FIRST FRIDAY UPDATE
for the Chief Instructional Officers
August 2015

CURRICULUM REVIEW
As of August 4, 2015, there are 2,209 course and program proposals in the queue. The updated review processes have sped up the requisite time for approval. As July and February tend to have the highest number of submissions from the colleges, it would be very helpful if curriculum was submitted monthly rather than once or twice a year.

PROGRAM AND COURSE APPROVAL HANDBOOK (PCAH)
Jackie Escajeda / Stephanie Ricks-Albert
Work continues on the rewrite of the Program and Course Approval Handbook (PCAH). In late July, a few members of the PCAH Writing Team met with Academic Affairs to discuss clarifying the content for hours and units. The PCAH Writing Team will be providing an update at the August System Advisory Committee on Curriculum (SACC) meeting. Chancellor’s Office is pleased to share that Legal Counsel is in place to provide input and clarity on PCAH content.

ADT DEVELOPMENT OBLIGATIONS
Erin Larson
August 31 is the deadline to meet the SB 440 obligation to develop ADTs. Please review the July ADT Progress Report for the most recent count of ADTs. We will continue our priority review through the end of this month. Send an email to curriculum@cccco.edu indicating the ADT proposal and associated Course ID(s) requiring review.

Reminder: All ADT proposals submitted after July 1, 2015, must have all courses with a C-ID Descriptor on the template submitted and approved by C-ID prior to submitting the proposal to the Chancellor’s Office.

CURRICULUM MANAGEMENT SYSTEM
Erin Larson / Stephanie Ricks-Albert
Curriculum Inventory (CI) will remain open in August. Please continue to submit course and program proposals as usual. For courses and programs approved during the month of July, CI experienced technical difficulty generating approval letters. Governet expects to have all approval letters restored by August 7.

BASIC SKILLS/ESL
Eric Nelson
An update on Basic Skills is being prepared and will be presented at the September Board of Governors meeting. Basic Skills Expenditures Report deadline for Fiscal Years 12/13, 13/14, and 14/15 has been moved from July 31 to Oct 01, 2015. Basic Skills Initiative (BSI) Allocation Plans for Fiscal Year 15/16 is also due on October 1. The professional development contract with 3CSN was renewed for Fiscal Year 15/16. The Basic Skills Annual Report to the Legislature is being prepared.
BACCALAUREATE DEGREE PILOT PROGRAM
Jackie Escajeda / Njeri Griffin
The Baccalaureate Degree Summit was held in Sacramento on June 22-23, 2015. There was a great turnout with at least one representative from each of the 15 pilot colleges. Chancellor’s Office staff from Academic Affairs, Student Services and Special Programs, Finance and Facilities Planning, and Technology, Research and Information Systems Divisions attended and presented in support of the Baccalaureate Degree Pilot Program. Senator Marty Block, author of SB 850, spoke on the second day and members of the Academic Senate Bachelor’s Degree Task Force provided an update.

The Southern California Pilot Colleges will hold a meeting at Rio Hondo College on Friday, August 7, with a focus on Student Services. A similar meeting will be planned for the Northern California Pilot Colleges. Additionally, the Baccalaureate Title 5 Workgroup will hold their first meeting on August 24. Members of the workgroup include: Joe Wyse, Shasta College; Lynne Neault, San Diego CCD; Phyllis Spragge, Foothill College; as well as Denise Noldon, Elias Regalado, Jackie Escajeda, Njeri Griffin, and Thuy Nguyen from the Chancellor’s Office.

INMATE EDUCATION
BJ Snowden / Leslie LeBlanc
The following colleges have been selected to participate in the Inmate Education Pilot program; Antelope Valley, Chaffey, Folsom Lake, and Lassen College. The pilot program will support these four colleges in implementing programs geared towards improving inmates’ ability to find employment upon release and to reduce recidivism with an emphasis on face-to-face instruction and rigorous assessment and student services.

SURVEY OF COLLEGES OFFERING PUBLIC SAFETY COURSES
Eric Nelson / Chantée Guiney
The Chancellor’s Office Academic Affairs Division, in collaboration with the Institutional Effectiveness Division, will be conducting a series of regional public safety meetings. If your college currently offers public safety curriculum or an academy in the areas of police, fire, or similar administration of justice fields, please provide Chantée Guiney (cguiney@cccco.edu) with your college designated public safety contact no later than September 6, 2015. Please be sure to include the following information: College name, first and last name of the public safety representative, position and/or title, email address, telephone number, and the public safety instructional domain offered (i.e., police, fire, etc.).

CHANCELLOR’S OFFICE REORGANIZATION
Pamela Walker
Effective July 1, 2015, the California Community Colleges Chancellor’s Office has begun a process of reorganization (see Organizational Chart on page 3). Workforce and Economic Development (Vice Chancellor Van Ton-Quinlivan) Student Services (Interim Vice Chancellor Denise Noldon) and Academic Affairs will be reorganized under a new division called Educational Services. I will be taking the lead on this new effort to help us streamline reporting structures at the CCCCO. Denise, Van and I will be working together to look for ways to better serve our colleges.
California Community Colleges Chancellor’s Office

Effective 7/1/2015

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6/27/2015