September 2017

EDUCATIONAL SERVICES & SUPPORT

GREETINGS

Laura Hope

So many of you appreciated Pam's regular communication that I decided to continue the tradition of the First Friday communication. Before I get to business, I want to thank so many of you who have helped ease my transition with your warm regards and support. I look forward to the coming months as we engage so much important work together. In addition to getting comfortable and learning the inner workings of the Chancellor's Office, I have also been working with colleagues to put together the first step in our California Community Colleges Guided Pathways effort.

On Tuesday, September 5, 2017, colleges will receive a "bundle" of information on the listservs regarding guided pathways. All 114 community colleges are eligible to participate in the Guided Pathways Award Program, provided that representatives attend an IEPI workshop on the self-assessment process, complete a guided pathways self-assessment, and complete a multi-year work plan. Plans are in motion to assure that colleges receive ample support as this transformational endeavor begins system-wide. The information to be released next week provides all of the details about how to accomplish these first steps, including a timeline and an FAQ. Please use the following address, however, if lingering questions persist after the information has been disseminated: guidedpathwaysinfo@cccco.edu.

ACADEMIC AFFAIRS DIVISION

ANNUAL CREDIT COURSE CERTIFICATION

Jackie Escajeda

The Annual Credit Course Certification form signed by Chief Executive Officers, Chief Instructional Officers, Academic Senate Presidents, and Curriculum Chairs is due to the Chancellor's Office no later than 5 pm on **October 16, 2017**. Colleges can pdf a copy of the signed certification form and email it to curriculum@cccco.edu OR the original can be mailed to the Chancellor's Office, Academic Affairs Division. If the certification is not received by the due date, a manual review of credit course proposal will be conducted by the Chancellor's Office staff. Periodic reviews of these proposal types will be conducted by the Chancellor's Office in order to monitor data integrity. The Annual Credit Course Certification form will now be due in October of each year. For questions, please contact Jackie Escajeda at jescajeda@cccco.edu or (916) 327-2066.

ANNUAL LIBRARY DATA SURVEY FOR 2015-16

Stephanie Ricks-Albert

The two-part 2015-16 Annual Library Data Survey includes the completion of the survey using SurveyGizmo and submission of the Certification form to the Chancellor's Office by August 31, 2017. As of today, the Chancellor's Office has received 103 survey submissions and 57 certifications received. Congratulations to California Community Colleges that have complied with California Code of Regulations, title 5, section 55800. Refer to the Survey Completion Log located on the Chancellor's Office [Library and Learning Resources Program](#) webpage to view the status of your college.

ASSOCIATE DEGREE FOR TRANSFER

Raul Arambula I Kevin Olson

On September 15, 2017, four new Transfer Model Curriculum Templates will be released, Science, Hospitality Management, Law, Public Policy, and Society, and Social Work and Human Services.

BASIC SKILLS INITIATIVE – ALLOCATION INCREASE, NEW FUNDING FORMULA, MONTHLY BSI COORDINATORS' WEBINARS

Kirsten Corbin I Chantée Guiney

The Student Success for Basic Skills [Basic Skills Initiative (BSI) 2.0] budget allocation for Fiscal Year (FY) 2017-18 is $50 million, an increase of $30 million in on-going funds. BSI 2.0 includes a new funding formula, new program requirements, and additional allowable expenditures. Academic Affairs is in the process of conducting an analysis of program data to use with the new allocation funding formula. The advance allocation estimate for FY 2017-18 has been posted to the Academic Affairs [Basic Skills](#) webpage and will be amended within the next weeks to include an additional allocation, which will represent 75 percent of the total BSI funds. The allocation for the remaining 25 percent will be based on a certification colleges will receive this month, for submittal during fall 2017. Additional details will be provided to colleges within the coming weeks. [Education Code 88815](#) has the full text of the Student Success for Basic Skills program.

The Chancellor's Office Academic Affairs Division will continue past practice of hosting a series of monthly BSI Coordinators' webinars on the second Friday of each month. Due to a scheduling conflict, the webinar for this month will be held on Friday, September 15, 12-1 pm. Presentation topics include updates on the 2017-18 BSI 2.0 allocation funding formula and certification forms due fall 2017. Tentative BSI Coordinators' webinar dates for the 2017-18 academic year are: 9/15/17; 10/20/17; 11/9/17; 12/8/17; 1/12/18; 2/16/18; 3/9/18; 4/13/18; 5/11/18; and 6/7/18 or 8/10/18. Webinars are 12-1:00 pm, unless otherwise noted. Archived webinars are posted to the Chancellor's Office [BSI Coordinators Webinars](#) webpage.

CROSS ENROLLMENT IN ONLINE EDUCATION-ASSEMBLY BILL 637

Erin Larson

[Assembly Bill 637](#) (Medina) has passed both the Senate and Assembly and will head to the Governor's desk. This bill will simplify and remove barriers to intra-district online cross enrollment including streamlining the residency determination process for colleges participating in the Online Education Initiative Course Exchange.

CHANCELLOR'S OFFICE CURRICULUM INVENTORY 2.0

Jackie Escajeda l Raul Arambula

The Chancellor's Office would like to thank the colleges for their patience during the transition to the new Chancellor's Office Curriculum Inventory (COCI) 2.0. Although there still are bugs to work out with COCI 2.0, it is through the strong collaboration from all parties that COCI 2.0 will function at the level needed. Thanks to the input received from our colleges, staff, and the Community College CCC Technology Center, COCI is headed in the right direction.

The CCC Technology Center will soon be releasing 1.5.0, which will include: Activating Approved proposals with Control Numbers, CB01 as non-substantial change, and Proposals incorrectly marked as Deleted. This release will address more immediate concerns that affect the functionality of the system for both submitters and reviewers.

Following the 1.5 Release, the CCC Technology Center will focus on update 1.6.0 to address additional areas of concern. An announcement will be made prior to the release of both the 1.5.0 and 1.6.0 update detailing which issues they will address.

The CiTechIssues email is no longer available; however, support will continue as the CCC Technology Center and the Chancellor's Office staff will be able to assist with technical questions using the COCI support email: cociappsupport@openccc.zendesk.com. Please send all questions and report all issues through that email.

DISTANCE EDUCATION REPORT 2017

Erin Larson

The 2017 edition of the Distance Education Report will be presented to the Board of Governors on September 18-19. In addition to a statewide overview, this report includes details about courses and programs, the distance education students and the faculty who teach them. Ten-year trends are highlighted as well as the specific reporting years 2014 through 2016. The ways in which distance education will address the goals of the Strategic Vision and Guided Pathways are also explored.

DUAL ENROLLMENT PROGRAM-CCAP AGREEMENTS

Sally Montemayor Lenz l Debbie Velasquez

Be reminded that College and Career Access Pathways (CCAP) Agreements are due for the 2017-18 program year. Amendments to 2016-17 CCAP Agreements may also be submitted, if needed. The Chancellor's Office will rely on MIS Data student reporting for legislative reports. To that end, MIS Data Element SG13 Student-CCAP-Status was launched effective summer 2017 to collect student data. Please ensure that student data reported accurately reflects the number of students served. Be aware that college data are also made public using Data Mart.

FUND FOR STUDENT SUCCESS-MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT

Sally Montemayor Lenz l Debbie Velasquez

The 2017-18 Mathematics, Engineering, Science Achievement (MESA) proposals will be read and scored on Friday, September 8, 2017. Notification of the results will be made the week of September 11, 2017. Please contact Ms. Debbie Velasquez at dvelasquez@cccco.edu or by phone at 916.323.2768 for more information.

INMATE AND FORMERLY INCARCERATED EDUCATION

Sally Montemayor Lenz

The Inmate and Reentry Education unit is now referenced as the Inmate and Formerly Incarcerated Education to align with college efforts and similar programs across the nation. As of fall 2017, 21 community colleges will be engaged in delivering inmate education across all 35 state prisons. To that end, the Chancellor's Office will rely on MIS Data student reporting for legislative reports. Please be reminded that MIS Data Element [SG04 Student-Incarcerated-Status](#) is used to collect student data and ensure that college data reported accurately reflect the number of students served. Be aware that college data are also made public using Data Mart.

While the Inmate and Formerly Incarcerated Program webpage is under construction, changes have been made to the [Resource](#) section. Information links have been added to the California Department of Corrections and Rehabilitation [Proposition 57](#) and the Opportunity Institute–Corrections to College California [Proposition 57 FAQ](#). Briefly, Proposition 57 allows non-violent offenders to earn Milestone Completion Credits and Educational Merit credits to qualify for reduce sentencing for service credits earned. The passage of Proposition 57 is likely to result in greater demand for courses and access to college programs.

Welcome Armando Ramirez who joined the team August 2017. Mr. Ramirez holds a Bachelor of Science degree in Business Administration and brings valuable experience in program coordination, project management, problem-solving and customer service. Prior to joining the Chancellor's Office, he held positions at Fresno State, Bank of America, and Fusion Marketing.

STUDENT SERVICES DIVISION

NEW DIRECTORS TRAINING ~ SEPTEMBER 2017

Rhonda Mohr l Margaret Ortega l Sarah Tyson

The Chancellor's Office will hold its annual training and orientation for new Admission and Records, California Work Opportunity and Responsibility to Kids, Cooperative Agencies Resources for Education, Disabled Student Programs and Services, and Extended Opportunity Programs and Services program directors/coordinators, as well as Articulation Officers, during the week of September 18-22, 2017, in Sacramento. This training and orientation is an opportunity for program directors or coordinators who are new to their respective programs to learn about program history and requirements, and to hear from and dialogue with their peers and experienced colleagues. The trainings are designed to accommodate those assigned to a program in the last two years (since 2015-16).

WORKFORCE ECONOMIC DEVELOPMENT DIVISION

MORE & BETTER CAREER TECHNICAL EDUCATION FORUMS

Lynn Shaw

In partnership with the Chancellor's Office, the California Community College Association of Occupational Education (CCCAOE) is facilitating More & Better Career Technical Education (CTE) forums at local campuses to educate CTE faculty and other local stakeholders about the resources available through the Strong Workforce Program. The half-day forums include an overview of the Strong Workforce Program, a presentation about how to implement a sector strategy and tap into resources available through Doing What Matters for Jobs and the Economy, and a hands-on tutorial of the LaunchBoard specifically targeted for CTE faculty.

CCCAOE hosted More & Better CTE forums at Palomar College, San Jose City College, Coastline College, and San Bernardino Valley College in April and May of this year. Fall forums have been scheduled as follows:

- September 14 - El Camino College
- September 15 - Ventura College
- September 29 - Fresno City College
- October 3 - City College of San Francisco
- October 13 - Diablo Valley College
- October 20 - Irvine Valley College
- October 25 - Mendocino College

To register or to host a Fall forum, please visit the CCCAOE website.