

# TOP and MIS Codes

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# Overview

- History and Purpose
- TOP Codes
- SAM Codes
- CIP Codes and the Crosswalk
- MIS Course and Program Codes
- Use of Course Coding



# Purpose and History

- The Taxonomy of Programs was first published in 1979 by the Chancellor's Office.
- TOP Code Manual collects and reports information about approved programs and courses
- 1983 \* were added to identify vocational programs.
- The CIP Code is the federal standard for instructional program classification.



# TOP Codes

Taxonomy of Program (TOP) codes categorize programs and courses.

- 0401.00 = General Biology
- \*0948.00 = Automotive Technology
- 1501.00 = English
- [Taxonomy of Programs Manual](#)
- [Curriculum Inventory](#)



# TOP Code Usage

- Course Identification
- Program Identification
- Facilities, Budgets, Faculty, Financial Aid
- Funding
  - Apportionment
  - Financial Aid
  - Veterans
  - Grants (Perkins)



# TOP Code Structure

## Two, Four, and Six

- \*01 Agriculture
- \*0109 Horticulture
- \*0109.10 Landscape
- \*0109.20 Floriculture
- \*0109.30 Nursery



# TOP Code Assignment

## Program Disciplines

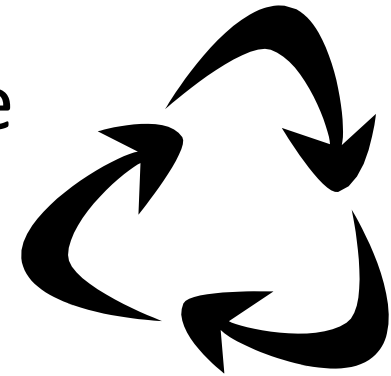
- \*0501 Business General
- \*0502 Accounting
- \*0505 Business Administration
- \*0506 Business Management
- \*0506.40 Small Business
- \*0505 *ADT in Business Administration*



# Common Curriculum Issues

## CTE and Non CTE Programs

- Biology/\*Biotechnology
- Geography/\*GIS
- Dramatic Arts/\*Technical Theatre
  
- \*0115      Natural Resources
- 0301      Environmental Sciences





# Dueling TOP Codes

*0514	Office Technology
*0702.10	Software Application
0614	Digital Media (7)
07XX	Computer Technology (14)
0801	Education
*1305.50	The School Age Child
4901	Liberal Studies
4930.60/.62	Elementary and Secondary Education



# Where does it live?

0835 Physical Education (7)

0835.50 Intercollegiate Athletics

1270 Kinesiology



\*1306 Nutrition, Foods, and Culinary

\*1307 Hospitality

\*1307.10 Restaurant and Food Services2105



# What Do We Do With These?

- 4901 Liberal Studies
- 4901.10 Transfer Studies
- 4930 General Studies
- 49XX Basic Skills and ESL



# SAM Code (CB09)

**\*(A) Apprenticeship** (offered to apprentices only)

**\*(B) Advanced Occupational**

A “B” course is offered in one specific occupational area only and clearly labels its taker as a major in this area. The course may be a “capstone course” that is taken as the last requirement for a career technical education program.

**\*(C) Clearly Occupational** (but not advanced)

Courses will generally be taken by students in the middle stages of their programs and should be of difficulty level sufficient to detract “drop-ins.”

**\*(D) Possibly Occupational**

“D” courses are those taken by students in the beginning stages of their occupational programs. The “D” priority can also be used for service (or survey) courses for other occupational Programs.

**(E) Non-Occupational**

These courses are non-occupational.



# CIP Codes and the Crosswalk

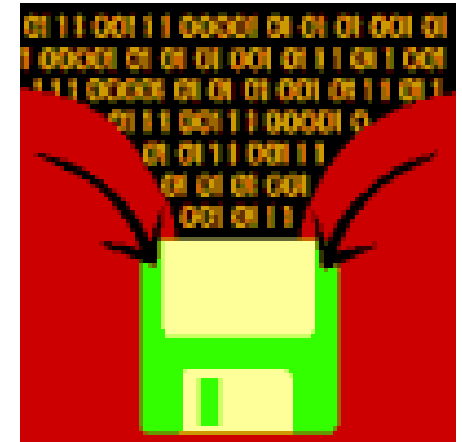
- Classification of Instructional Programs
- O\*Net Crosswalk CIP/SOC
- TOP/CIP/SOC Crosswalk
- IPEDS CIP Wizard



# MIS Course Codes for Curriculum

## MIS Course Codes

- [CB03 Course-Top-Code](#)
- [CB04 Course-Credit-Status](#)
- [CB05 Course-Transfer-Status](#)
- [CB08 Course-Basic-Skills-Status](#)
- [CB09 Course-SAM-Priority-Code](#)
- [CB10 Course-Coop-Work-Exp-Ed-Status](#)
- [CB11 Course-Classification-Code](#)
- [CB21 Course-Prior-to-College-Level](#)
- [CB22 Course-Noncredit-Category](#)
- [CB24 Course-Program-Status](#)
- CB25 – Course CID Discipline ID Code\*



# MIS Program Codes for Curriculum

## MIS Program Codes

- SP01 Student-Program-Identifier
- SP02 Student-Program-Award



# Use of TOP and MIS Coding

- Apportionment and grant funding (Perkins)
- [SalarySurfer](#)
- [Student Success Scorecard](#)
- [LaunchBoard](#)
- [Data Mart \(Program Awards\)](#)
- Report to IPEDS/ Gainful Employment
- Report to the state legislature (ARCC )





# Thank you!

