DATE: December 22, 2014

TO: Superintendent/Presidents
    Chief Instructional Officers
    Chief Student Services Officers

FROM: Pamela Walker, Vice Chancellor for Academic Affairs
      Linda Michalowski, Vice Chancellor for Student Services and Special Programs

SUBJECT: Survey of Community Colleges Serving Incarcerated Students

DEADLINE TO SUBMIT SURVEY: Friday, January 16, 2015

Background: Mutually beneficial relationships have existed for a number of years between community college districts and federal, state, and privately-operated prisons, community facilities, work camps, and county/city jails. Many districts enroll incarcerated students in various educational and training programs, but the extent to which such programs are offered needs to be updated.

Action Requested: As a response to legislative, district, interdepartmental, and other inquiries, the Chancellor’s Office seeks your assistance in providing information about instructional programs, courses, and supportive services that are provided to incarcerated students in your district. Attached is a matrix that outlines specific information that is being requested. An example of survey responses is also provided to guide your efforts. Please return your completed survey table to Leslie LeBlanc no later than January 16, 2015.

The compiled responses will assist the Chancellor’s Office to better coordinate interagency efforts and to shape policy initiatives that will improve access to college educational opportunities by students who are incarcerated in correctional institutions.

Contact: If you have questions, please contact Leslie LeBlanc, Community College Program Assistant II, Academic Affairs Division, at leblanc@cccco.edu or telephone (916) 445-1997.

Thank you for your cooperation.

Attachments