### System Advisory Committee on Curriculum (SACC)
#### March 26, 2015 Meeting Summary

<table>
<thead>
<tr>
<th>Committee Members Present:</th>
<th>ASCCC: Marie Boyd, Dolores Davison, Michelle Grimes-Hillman, Craig Rutan</th>
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<tr>
<td></td>
<td>CCCCIO: Stephanie Droker, Kathleen Rose, Kim Schenk (CCCAOE), Erica LeBlanc (ACCE)</td>
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<td>CCCCO: Chris McCullough</td>
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<td>Guests:</td>
<td>CCCCIO: Michelle Goldberg, Erin Larson, Stephanie Ricks-Albert, LeBaron Woodyard</td>
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<td>Members and Guests by Phone</td>
<td>ASCCC: Jolena Grande</td>
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<td>CCCCIO: Anna Davies</td>
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<td>Members Absent</td>
<td>ASCCC: David DeGroot</td>
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<td>CCCCIO: Pam Walker</td>
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<td>CCCCO: Mary Turner</td>
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<td>Meeting Chair:</td>
<td>Michelle Grimes-Hillman</td>
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<td>Meeting Location:</td>
<td>CCCCO</td>
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In observance of SACC’s 10 year anniversary, SACC members held a moment of silence in honor of Randy Lawson, one of the founding members of SACC.

1. **Meeting Summary from February 27, 2015**—The February 27, 2015 Meeting Summary was approved with amendments noted.

2. **Discuss April Meeting Date**: SACC members agreed to move the April meeting to the April 30.

3. **SB 440**: There are currently 1,681 active ADTs. Seventy have been returned to the colleges for revision, and 180 are in the queue for review. Of the SB440 ADTs, only six required ADTs are currently in the queue and the CCCCO expects to have all of those approved by the end of the week. The CCCCO will contact colleges that are one degree away from satisfying their SB440 requirement as well as those who have five or more ADTs to submit and those who have deactivated degrees. The CCCCO will need to explain to the LAO the reasons why colleges are choosing not to create ADTs. SB440 ADTs receive the highest priority for review. The status chart will be posted March 27. SACC discussed the TOP
codes related to degrees which do not have an analogous TOP code and will again take up the discussion of the use of TOP codes versus CIP codes.

4. **Baccalaureate degree pilot:** CCCC staff visited all 14 campuses selected to develop a baccalaureate degree and attended the national conference on community college baccalaureate degrees. Twelve of the fourteen colleges received final approval at the March BOG meeting and the remaining two will be addressed at the May BOG meeting. The CCCC has reissued the RFA to fill the fifteenth slot; applications are due April 16.

5. **Standalone course approval:** CCCC presented a partial report but doesn’t have all the course outlines of records needed to complete the report (30 of the 85 courses have been reviewed to date). SACC discussed the qualitative components included in the analysis and asked for them to be removed.

The CCCC is approving standalone courses but courses for ADTs requiring C-ID approval receive the top priority for their review. The staff is currently working on courses submitted through the middle of January. SACC members inquired about restoring the colleges’ ability to locally approve standalone courses. There is some concern that the legislature would not be supportive because the system failed to report back fully to the legislature. SACC expressed an interest in reopening this avenue of course approval, with the commitment to work with and communicate to the field about best practices that relate to standalone courses.

6. **Degree Applicable ESL Courses that are two or more levels below transfer:** Unlike Math and English where courses two levels below transfer are not degree applicable, there is no such standard for ESL and as a result, there is no uniformity as to how ESL courses are coded. Statewide, there are 250 degree-applicable ESL courses that are two levels below transfer and some degree applicable courses that are up to six levels below transfer. Many colleges have coded non-transferrable ESL courses as degree applicable because they are of the same rigor as other degree applicable courses. A related issue exists when a non-degree applicable course is coded as eligible for BSI funding (which is not allowed). The past discussions about CB21 did not address this lack of uniformity in coding and SACC determined that a conversation with ESL faculty needs to take place.

SACC also discussed a related issue: the “Y” code in CB21. ESL is the only discipline where a transferable course can have a CB21 code other than Y. The majority of those are supplemental courses, outside of a sequence of courses.

7. **Local degrees (issues surrounding the approval of local degrees):** Colleges are raising multiple issues about local degree approval process (e.g., 60-unit limit, GE patterns, employability versus transfer). There is also some confusion in the field about the language of the PCAH and what the CCCC requires. The ASCCC Curriculum Institute in July will have breakouts on local degrees. SACC debated the use of terms such as program goal and
the use of the word transfer for CTE degrees. In past discussions, it was suggested that “Transfer or Other” (or a similar term) be used. In the end, the language needs to be consistent and colleges need flexibility in how they describe local degrees in their respective catalogs. SACC agreed that a subgroup, working on this at the same time as the PCAH rewrites, should address these concerns.

8. **Title 5 55051: High School Articulation and proposed Title 5 language:** Recommendations for title 5 changes were presented to SACC. Common regional practices and other language issues need to be discussed. ASCCC is planning a breakout at plenary on this topic. SACC recommended additional changes to the document and will review it again at the next meeting.

9. **Credit by Exam/Prior Learning Assessment:** The main issue with regard to prior learning assessment and credit by exam relates to the approval of credit for veterans’ coursework and experience gained during service. The CCCCO has had conversations with the Florida higher education system: Fayetteville and Miami Dade use the CLEPT test and the most popular area is Spanish. These systems are awarding credit for courses taken in the military and have successfully mapped those “prior learning credentials” to their credit programs. Minnesota also has a website that maps to every course. The CCCCO will compile “best practice.”

10. **Dual Enrollment:** The field needs guidelines and current practices may need to be improved. The last legal guidelines were updated in 2006 and the creation of a tool box would be welcomed by the field.

11. **Prison Inmate Education (SB 1391, Hancock):** The California community colleges can currently offer courses in local jails and county and federal prisons, but not the state prisons. The Hancock bill will allow four pilot programs to be offered by community colleges in state prisons. CCCCO staff and college representatives will visit San Quentin to review programs currently offered. An RFA for these pilot programs is in work and the pilot program will start July 2015. Potential sources of additional funding were identified.

12. **Adult Education:** SACC discussed the concerns about the budget trailer bill, including the call for a separate organizational structure (“allocation committees”) to govern the funding allocations to local adult education consortia. Other concerns, including the recent LAO documents which call for current noncredit apportionment to be rolled into the AB86 implementation block grants, were discussed. ASCCC noncredit regional meetings had much discussion about these issues as well. “Noncredit at a Glance,” a 2006 CCCCO document, could be a useful resource, if updated. Several noncredit breakouts are planned for the ASCCCC Curriculum Institute in July.
13. **CTE Agenda and curriculum:** Faculty regional meetings will be held to inform the field about “Doing What Matters.” A summary of survey results was disseminated and resulted in considerable discussion in the field.

14. **Categories of CDCP funding:** CCCCO provided an overview of CDCP funding (the categories eligible for CDCP funding, the requirement for sequence of two or more courses to lead to a certificate of completion or competency, etc.). There has not been a great influx of CDCP certificate applications to date. SACC also discussed the minimum qualifications of Adult Education (K-12) instructors and those established for noncredit and credit community college faculty.

15. **Course Repetition Guidelines and CTE:** There will be a breakout session on this topic at the Spring plenary. ASCCC will update a Fall 2014 ASCCC resolution on course repetition that addressed reenrollment when there is a licensure issue or skills change. The field will be encouraged to allow reenrollment in CTE courses that meet the licensure/skill criteria.

16. **Chancellor’s Office Update:** The queue is impacted with courses, certificates and degrees, and staff focus is on reviewing ADTs. Nonetheless, staff expect to be caught up within the next month. Governet remains a problem and the CCCCO is meeting with Governet staff about solutions. SACC discussed CIP codes and the possibility that the system should move from the TOP codes to CIP codes, which are used by financial aid programs, veterans’ programs and accreditors. This item will be discussed at future meetings. SACC also discussed the possibility of using the meeting in May to discuss the PCAH.

**Announcements**

- Update—Spring 2015 Conferences
  - CCCAOE Spring Conference—March 25 -27, San Francisco
  - CCCCIO Spring Conference—April 15-17, San Francisco
  - ASCCC Spring Plenary Session—April 9-11, San Francisco

**Next Meeting**—April 30