

# California Community Colleges

## Chancellor's Office

### Educational Services



#### FIRST FRIDAY UPDATE for Chief Instructional and Student Services Officers August 2016

#### ACADEMIC AFFAIRS DIVISION

##### **BASIC SKILLS INITIATIVE (BSI)**

Kirsten Corbin/Eric Nelson

The Basic Skills Initiative FY 2016-17 Advance allocation has been calculated, certified, and submitted to the Chancellor's Office Fiscal Division.

The Chancellor's Office is suspending the requirement for colleges to submit plans for the BSI, SSSP, and Student Equity for 2016-17 only, while it investigates how to merge the three plans into one that covers all three areas, as well as other ways to integrate these three important initiatives. Deadlines for reporting expenditures will be provided soon, but colleges can access the BSI expenditure form on the Chancellor's Office website.

The 2016-17 budget put in place additional on-going funding for the BSI in the amount of \$30 million. For the 2016-17 academic year, this \$30 million is being used for the additional transformation grants, but beginning in 2017-18, there will be a total of \$49 million for BSI. With these additional monies came the requirement to revise the formula for allocating BSI funds. This revision will be a key item of business for the remainder of the calendar year.

##### **BASIC SKILLS COORDINATORS MEETING**

Kirsten Corbin

The monthly webinars for BSI Coordinators will resume in August. These are offered through CCC Confer on the second Friday of the month, 12:00-1:00pm. To accommodate summer schedules, August's webinar will be held Wednesday, August 10.

##### **BASIC SKILLS AND STUDENTS OUTCOMES TRANSFORMATION PROGRAM**

Kirsten Corbin/Eric Nelson

The 2016-17 budget includes the monies to fund grants to those 21 colleges whose applications were eligible but not funded. This brings the total number of awarded colleges to 64. Signature/face sheets have been sent to all awarded colleges and must be signed and returned to the Chancellor's Office to start the process of moving the funds into college accounts. Awarded colleges should contact Jo Glenn at [jglenn@cccco.edu](mailto:jglenn@cccco.edu) or 916-323-3824, if they did not receive a face sheet or want to make sure it was received in our office.

To assist colleges in this implementation, the Chancellor's Office's Academic Affairs division has teamed with the Institutional Effectiveness Partnership Initiative (IEPI) in sponsoring a two-day kick-off summit on August 2-3, 2016 in Sacramento. The summit was very well attended, with over 260 faculty, staff, and managers from more than 60 colleges participating.

## **BASIC SKILLS PARTNERSHIP PILOT PROGRAM**

**Kirsten Corbin/Eric Nelson**

At its July meeting, the Board of Governors approved the awards for the Basic Skills Partnership Pilot Program (the Intent to Award memorandum, as well as a list of colleges that applied and funding status are available on the Chancellor's Office website). To support this pilot program, the Chancellor's Office will coordinate professional development opportunities for awarded colleges, beginning this fall. Further details will be sent directly to the grantees.

## **ADT DEVELOPMENT OBLIGATIONS**

**Erin Larson**

There are 2,054 active [ADTs](#). In addition to the 28 approved since last month, 148 revision requests were sent back to the colleges. ADT reviewers, Raul Arambula, Erin Larson, and Stephanie Ricks-Albert, worked diligently to review all past-due proposals and those due August 1, so that colleges could meet their mandated deadlines. Congrats to those colleges that met their obligation this month!

## **BACCALAUREATE DEGREE SUMMIT**

**Jackie Escajeda/Njeri Griffin**

The Baccalaureate Degree Summit, hosted by CSU Fullerton, was held on July 6, 2016. Keynote speakers included Dr. Constance Carroll and California State Senator Marty Block. Topics discussed at the summit included Accreditation Standards and Criteria, Faculty Development, and Orientation.

The following colleges will begin offering classes their baccalaureate degree pilot programs this fall: Antelope Valley, Bakersfield, Feather River, Foothill, Rio Hondo, San Diego Mesa, Santa Monica, Shasta, Skyline, and West L.A. The remaining colleges, Cypress, Mira Costa, Modesto, Santa Ana and Solano, will begin offering classes by fall 2017.

## **EARLY/MIDDLE AND DUAL ENROLLMENT PROGRAMS CONFERENCE**

**Debbie Velasquez**

The Third Annual Statewide Early/Middle and Dual Enrollment Programs Conference will take place at the DoubleTree Hotel, 222 N. Vineyard Avenue, Ontario, CA on October 27-28, 2016. The preconference starts October 27, 9-3 pm and will include Early/Middle College site visits, followed by a mini-session with Dr. Rogéair Purnell on AB 288. The conference begins October 28, 8-5 pm, with plenary sessions and mini-workshops.

The conference will have informative sessions on issues that impact Dual Enrollment (AB 288) Toolkit, California Department of Education regulations, and legislative update, learn about successful programs for College/Career Readiness and Pathway, Jobs for the Future will discuss the national perspective on PELL grants, hear from leaders of successful dual enrollment and early/middle college models for maximizing student learning outcomes, and network with colleagues throughout the state.

Register online for the [Dual Enrollment Conference](#) (credit card payment accepted) or mail your payment to PO Box 1641, Los Alamitos, CA 90720. The registration deadline ends on September 26, 2016. Hotel reservations can be made online at the [DoubleTree Hotel](#) or by calling 855-610-8733. For more information, please contact [ccec2016conf@yahoo.com](mailto:ccec2016conf@yahoo.com).

## INMATE EDUCATION

### BJ Snowden

Four California Community Colleges have been chosen to participate in the Obama Administration's Second Chance Pell Pilot program to explore educational models to allow incarcerated Americans to receive Pell Grants and pursue the postsecondary education with the goal of helping them get jobs, support their families, and turn their lives around. Congratulations to the following colleges: Chaffey Community College, Columbia College, Cuesta College, and Southwestern Community College District.

## PROGRAM AND COURSE APPROVAL HANDBOOK (PCAH), 6<sup>TH</sup> EDITION

### Jackie Escajeda

The Program and Course Approval Handbook (PCAH) was presented to the Board of Governors on July 18, 2016, as an information item. Board Member, Joseph Bielanski was very supportive of the development to the sixth edition and provided great edits and recommendations. The *Program and Course Approval Handbook, 6<sup>th</sup> Edition* is organized into two major components: Part 1 covers credit curriculum and Part 2 covers noncredit curriculum. A special thank you to the PCAH writing team, Marie Boyd, Shelly Hess, Gregory Anderson, Katrina Vanderwoude, Deana Abma, lead by Erik Shearer. The next steps are to complete the submission guidelines and send the PCAH and submission guidelines to the Communications Division for final editing and formatting.

## PUBLIC SAFETY

### Eric Nelson

On Friday, July 22, the Chancellor's Office hosted a meeting entitled, "Best Practices: Fiscal, Educational, and Student Success at CCC Public Safety Academies," at Woodland Community College. With 150 attendees represented the following organizations: California Academy Director's Association, the Chancellor's Office Public Safety Educational Advisory Committee, Chief Instructional Officers (CIO's) at California Community Colleges that have a public safety academies, the Commission on Peace Officer Standards & Training (POST), Directors of Public Safety Academies that are affiliated with a California Community College, Fire Technology Director's Association, and Office of the State Fire Marshall. We are looking to host a second meeting on September 23, 2016 at Santa Ana College's police academy. More information will be forthcoming.

## STAND-ALONE CREDIT COURSES

### Jackie Escajeda

On July 18, 2016, the Board of Governors approved the proposed regulations amendment to the California Code of Regulations, title 5, section 55100 *Course Approval*, authorizing local districts to approve stand-alone credit courses. The purpose of the reinstatement of this regulation is to authorize community college districts to locally approve credit courses that offer nondegree applicable credit courses and degree applicable credit courses that are not part of an approved educational program (commonly known as "stand-alone" courses) without separate approval by the Chancellor of the California Community Colleges. Once the changes go into effect, the Chancellor's Office will send an advisory providing guidance for stand-alone credit courses to the colleges.

## STUDENT SERVICES AND SPECIAL PROGRAMS DIVISION

### CAFYES

**Janet Fulton/Kelly Gornick**

Cooperating Agencies Foster Youth Educational Support (CAFYES) program is entering into its second fiscal year of funding to the 10 districts and 26 colleges participating in the program. Chancellor's Office staff members are working with the California Community Colleges Foundation, with support from the California Wellness Foundation, to develop a youth-friendly outreach campaign designed by Runyon Saltzman Einhorn, Inc., a public relations firm. The campaign will begin later in 2016-17. The regulations for implementing CAFYES were presented as "First Reading" at the July 18, 2016, Board of Governors meeting.

### CONSTITUTION DAY REQUIREMENTS TO REMAIN TITLE IV FINANCIAL AID ELIGIBLE

**Rhonda Mohr**

Higher education institutions must offer educational programs about the Constitution on September 17 (Constitution Day) in order to remain eligible for Title IV funding, thanks to a provision by Sen. Robert Byrd (D-WV) that was slipped into a 2004 spending bill. When September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week. The law and accompanying regulations are incredibly flexible, allowing institutions to do just about anything to commemorate the Constitution's birthday and remain Title IV eligible. In years past, institutions have taken full advantage of the flexibility given resulting in diverse educational events at campuses that is matched only by the diversity of institutions in the U.S.

Resources for excellence in civics education:

[www.annenbergclassroom.org](http://www.annenbergclassroom.org)

Constitution Day free resources:

<http://challenge.civicsrenewalnetwork.org/>

### NEW DIRECTORS TRAINING SEPTEMBER 2016

**Rhonda Mohr/Margaret Ortega/Sarah Tyson**

The Chancellor's Office will hold its annual training and orientation for new Admission and Records, CalWORKs, CARE, DSPS, and EOPS program directors/coordinators, as well as Articulation Officers, during the week of September 12-16, 2016 in Sacramento. This training and orientation is an opportunity for program directors or coordinators who are new to their respective programs to learn about program history and requirements, and to hear from and dialogue with their peers and experienced colleagues. The trainings are designed to accommodate those assigned to a program in the last two years (since 2014-15). For more information, including registration deadlines, please visit <http://extranet.cccco.edu/Divisions/StudentServices.aspx>.

### STUDENTS WITH FOOD AND HOUSING INSECURITIES

**Margaret Ortega**

The experiences of students facing hunger, or lack of access to nutritious meals has been estimated to be up to 21% or higher of the community college student population. The number of community college students struggling with food insecurities and homelessness is not known and very little information or research is available on this student population. A greater understanding of these issues affecting community college students is needed. This fall, Student Services Division will begin initiating contact with colleges to identify the most pressing issues and concerns students with food insecurities and housing instability encounter, such as: what services and programs are available at the colleges, creative ways colleges have responded to supporting students with food insecurities and housing instability, what is in place to assist students in finding a path out of hunger and housing instability. The Student Services Division will launch a survey in the fall and host two regional conferences on this topic.

## WORKFORCE AND ECONOMIC DEVELOPMENT DIVISION

### INNOVATION MAKER RFA

**Matt Roberts**

The CCCC CO Doing What Matters for Jobs and the Economy (DWM) framework recognizes the importance of Science, Technology, Engineering and Math/Science, Technology, Engineering, Art and Math (STEM/STEAM) to the creative economies of the state. In partnership with the California Council for Science and Technology (CCST), the CCCC CO Workforce & Economic Development Division commissioned a white paper to inform how community colleges can better connect into the Maker movement to complement the student learning environment in ways that foster the 4Cs – critical thinking, creativity, collaboration and communications, in demand by California’s regions. Community colleges can use the establishment of a Makerspace as a means to position themselves as a key stakeholder in their region’s innovation economy.

On July 18, 2016, the Board of Governors approved the fiscal agency designation for the \$17 million Innovation Maker RFA. Thirty-seven colleges have submitted a letter of interest to receive funding.

### ROLL OUT OF LOCAL SHARES OF THE \$200M STRONG WORKFORCE PROGRAM

**Van Ton-Quinlivan**

The California Community Colleges Chancellor’s Office (CCCCO) Workforce & Economic Development Division has prepared communications on the rollout of the Local Share of the \$200M Strong Workforce Program. Useful links:

Local Share Powerpoint Overview: <http://bit.ly/2aaHxeo>

Flow Chart of Local Share: <http://bit.ly/2ayyHIE>

Master Timeline: <http://bit.ly/2a5upq5>

FAQs: <http://bit.ly/2awEFgA>

## A MESSAGE FROM THE VICE CHANCELLOR OF EDUCATIONAL SERVICES

On July 30, 2016, I will be leaving the heat of California for an 800 mile drive to Eastern Oregon where we will spend a month (back on August 29<sup>th</sup>) in beautiful Wallowa County on a 160 acre ranch. No cell service, but good fly fishing in small rivers with names like Lostine, Wallowa, South Fork, Minam and maybe the bigger rivers like the Snake and Columbia. My good colleagues at the Chancellor’s Office will be here to work with you and the Student Services and Academic Affairs Deans’ will be in collaboration to that end. Jackie Escajeda and Rhonda Mohr are taking the lead, so please do not hesitate to call on them during this sojourn.

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