

FIRST FRIDAY UPDATE

FOR CHIEF INSTRUCTIONAL AND CHIEF STUDENT SERVICES OFFICERS

May 2017

A WORD FROM VICE CHANCELLOR PAMELA WALKER

I am pleased to announce that Dr. Sally Montemayor Lenz accepted the position of Dean of Educational Services and joined our office on Thursday, March 2, 2017. Dr. Montemayor Lenz had been the Associate Vice Chancellor at the Contra Costa Community College District Offices for the last three years. In addition to her significant statewide service, she spent several years at Sierra College as the Director of Student Outreach and Retention and as a counseling faculty member. Her vast college, district, and system experience working in Academic Affairs, Curriculum and Instruction, Student Support Services, categorical and grant programs, Governmental Relations, and Management Information Systems will be of great benefit to Educational Services.

EDUCATIONAL SERVICES

BASIC SKILLS INITIATIVE, STUDENT EQUITY PROGRAM, AND STUDENT SUCCESS AND SUPPORT PROGRAM INTEGRATED PLANNING WORKSHOPS

Kirsten Corbin/Rhonda Mohr

In an ongoing effort to integrate three programs, Basic Skills Initiative (BSI), Student Equity Program (SE), and Student Success and Support Program (SSSP), the Chancellor's Office released new integrated expenditure guidelines and a new 2017-19 Integrated BSI/SE/SSSP Plan and Budget template in February. Bring your team and come hear an overview of the new documents and strategies aimed at assisting your college to integrate and leverage funds to further student success.

The workshop take place from 9:00 am to 3:30 pm with check-in from 8:00 to 9:00 am. Registration is required through Eventbrite. There is a \$75 per-person registration fee, which includes lunch, as well as morning and afternoon refreshments. Participants are responsible for travel and parking costs.

Each college is strongly encouraged to send a team of representatives, which could include the Chief Instructional Officer, Chief Student Services Officers, Chief Business Officers, and coordinators from BS, SE, and SSSP.

The remaining workshop date, and location is as follows:

Friday, May 12

Sacramento

Registration link:

<https://intplanmay12sac.eventbrite.com>

Friday, May 12

Fresno

Registration link:

<https://integplanmay12fresno.eventbrite.com>

Please contact Maureen Akal at Makal0361@icloud.com or (630) 337-3004 for questions related to workshop registration.

ACADEMIC AFFAIRS DIVISION

ASSOCIATE DEGREE FOR TRANSFER

Raul Arambula/Kevin Olson

For the month of April, the Academic Affairs ADT Team approved 24 new proposals and 27 non-substantial change proposals, bringing the total of active ADTs to 2,235. April's [ADT Progress Report](#), dated **April 6, 2017**, are posted quarterly.

CHANCELLOR'S OFFICE CURRICULUM INVENTORY

Eric Nelson/David Garcia

Testing of the new Curriculum Inventory (COCI 2.0) system continues. The California Community Colleges Technology Center and the Chancellor's Office are working closely with the pilot colleges in preparation for the migration to the new system.

CURRICULUM INSTITUTE

Pamela Walker/Jackie Escajeda

Significant changes are coming to curricular processes around the state and at the Chancellor's Office. The essential components of this work will be explained at the [Academic Senate's Curriculum Institute](#). The dialogue about streamlining, 6th Edition of the Program and Course Approval Handbook (PCAH), and the new Chancellor's Office Curriculum Inventory will be introduced together.

Please send a team that includes the curriculum specialist, curriculum chair, instructional administrator, and articulation officer to the Curriculum Institute; ensure that faculty and curriculum specialists are able to attend.

The Curriculum Institute will be held July 13-15, 2017, at the Riverside Convention Center; there will also be a pre-session (which is free to paid attendees, although they must register for it) from 2-5 pm on July 12, 2017. The pre-sessions will be focused on information for new chairs, new curriculum administrators, and new specialists.

COOPERATIVE WORK EXPERIENCE

Eric Nelson

The Chancellor's Office is studying possible ways to streamline the review and approval of cooperative work experience courses, which are now being handled by Eric Nelson.

ONLINE EDUCATION INITIATIVE

Erin Larson

Calling all instructors from OEI pilot colleges who teach a transfer level course with C-ID designations in Canvas; the June online course review cycle needs you! Informational meetings are scheduled for May 10-12, 2017. To register for the June cycle or a subsequent month that fits into your schedule, visit the OEI Course Review Schedule. Your role is vital to the [Online Course Exchange](#)! For more detailed information about the [Course Review Process](#).

CHANCELLOR'S OFFICE CURRICULUM INVENTORY - QUEUE STATUS

Kirsten Corbin/Jackie Escajeda

Thanks to the Curriculum Staff, Raul Arambula, Patti Blank, Chantee Guiney, David Garcia, Njeri Griffin, and Eric Nelson, who have done an excellent job in reviewing and processing curriculum. The queues current numbers reflects both the hard work and dedication staff has in serving our community colleges and the amazing work accomplished by the colleges on behalf our students!

Programs	New	Nonsubstantial	Substantial	Oldest Date
ADTs	4	10	0	March 17
Traditional Degrees	11	82	1	March 17
Credit Certificate	24	80	1	March 17
Noncredit Programs	54	31	1	February 17
Total Number of Programs:	93	203	3	
Grand Total:	299			

Courses	New	Nonsubstantial	Substantial	Oldest Date
Credit Program Applicable	5	0	9	February 17
Credit Stand-Alone	8	0	0	May 17
Noncredit Program Applicable	77	48	54	March 17
Noncredit Stand-Alone	66	35	9	March 17
Total Number of Courses:	156	83	72	
Grand Total:	311			

DISTANCE EDUCATION SURVEYS

Erin Larson

Currently, there are three Distance Education (DE) Surveys in process. Colleges who failed to submit their biennial 2014-16 Institutional DE Survey received a notice of noncompliance at the end of April. Those colleges are currently at risk of negatively impacting receipt of apportionment and/or categorical funds. The Chancellor's Office will contact the college Chief Executive Officer and Chief Instructional Officer or Vice President of Instruction. For the DE Student Satisfaction Survey, there are 5,001 partial/fully complete. Though this survey closed for most colleges on May 1, a few colleges joining the survey cycle after the start date have until May 31. Twenty-eight colleges have committed to participate in the Faculty DE Satisfaction Survey. Those colleges that have submitted a faculty sample file, survey distribution will begin during the week of May 8.

BRANDING FOR THE FINANCIAL WELLNESS INITIATIVE

Ruby Nieto

The Financial Literacy Initiative that was first launched in 2014 has a new name: The Financial Wellness Initiative. In collaboration with the Chancellor's Office of Communications, the initiative has a new logo officially unveiled at the March Financial Aid All Directors meeting and will kick-off a social media campaign starting fall 2017 to promote the initiative. There will be infographics to share with students and campus staff to learn more about this initiative in the near future. Recent workshops with the Institutional Effectiveness Partnership Initiative helped to re-launch the Financial Wellness Initiative to a wider campus audience.



CAL FRESH TRAINING OPPORTUNITY

Colleen Ganley

In an effort to assist students who may be experiencing [food insecurities](#), the Chancellor's Office would like to collaborate with colleges to host regional trainings focused on the CalFresh (Food Stamp program) enrollment process. The goal is to host *at least* one training per region during June and July, so faculty and staff are prepared to engage and support students to access these benefits, starting fall 2017. If your college is interested in hosting a training or you would like additional information, please contact Colleen Ganley at Cganley@CCCCO.edu.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES/COOPERATIVE AGENCIES RESOURCES FOR EDUCATION

Kelly Gornik/Janet Fulton

The Chancellor's Office Extended Opportunity Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE) Allocations Task Group, comprised of one EOPS representative from each of the 10 regions, one Chief Student Services Officer, one Chief Business Officer, one California Community College EOPS Association representative and Chancellor's Office Student Services staff, will meet several times in 2017 to review the current EOPS and CARE allocation formulas and discuss possible changes to the elements of each formula.

The goal of the Task Group is to receive required Board approval in the 2017-18 fiscal year and implement any approved changes in the 2018-19 fiscal year.

MENTAL HEALTH SUPPORT RESOURCE FOR STUDENTS

Colleen Ganley

In partnership with the Foundation for California Community Colleges, the Chancellor's Office is working with the [Crisis Text Line](#), a national organization that facilitates text-based mental health support, to implement a Crisis Text Line service specifically targeting California community college students. Crisis Text Line tool kits will be distributed to ALL colleges, specifically campus departments such as health centers, mental health centers, and Veteran Resource Centers. An informational webinar ([register](#)) is scheduled for May 9, from 1:30 to 2:30 pm.

NATIONAL FOOD AND HOUSING STUDENT SURVEY OPPORTUNITY

Colleen Ganley

Last fall, the Wisconsin HOPE Lab fielded a groundbreaking survey at 70 community colleges around the country to assess rates of food and housing insecurity among community college students. They produced a report, [Hungry and Homeless in College](#), that revealed one in three community college students experienced hunger, half of community college students were housing insecure, and 13 to 14 percent were homeless.

The Wisconsin Hope Lab is administering another wave of the survey and is inviting colleges from across the county to participate. The deadline to join this wave of the survey is June 1, 2017. If your college is interested in participating in the survey or if you would like additional information about the survey, please contact Anthony Hernandez at the Wisconsin HOPE Lab at hernandez26@wisc.edu with subject line "FALL SURVEY."

RESOURCES FOR UNDOCUMENTED COLLEGE STUDENTS

Colleen Ganley

As part of an intersegmental Higher Education Student Mental Health workgroup, staff were introduced to a website developed by the CSU system office titled "[Resources for Undocumented College Students](#)," that provides helpful information. Although many of the resources listed are specifically for CSU students, one particular resource, [legal support services](#), may be helpful to all colleges students.

THE ROLE OF FINANCIAL WELL-BEING IN STUDENT SUCCESS

Ruby Nieto

In collaboration with the Institutional Effectiveness Partnership Initiative, two all-day student financial wellness workshops were held, in Irvine and Walnut Creek, with 130 attendees representing various campus departments.

The workshops provided insights on how increased financial stability contributes to student success, program completion, employability, connection to good-paying jobs, successful student loan repayment, and ways for successful implementation of a financial wellness/literacy program on campus. Participants learned about current and upcoming resources available from the Chancellor's Office to help in their financial wellness efforts on campus. A college panel shared their efforts to build student financial well-being and provided practical ideas for improving student success from a system-wide financial wellness capability initiative designed by the California Community Colleges Chancellor's Office.

A special thank you to our presenters: Dr. Billy Hensley (NEFE), Erin Yetter Ph.D. (Federal Reserve Bank of St. Louis), Chad Thompson, Adolfo Leiva and student Alexandra Kennedy (Sparkpoint Centers at Skyline College and Cañada College), Greg Ryan (Fullerton College), Robin Darcangelo (Long Beach College), Anafe Robinson (LA Pierce College), Tracy Hale (Solano College), and Ruby Reyes (College of Marin).