards: One (1)

ACTION REQUESTED: Follow the Request for Application specifications and instructions. Note that the application requires two files: 2013-14 English as a Second Language (ESL)/Basic Skills (BS) Professional Development Grant Facesheet and 2013-14 English as a Second Language (ESL)/Basic Skills (BS) Professional Development Grant RFA 13-052. Both files are available at the Chancellor's Office website (www.cccco.edu) under Divisions > Academic Affairs > Basic Skills & English as a Second Language under Grants, Reports and Program Forms located on the left side of the page:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/BasicSkillsEnglishasaSecondLanguage.aspx>

Applications are due on or before Friday, February 15, 2013, by 5:00 pm. Postmarks will not be accepted. For additional information or clarification, contact Dr. Barbara Illowsky in the Academic Affairs Division, by telephone at 916.327.2987 or by email at illowsky@ccco.edu.

Mail completed applications to:

Chancellor's Office, California Community Colleges
Academic Affairs Division
Attn: ESL/BS Professional Development Grant Application
1102 Q Street, Suite 4554
Sacramento, CA 95811-6549

cc: Academic Senate for California Community Colleges