

FIRST FRIDAY UPDATE

FOR CHIEF INSTRUCTIONAL AND CHIEF STUDENT SERVICES OFFICERS

April 2017

A WORD FROM VICE CHANCELLOR PAMELA WALKER

Please join me in congratulating Rhonda Mohr, Dean of Student Services and Special Programs, who received a rare Lifetime Membership Award from the California Community College Student Financial Aid Administrators Association (CCCSFAAA) at its annual conference on March 28-30, 2017, in Monterey. This award is presented to those whose professional career demonstrates selfless service in fulfilling the mission of the association and for their tenacious advocacy for the students, as financial aid professionals within California's Community Colleges.

The application nomination lauded her leadership citing that, "...she asks... and she listens. How many meetings have we seen her quick and easy smile turn serious when questioning a policy or regulations. She has faith in the organization to get it right and continues to serve when confronted with even the most difficult task. We are very fortunate to have Rhonda Mohr at the Chancellor's Office leading us.

EDUCATIONAL SERVICES

BASIC SKILLS INITIATIVE, STUDENT EQUITY PROGRAM, AND STUDENT SUCCESS AND SUPPORT PROGRAM INTEGRATED PLANNING WORKSHOPS

Kirsten Corbin/Rhonda Mohr

In an ongoing effort to integrate three programs, Basic Skills Initiative (BSI), Student Equity Program (SE), and Student Success and Support Program (SSSP), the Chancellor's Office released new integrated expenditure guidelines and a new 2017-19 Integrated BSI/SE/SSSP Plan and Budget template in February. Bring your team and come hear an overview of the new documents and strategies aimed at assisting your college to integrate and leverage funds to further student success.

All workshops take place from 9:00 am to 3:30 pm with check-in from 8:00 to 9:00 am. Registration is required through Eventbrite. There is a \$75 per-person registration fee, which includes lunch, as well as morning and afternoon refreshments. Participants are responsible for travel and parking costs.

Each college is strongly encouraged to send a team of representatives, which could include the Chief Instructional Officer, Chief Student Services Officers, Chief Business Officers, and coordinators from BS, SE, and SSSP.

Workshop dates and locations are as follows:

Friday, April 7

Ontario

Registration link:

<https://integplanapr7ontario.eventbrite.com>

Friday, April 7

Oakland

Registration link:

<https://intplanapr7oakland.eventbrite.com>

Friday, April 28

Costa Mesa

Registration link:

<https://intplanapr28costamesa.eventbrite.com>

Friday, May 12

Fresno

Registration link:

<https://integplanmay12fresno.eventbrite.com>

Friday, May 12

Sacramento

Registration link:

<https://intplanmay12sac.eventbrite.com>

Please contact Maureen Akal at Makal0361@icloud.com or (630) 337-3004 for questions related to workshop registration.

ACADEMIC AFFAIRS DIVISION

ADVANCED PLACEMENT CREDIT

Jackie Escajeda/Raul Arambula

In response to Assembly Bill 1985, Vice Chancellor Walker sent out memorandum, AA 17-20 titled "[Policy Change: Advanced Placement Credit.](#)"

ASSOCIATE DEGREE FOR TRANSFER

Raul Arambula/Kevin Olson

For the month of March, the Academic Affairs ADT Team approved 34 new proposals and 47 non-substantial change proposals for the month of March, bringing the total of active ADTs to 2,211.

BACCALAUREATE DEGREE PILOT PROGRAM SUMMIT

Jackie Escajeda/Njeri Griffin

The Baccalaureate Degree Pilot Program Summit took place in San Francisco on March 9, 2017, with all 15 pilot colleges in attendance. Items discussed included leadership strategies, industry partnerships, marketing and recruitment. The Baccalaureate Degree Pilot Program Summit took place in conjunction with the Community College Baccalaureate Association's (CCBA) 17th Annual International Conference, where several pilot colleges attended and became members. Please visit CCBA (www.accbd.org) for more information.

BASIC SKILLS PARTNERSHIP PILOT PROGRAM

Kirsten Corbin/Jo Glenn

Quarterly report due dates have been changed. New due dates were sent to project directors, responsible administrators, and Chief Business Officers on March 24, 2017 and are posted on the [Basic Skills and ESL](#) webpage. For any questions about the program or reporting dates, please contact Jo Glenn at jglenn@cccco.edu or (916) 323-3824.

BASIC SKILLS STUDENT OUTCOMES AND TRANSFORMATION PROGRAM

Kirsten Corbin/Jo Glenn

Quarterly report due dates have been changed. New due dates were sent to project directors, responsible administrators, and Chief Business Officers on March 24, 2017 and are posted on the [Basic Skills Student Outcomes and Transformation](#) webpage. For any questions about the program or reporting due dates, please contact Jo Glenn at jglenn@cccco.edu or (916) 323-3824.

CAREER TECHNICAL EDUCATION-APPRENTICESHIP TITLE 5 REVISIONS

Rita Levy

The Chancellor's Office is currently working with the appropriate statewide organizations of apprenticeship faculty and labor organizations to review and revise title 5 sections that speak to minimum qualifications for apprenticeship instructors.

DISTANCE EDUCATION SURVEYS

Erin Larson

Currently, there are three Distance Education (DE) Surveys in process. The biennial 2014-16 Institutional DE Survey response rate is 79% completed. This survey fulfills required DE reporting. If your college has not completed the survey, please do so as soon as possible as it is past due. The response rate for the DE Student Satisfaction Survey at 6% (3,856 partial/fully complete). This survey closes on May 1 and non-responding students will receive reminders by April 7. Twenty colleges have already committed to participate in the Faculty DE Satisfaction Survey. Many have already provided their faculty sample. Deadline to commit participation is April 10, with sample files are due to the Chancellor's Office on April 17.

FLEXIBLE CALENDAR CERTIFICATION FOR 2017-18

Rita Levy

The Survey Gizmo Flexible Calendar Activity Online Submission link for Fiscal Year 2017-18 was sent on February 2, 2017. The online report must be completed and submitted no later than June 1, 2017. The Flexible Calendar Certification Form (FC-100) for FY 2017-18, must be signed and returned to the Chancellor's Office via "snail mail" by June 15, 2017.

FACULTY INTERNSHIP PROGRAM

Rita Levy

The Chancellor's Office is in the process of gathering information pertaining to the number of community colleges that have active Faculty Internship Programs. A Survey Gizmo Faculty Internship Program survey link was sent to all Chief Instructional Offices on March 29, 2017. To date there have been 41 completed responses. This is a short survey and would appreciate completed responses be submitted by April 20, 2017. The final analysis will be posted to the Chancellor's Office website, Academic Affairs Division's Minimum Qualifications webpage.

NEW ONLINE COURSE DESIGN GUIDE

Erin Larson

In March, the [Online Education Initiative](#) and [@ONE](#) released the [Online Course Design Guide](#), a collaborative resource to assist in the designing courses that will not only maximize student success, but also align with the OEI Course Design Rubric. This open Canvas course features helpful information and examples on content presentation, interaction, assessment and accessibility. As this is a collaborative resource, examples from your college may be eligible for submission. [Complete the submission](#) form or for general questions email registration@onefortraining.org.

ONLINE EDUCATION INITIATIVE-COURSE EXCHANGE UPDATE

Erin Larson

The Online Education Initiative (OEI) is beginning to pilot priority registration between colleges that are live in the Course Exchange. This process will provide valuable feedback to validate the development and testing of registration priority level, reciprocity between colleges and to identify any areas that may need attention. The OEI Steering Committee surveyed pilot colleges to identify critical needs and developed criteria for expanding course offerings in the Course Exchange. With the goal of student completion and transfer in mind, the current focus is on courses with approved C-ID designations and are part of Associate Degrees for Transfer pathways or transfer patterns. In preparation for offering course(s) in the Course Exchange, pilot colleges may encourage faculty to participate in peer online course review (with content accessibility/American with Disabilities Act support provided). Review cycles occur monthly, with the next welcome meeting scheduled for April 10. (For more info see the [2017 OEI Course Review Schedule](#).)

STUDENT SERVICES DIVISION

ASSOCIATE DEGREE FOR TRANSFER MARKETING AND OUTREACH CAMPAIGN

Bob Quinn

The Chancellor's Office Transfer & Articulation Unit, in collaboration with the Office of Communications, has resumed an advertising and outreach campaign for the Associate Degree for Transfer. Marketing efforts will begin this spring and focus on raising awareness about the program and educating current and prospective community college students, high school juniors and seniors and their influencers, about the benefits of receiving an AA-T or AS-T degree. The Office of Communications is currently working with a contracted advertising agency to develop a comprehensive and integrated campaign approach that will effectively reach all of California. The initial communications plan for this campaign begins late spring 2017 and will continue for several years.

The campaign will include new radio and online advertisements, community and faith-based outreach, baseline awareness research, a refresh of the website (ADegreeWithAGuarantee.com) and key placement of news stories in high school, community college and community newspapers. Collateral materials will also be developed, including a general brochure that will be mailed to colleges, high schools, and community/faith-based partners throughout state. Additionally, social media content will be created and shared on a monthly basis with all campaign partners. Finally, we will highlight current and former Associate Degree for Transfer students in a series of peer-to-peer videos, which will be available for use on college websites. For more information please contact Bob Quinn at bquinn@cccco.edu, or Paige Marlatt Dorr, Director of Communications at pdorr@cccco.edu.

CAL FRESH-COLLEGE STUDENT ELIGIBILITY

Colleen Ganley

As a result of Assembly Bill 1930, (Chapter 729) college student eligibility for Cal Fresh is greatly expanded. Per guidance issued by the California Department of Social Services, All County Letter (ACL) 17-05, students enrolled in six or more credit hours, who are participating in various college support programs including federal and state work-study, Extended Opportunity Programs and Services, and Disabled Students Programs and Services are no longer required to be employed 20 hours per week/80 hours per month to be eligible for Cal Fresh benefits. Students are still required to meet income and other eligibility criteria in order to receive Cal Fresh benefits. Please refer to [ACL17-05](#) for an expanded list of college support programs that provide students an exemption from the Cal Fresh employment requirements.

COOPERATING AGENCIES FOSTER YOUTH EDUCATIONAL SUPPORT

Janet Fulton/Kelly Gornick

The Chancellor's Office administered a 1-day training for Cooperating Agencies Foster Youth Educational Support (CAFYES) program administrators in conjunction with the annual Spring Technical Training, which jointly administers with the California Community Colleges Extended Opportunity Programs and Services Association. Professional facilitators moderated an interactive process whereby CAFYES program staff discussed and provided feedback on draft CAFYES Guidelines. Chancellor's Office staff will consider this field input when revising the draft to share with the Chancellor's Office CAFYES Advisory Committee for further review. Additionally, Chancellor's Office Communications Division staff presented visual components of the upcoming, youth-oriented, CAFYES public outreach campaign to include a new name (NextUp), a logo, micro-web page, student success videos and social media outreach.

DISABLED STUDENT PROGRAMS AND SERVICES

Linda Vann

Disabled Student Programs and Services (DSPS) staff and technical assistance consultants made two site visits in the past month. One of the items discussed was "How to administer revised California Code of Regulations, title 5 policies." Additionally, counselors from California State University, Sacramento were present for a meeting to discuss processes for students transferring from the California Community College system to the California State University system.

The primary purpose of the second technical visit was to facilitate the Math Department and DSPS staff in integrating a policy on course substitutions for those occasions where a student's educational limitations preclude success in a standard math course. Any college that would like to request a technical assistance visit for their DSPS program should contact Linda Vann at the Chancellor's Office at lvann@cccco.edu or (916) 322-3234.

FINANCIAL AID ALL DIRECTORS MEETING AND FINANCIAL LITERACY TRAINING

Tim Bonnel/Bryan Dickason/Ruby Neito

The Annual All Directors Meeting was held in Monterey on March 27-28, 2017, with strong participation from the field. Leroy Rooker, American Association of Collegiate Registrars and Admissions Officers (AACRA) senior fellow, delivered a presentation on Family Educational Rights and Privacy Act (FERPA). Our University of California and California State University colleagues joined us on the last day for a federal update provided by the Department of Education's Jeff Baker.

Also held, was the second annual pre-California Community College Chief Student Service Administrators Association (CCCCSSAA) conference financial literacy training where 55 enthusiastic participants received a whole day of training under the tutelage of Soledad McCarthy, a Guardian Scholars Program Coordinator and Associate Business Professor from Skyline College.

Business meetings were facilitated during the CCCSFAAA Conference for 30 colleges currently participating in these two initiatives: Online Education Initiative and the Baccalaureate Degree Colleges.

FINANCIAL AID ALL-DIRECTORS MEETING BREAK OUT SESSIONS

Tim Bonnel/Bryan Dickason/Ruby Neito

Twenty colleges met at the Online Education Initiative meeting, where pilot colleges shared materials and their experiences with recent selected colleges.

Discussions at the Baccalaureate Degree Pilot Colleges meeting included repeatability of courses, claiming full-time equivalent for baccalaureate students and how colleges were marketing their programs. Feather River College Financial Aid Director Andre van der Velden shared that their Equine Studies Baccalaureate Degree Program is receiving admission requests from all over the country even though only California residents may pursue that major.

FINANCIAL AID CALFRESH WORKSHOPS

Colleen Ganley

Recent research, conducted by the Wisconsin Hope Lab in partnership with the Association of Community College Trustees, indicates that nationwide two out of three community college students surveyed reported being food insecure and half reported being housing insecure. Across the California Community College (CCC) system, many student service practitioners report their students are experiencing financial hardships and are often times forced to make tough decisions regarding food resources and costs to attend college.

In an effort to support CCC who are working with food insecure students, the Chancellor's Office Student Financial Aid Program staff recently hosted multiple CalFresh (food stamps) workshops at their annual All-Director training. During the workshops, over 300 financial aid administrators learned about expanded student eligibility for CalFresh benefits and received a comprehensive overview of the application process. These workshops concluded with suggested outreach and engagement strategies that colleges could employ to support students to access this vital resource.

NEW CALIFORNIA COMMUNITY COLLEGES ARTICULATION OFFICERS TRAINING

Bob Quinn

This spring the Chancellor's Office Transfer & Articulation Unit will host the annual New Articulation Officers Training April 25-26 in the San Francisco area. The training occurs two-days prior to the California Intersegmental Articulation Council's (CIAC) annual conference to allow attendees the convenience of extending their week in the area. The training is provided by experienced California community colleges (CCC) articulation officers, and includes sessions provided by ASSIST, University of California, and California State University staff. CCC Articulation Officers who have been on the job less than two years and who have not attended the training in the past are encouraged to attend. For more information, please contact Bob Quinn at bquinn@cccoco.edu.

VETERANS SUMMIT 2017

Kimberly Cortijo

The California Community Colleges Chancellor's Office, in partnership with the Faculty Association of California Community Colleges and the Foundation for California Community Colleges, hosted the sixth Veterans Summit on March 9-10 in Sacramento. A total of 304 participants, including representatives from 97 California community colleges, which was designed to share information and effective practices with faculty, administrators, and staff who work with student veterans on our campuses.

Dr. Julie Adams, Executive Director of the Academic Senate for California Community Colleges, served as the Master of Ceremonies and Brent Theobald, Senior Director of Development at Vanguard University, delivered an inspiring keynote address. While our keynote speaker Dr. Mike Haynie was unable to attend due to unforeseen travel challenges, Dr. Pamela Walker rallied a panel that included members of the California Community Colleges Veterans Caucus and representatives from American River College to share their insights. Other guest speakers included Board of Governors Member Nancy Sumner, former Board of Governors Member Manuel Baca, CalVet Secretary Vito Imbasciani, and Senator Josh Newman.

New this year were four thematic tracks designed to meet the broad and diverse needs and interests of participants, and twenty concurrent breakout sessions available to choose from. Other notable highlights included the Eyes of Freedom: Lima Company Memorial, a private screening of the documentary Almost Sunrise with a post-film discussion with the filmmakers, and an evening reception with live music and photo booth fun with colleagues.

Evaluation surveys are being reviewed and include valuable feedback that will assist the Veterans Summit Planning Committee in planning future events.

WORKFORCE ECONOMIC DEVELOPMENT DIVISION

STRONG WORKFORCE PROGRAM

Matthew Roberts

All Strong Workforce Program regional and local plans are now fully certified. A copy of all certified plans and related analytics for both regional and local share expenditures have been posted to the Doing What Matters website, Strong Workforce [Regional Plans](#) webpage. For further assistance or questions regarding funding setup or allocation amounts, please contact the Strong Workforce Program helpdesk at strongworkforcehelpdesk@CCCCO.edu.

STUDENTS SEEKING CAREER TECHNICAL EDUCATION CLASSES WITH VETERANS' BENEFITS

Gary Adams/Sarah Tyson/Kimberly Cortijo

The Workforce and Economic Development Division (WEDD) is pleased to announce that the Chancellor's Office has reached preliminary agreement with California State Approving Agency for Veterans Education (CSAAVE) to sign a Memorandum of Understanding (MOU) applying to Career Technical Education (CTE) certificate programs at all 113 California community colleges, allowing students to use veteran benefits to pay for those programs. This represents strong interdivisional collaboration at the Chancellor's Office between WEDD, Student Services, Academic Affairs, Technology, Research and Information Services, and Governmental Relations.

CSAAVE is the approving agency for postsecondary educational programs with students receiving federal veteran education benefits, as well as a division of the California Department of Veterans Affairs (CalVet), operating under contract with the U.S. Department of Veterans Affairs. Reacting in recent years to possible private proprietary veterans' benefit misuse in certificate programs, CSAAVE had begun enforcing a previously unenforced standing Code of Federal Regulations requirement that all CTE degrees and certificates must lead to attainment of a vocational objective (i.e., employment in the field of study). Citing privacy concerns under FERPA, many colleges had temporarily withdrawn their CTE programs from the annual CSAAVE approval process, preventing veterans from using their veteran education benefits for those programs. This preliminary agreement between CSAAVE and the Chancellor's Office will lead to a MOU whereby CSAAVE agrees it has validated the data collection strategy and systems of the Chancellor's Office for these programs and the employment data. Using this blanket agreement, CSAAVE will then approve all pending community college CTE programs. The Chancellor's Office will send out a copy of this MOU once it is drafted and then fully executed.

While we have reached a preliminary agreement with CSAAVE, an agreement is not currently in place and colleges must continue to submit all applicable data for the non-college degrees (NCD) programs for CSAAVE approval consideration until the MOU is signed by all agency representatives, which we hope will be in the next several weeks. All colleges are encouraged to submit their application. Once the MOU is in place, CSAAVE can proceed with processing the approvals. Some colleges have already submitted their application, but did not include, or removed, NCD programs from their request. Colleges may amend their application submission and include those NCD programs by sending a letter via email to the assigned CSAAVE Specialist.

CTE LEADERSHIP INSTITUTE

Lynn Shaw

On May 5-6, 2017, the Academic Senate will hold a [Career Technical Education \(CTE\) Leadership Institute](#) at the San Jose Marriott. This event will provide CTE faculty an opportunity to engage Strong Workforce Program (SWP) Taskforce members and learn how to better use SWP data from the LaunchBoard to justify better and more CTE local programs and courses.