

GRANT REPORTING SCHEDULE AND INSTRUCTIONS
(RFA # 17-085-000)
ZERO TEXTBOOK COST DEGREE

The grant report consists of two sections, a Budget/Expenditures section, and Summary of Activity section. The report will reflect cumulative expenditures and activities for each quarter. Each quarter must be certified by the CBO, and approved by the project monitor, before the next quarter will be open for reporting. Reminders in the form of an email will be sent 7 days past the due dates if schools have not reported on time.

Failure to submit the grant report can result in withholding of funds.

Grantees reporting due dates are below:

Grant # 17-085-000 Implementation Grants II	
REPORTING SCHEDULE	
Application Budget	ENTERED MAY 2018
Rpt Period Q1	[01/01/2018-03/31/2018] Due 04/15/2018
Rpt Period Q2	[01/01/2018-06/30/2018] Due 07/15/2018
Rpt Period Q3	[01/01/2018-09/30/2018] Due 10/15/2018
Final Report Q	[01/01/2018-12/31/2018] Due 01/15/2019

NOTE: All products (courses and programs) developed, as a result of this grant must be made available to the Chancellor's Office Project Monitor upon request.