

# FIRST FRIDAY UPDATE

FOR CHIEF INSTRUCTIONAL AND CHIEF STUDENT SERVICES OFFICERS

March 2017

## A WORD FROM VICE CHANCELLOR PAMELA WALKER

The Division of Educational Services keeps busy on your behalf as you can see by the information provided in our "First Friday." We are developing a streamlined curriculum process, integrating student success, equity and basic skills, focusing on zero textbooks, California promise, enhancing and supporting college efforts on the baccalaureate degree, inmate education, mental health, food and housing insecurity and our Veterans just to name a few of our programs. I am very proud of the Deans' and their collective staff and continue to believe I am very lucky to work with these good public servants for the last three years.

You either will have seen or will hear us at Association of California Community College Administrators, Chief Student Services Officers, Chief Instructional Officers, Association of Chief Business Officials, Academic Senate for California Community Colleges, California Community College Association for Occupational Education, and Accrediting Commission for Community and Junior Colleges Conferences and events. Just so you know, I now have a Southwest Companion Pass, which means I have completed 50 round trip flights in one year! Visits to our prison programs and graduations make me realize just how important education can be for many students both inside and outside.

We are making changes and that is a good thing for us all – it is going to be a good spring!

## EDUCATIONAL SERVICES

### INTEGRATED PLANS FOR BASIC SKILLS INITIATIVE, STUDENT EQUITY PROGRAM, AND STUDENT SUCCESS AND SUPPORT PROGRAM

**Kirsten Corbin/Rhonda Mohr**

The Chancellor's Office has been undergoing an effort to integrate three programs: Basic Skills Initiative (BSI), Student Equity Program (SE), and Student Success and Support Program (SSSP). These programs were selected as a starting point for integrative efforts for two main reasons: 1) all three have the same ultimate goal of increasing student success while closing achievement gaps; and 2) there is a strong potential for overlap between and among the programs. The first step in this effort was to request a Partnership Resource Team (PRT) through the Institutional Effectiveness Partnership Initiative (IEPI) to assist the Chancellor's Office in creating an action plan. The next step was to draft documents that reflect the integration of the three programs. These draft documents were developed by Chancellor's Office staff in collaboration with multiple stakeholder groups whose various perspectives provided valuable input.

On February 14, 2017, the Chancellor's Office sent out a memo and new expenditure guidelines for all three programs. Most significantly, the new expenditure guidelines are effective immediately for all three programs; colleges will have two years to spend their 2016-17 allocation; and 2016-17 Mid-Year

Expenditure reports for SE and SSSP are not due in March of 2017. On February 15, 2017, another memo was released informing colleges of the new Integrated Plan documents: 2017-19 Integrated Plan, 2017-19 Budget Plan, and new Expenditure Guidelines (from the February 14, 2017 memo). In addition, there will be two webinars on the new expenditure guidelines: February 27, 2017 and March 2, 2017; an Integrated Planning page on the Chancellor's Office website; and future in-person workshops on the Integrated Plan documents this spring.

These integrated planning documents are the first iteration of a larger integration effort on the part of the Chancellor's Office. In the coming months and years, we will continue to pursue additional policy changes that support the colleges in pursuing cohesive, integrated program strategies. As we pursue this objective, we welcome suggestions on how to refine this process. Colleges are encouraged to send feedback on the documents either through stakeholder groups or directly to the Chancellor's Office at [integratedplanning@cccco.edu](mailto:integratedplanning@cccco.edu).

## ACADEMIC AFFAIRS DIVISION

### ACCREDITATION RESOURCES AND ENROLLMENT MANAGEMENT FOR THE PROFESSIONAL LEARNING NETWORK

#### Erin Larson

The [Professional Learning Network](#) (PLN) is actively recruiting resources to inform a wide array of local practices. At present, resources related to accreditation and enrollment management are an area of focus. Useful accreditation-related sample documents (e.g., self-studies, substantive change proposal) can be forwarded to Michelle Pilati ([mpilati@prolearningnetwork.org](mailto:mpilati@prolearningnetwork.org)) for inclusion in the PLN. Resources related to both accreditation and enrollment management can also be submitted by logging into the PLN and selecting the "Share" option.

### ASSOCIATE DEGREE FOR TRANSFER

#### Raul Arambula/Kevin Olson

For the month of February, the Academic Affairs ADT Team approved 41 new proposals and 80 non-substantial change proposals, which now brings the total active ADTs to 2,175.

### DISTANCE EDUCATION

#### Erin Larson

Responses to the biennial 2014-2016 Institutional Distance Education (DE) Survey are due March 28. Please work with your local IT department to ensure that the SurveyGizmo link is accessible. This valuable survey fulfills reporting requirements for DE. Thanks to the 59 colleges that committed to participating in the DE Student Satisfaction Survey. The samples of randomly selected students provided by colleges will begin receiving their initial contact letters March 3 followed by the link to their survey. Results of both surveys will be included in the 2014-2016 DE Report.

# CHANCELLOR'S OFFICE CURRICULUM INVENTORY

Eric Nelson/David Garcia

This table confirms the phase in which each college will transition into COCI 2.0.

College	Phase I	Phase II	Phase III
Alameda		✓	
Allan Hancock		✓	
American River			✓
Antelope			✓
Bakersfield			✓
Barstow			✓
Berkeley	✓		
Butte		✓	
Cabrillo		✓	
Canada			✓
Canyons	✓		
Cerritos			✓
Cerro Coso		✓	
Chabot			✓
Chaffey	✓		
Citrus			✓
Clovis		✓	
Coalinga			✓
Coastline		✓	
Columbia		✓	
Compton		✓	
Contra Costa			✓
Copper Mountain		✓	
Cosumnes River			✓
Crafton Hills	✓		
Cuesta	✓		
Cuyamaca			✓
Cypress	✓		
De Anza		✓	
Desert		✓	
Diablo			✓
East L.A.			✓
El Camino		✓	
Evergreen		✓	
Feather River			✓
Folsom		✓	
Foothill	✓		
Fresno			✓
Fullerton			✓
Gavilan		✓	
Glendale			✓

College	Phase I	Phase II	Phase III
Golden West			✓
Grossmont	✓		
Hartnell		✓	
Imperial			✓
Irvine			✓
L.A. City			✓
L.A. Harbor			✓
L.A. Mission			✓
L.A. Pierce			✓
L.A. Southwest			✓
L.A. Trade-Tech			✓
L.A. Valley			✓
Lake Tahoe		✓	
Laney	✓		
Las Positas		✓	
Lassen		✓	
Lemoore			✓
Long Beach		✓	
Los Medanos			✓
Marin			✓
Mendocino		✓	
Merced		✓	
Merritt			✓
Miracosta			✓
Mission			✓
Modesto		✓	
Monterey		✓	
Moorpark	✓		
Moreno Valley		✓	
Mt. San Antonio			✓
Mt. San Jacinto		✓	
N Orange SCE			✓
Napa			✓
Norco			✓
Ohlone			✓
Orange Coast			✓
Oxnard			✓
Palo Verde			✓
Palomar			✓
Pasadena		✓	
Porterville			✓
Redwoods		✓	
Reedley			✓
Rio Hondo	✓		
Riverside			✓

College	Phase I	Phase II	Phase III
Sacramento	✓		
Saddleback		✓	
San Bernardino			✓
San Diego Adult	✓		
San Diego City	✓		
San Diego Mesa	✓		
San Diego Miramar	✓		
San Francisco			✓
San Joaquin			✓
San Jose			✓
San Mateo			✓
Santa Ana			✓
Santa Barbara			✓
Santa Monica			✓
Santa Rosa			✓
Santiago	✓		
Sequoias			✓
Shasta		✓	
Sierra		✓	
Siskiyou		✓	
Skyline			✓
Solano			✓
Southwestern			✓
Taft			✓
Ventura			✓
Victor Valley			✓
West L.A.		✓	
West Valley			✓
Woodland			✓
Yuba		✓	
<b>COUNT ⇒</b>	<b>16</b>	<b>35</b>	<b>65</b>

## INMATE EDUCATION

### Maurice Geddis

To ensure the success of our inmate education students, a Correctional Education Advisory Council (CEAC) has been established. CEAC's primary purpose will be threefold: 1) to create a platform for dialogue and exchange ideas relative to best practices and sustainable support for our target population, 2) to establish and maintain a network of supportive communication between all entities involved in this effort, and 3) to solicit internal resources that may respond to the needs and challenges in all aspects of all staff involved providing face-to-face, re-entry correctional education.

On February 15, 2017, the CEAC facilitated the first of several "Best Practices" executive summits, which brought together representatives from community college campuses, California prison institutions, and special interest stakeholders providing and supporting face-to-face instruction in our

California prison institutions. The primary goal of this collaborative executive summit was to begin identifying and documenting the “best practices” associated with this monumental student success effort.

Some of the highlights of the executive summit included dialogue relative to human and fiscal resources. Significant discussion relative to a marketing campaign narrative to generate program performance support from internal and external audiences. There was extensive dialogue relative to the California Education Code and California Code of Regulations identifying laws and regulations that would prohibit progress to utilize existing legislative processes to advance inmate education and student support service issues as a note.

## **ONLINE EDUCATION INITIATIVE STEERING COMMITTEE RECRUITING MEMBERS**

### **Erin Larson**

The [Online Education Initiative](#) Steering Committee is recruiting new representatives for its 25-member team. There are currently seats for Chief Instructional Officers (2), Chief Student Services Officers (2), Academic Senate faculty (2), Admissions & Records (2), Student Senate representative (1) and Chief Information Systems Officers (1). For an appointment to the committee, contact your association constituency.

## **ZERO TEXTBOOK COST DEGREE**

### **Stephanie Ricks-Albert**

The Zero Textbook Cost Degree (ZTCD) Phase 1 grant competition yielded 18 Planning and 5 Implementation Grants. Phase 2 of the ZTCD Request for Application (RFA 16-085) competition will be an opportunity for submission of Implementation Grant Applications. The expected release date is April 1, 2017, with a due date of September 30, 2017, and a performance period of January 1-December 31, 2018.

The associated legislation, Senate Bill 1359, Public Postsecondary Education: Course Materials, (Block, 2016) requires California Community Colleges to include a symbol or logo in the campus course schedule by January 1, 2018, for courses that exclusively use digital course materials that are free of charge to students. The Chancellor’s Office is currently working with the Communication Division to develop a Zero Textbook Cost symbol or logo the community college system will have the option to use. For more program information, please visit the Chancellor’s Office website, Academic Affairs Division, [Open Educational Resources](#) webpage.

## **STUDENT SERVICES DIVISION**

## **CAL FRESH-COLLEGE STUDENT ELIGIBILITY**

### **Colleen Ganley**

As a result of Assembly Bill 1930 (Chapter 729) college student eligibility for Cal Fresh is greatly expanded. Per guidance issued by the California Department of Social Services (CDSS), All County Letter (ACL) 17-05, students enrolled in six or more credit hours, who are participating in various college support programs including federal and state work-study, Extended Opportunity Programs and Services, and Disabled Students Programs and Services are no longer required to be employed 20 hours per week/80 hours per month to be eligible for Cal Fresh benefits. Students are still required

to meet income and other eligibility criteria in order to receive Cal Fresh benefits. Please refer to ACL 17-05 for an expanded list of college support programs that provide students an exemption from the Cal Fresh employment requirements.

## **CALIFORNIA PROMISE INNOVATION GRANT PROGRAM**

### **David Lawrence**

On December 16, 2016, the California Community Colleges Chancellor's Office released a Request for Applications (RFA) for the California College Promise Innovation Grant program. A total of 51 applications were received, showing a strong interest in the objectives of the program. Applications were reviewed and competitively scored based on meeting minimum required objectives and criteria including project need, response to need, work plan, project management, budget, overall feasibility, and sustainability of the project; additional points were awarded to applications that met priority criteria requirements. The Formal Notification of Intent to Award [memorandum](#) and the [Intent to Award List of Applying District and Funding Status](#) are available on the Chancellor's Office website, Student Services Division, College Promise Innovation Grant Program webpage, under Announcements.

## **COOPERATING AGENCIES FOSTER YOUTH EDUCATIONAL SUPPORT**

### **Janet Fulton/Kelly Gornick**

The Chancellor's Office [Cooperating Agencies Forster Youth Advisory Committee \(CAFYES\)](#) held its inaugural meeting on February 9, 2017. The Chancellor's Office and college CAFYES staff updated committee members on the CAFYES program, which is currently in its 13<sup>th</sup> month of legal implementation. Additionally, Chancellor's Office staff additionally solicited feedback on draft elements of the developing CAFYES public outreach campaign and SB 12 (Beall).

## **DISABLED STUDENT PROGRAMS AND SERVICES**

### **Linda Vann**

The Mid-year Reallocation Process is underway as colleges request additional funds or determine that they will be unable to properly expend their apportionment by the end of the fiscal year. These reports are due to the Chancellor's Office with a postmark no later than. March 27, 2017.

## **VETERANS SUMMIT**

### **Kimberly Cortijo**

The California Community Colleges Chancellor's Office, in partnership with the Faculty Association of California Community Colleges and the Foundation for California Community Colleges, will host the sixth Veterans Summit on March 9-10 at the DoubleTree Hotel in Sacramento. The event is designed to share information and effective practices with faculty, administrators and staff who work with student veterans on our campuses, as well as veterans service professionals from the California State University and University of California.

The planning committee has been hard at work for many months, and are excited about program offerings for the event this year! Notable highlights include our keynote speakers Dr. Mike Haynie, Vice Chancellor of Strategic Initiatives & Innovation at Syracuse University, and Brent Theobald, Senior Director of Development at Vanguard University. Guest speakers include Board of Governors Member Nancy Sumner, former Board of Governors Member Manuel Baca, CalVet Secretary Vito Imbasciani, and Senator Josh Newman. Other special events include the nationally traveling Eyes of Freedom: Lima Company Memorial, a private screening of the documentary Almost Sunrise and a



post-film discussion with the filmmakers, and an evening reception with live music and photo booth fun with colleagues.

## WORKFORCE ECONOMIC DEVELOPMENT DIVISION

### STRONG WORKFORCE PROGRAM REGIONAL ANALYTICS

#### Matt Roberts and Javier Romero

Use As a result of the infusion of [\\$200M in new state funds for the Strong Workforce Program](#), colleges and their regions submitted plans in February 2017 on how best to deliver "more and better CTE" to help create one million new middle-skilled workers by 2025.

Summary reports are now available for:

1. How colleges are using their 60% Local Shares:

- By college: <http://doingwhatmatters.cccco.edu/StrongWorkforce/LocalShareReports.aspx>
- By sector: <http://doingwhatmatters.cccco.edu/StrongWorkforce/LocalShareReports.aspx>

2. How regions are using their 40% Regional Shares:

- By Regional Plan: <http://doingwhatmatters.cccco.edu/StrongWorkforce/RegionalPlans.aspx>
- By Regional Analytics: <http://swp-service.swpregonal.cccco.edu/v1/looker/dwm>.

Based on a suggestion by the CIO Executive Committee, the Chancellor's Office Workforce and Economic Development Division is soliciting your feedback on how to improve the planning process for the next round of funding. The survey is at:

<https://www.surveymonkey.com/r/StrongWorkforceProgram>