

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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DATE: January 26, 2017

**AA 17-02
VIA EMAIL**

TO: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Chief Student Services Officer
Academic Senate President

FROM: LeBaron Woodyard, Ph.D.
Dean, Educational Programs and Professional Development
Academic Affairs Division

SUBJECT: Zero Textbook Cost Degree - Solicitation of Interest for Technical Assistance

The California Community Colleges Chancellor's Office is soliciting interest from community college districts/colleges to serve as the Technical Assistance Provider for the Zero Textbook Cost Degree (ZTCD) grant program. The Zero Textbook Cost Degree (ZTCD) program is one of the Open Educational Resources (OER) initiatives to improve teaching, learning, and accessibility for all learners at California Higher Education institutions by establishing several programs with courses that eliminate conventional textbook cost.

The Technical Assistance Provider must have experience in Open Education Resources and ZTCD program pathways. The goal of these technical assistance efforts is to assist the ZTCD grantees to successfully plan, implement, and sustain the greatest number of program pathways of zero textbook cost courses (major and general education) that fulfill an associate degree or a career technical education certificate. Technical assistance includes, but is not limited to, research, professional development, meetings, coordination, and other resources or activities that are required to organize the components for adapting, creating, and sustaining zero textbook cost program pathways. Refer to the attached Certification of Intent to Participate packet for more details.

ACTION/DATE REQUESTED: Please submit the *Certification of Intent to Participate* and the *Statement of Qualifications* confirming interest in participating in the 2017-18 Zero Textbook Cost Degree–Technical Assistance competition by **5:00 pm PST Thursday, February 9, 2017.**

NOTE: Only districts that have confirmed their interest in participating in the Zero Textbook Cost Degree Technical Assistance competition and meet the required qualifications, will be emailed the Request for Proposal.

CONTACT: Stephanie Ricks-Albert at 916. 323.3093 or sricksal@ccco.edu

cc: Project Manager
Audit File