1. **Meeting Summary from January 23, 2015**—The January 23, 2015 Meeting Summary was approved with amendments noted.

2. **SB 440**: There are currently 1,674 approved ADTs. A revised SB 440 chart was presented which included information on the development of ADTs. Approximately 300 more ADTs need be created by 31 August 2015 to meet the obligation created by SB440.

Colleges should review the SB440 information to confirm that their degrees are in the right TOP Code and that the degrees listed are current. The CCCCO will contact colleges that have deactivated existing AA/AS degrees. The Chancellor’s Office has prioritized the review of courses related to ADTs.

SACC discussed the consequences for colleges who are unable to meet or make progress toward meeting their ADT goal. The CCCCO will complete an internal review of those colleges as well as consider a potential audit. A discussion ensued about the value of compliance and the need for institutional effectiveness.

3. **ADT approvals and articulation options**: Members shared information from the latest ICW meeting. Some colleges are experiencing challenges with obtaining C-ID approval. The possibility of using existing course-to-course articulation agreements was discussed. There are two different scenarios for the use of existing articulation agreements:
   - The template lists both C-ID and Articulation – can the college submit a revised COT indicating the use of course-to-course articulation. Currently, this is a non-substantial change to an existing credit program.
• The existing TMC does not currently provide the option for using existing articulation agreements. The use of articulation agreements in this case needs to be discussed with the CSU.

4. **Stand-alone course approval:** The Chancellor’s Office presented a rubric that is being used to analyze a sample of the 779 courses that were submitted during the January – March 2014 period after the sunset of the regulation that allowed colleges to locally approve stand-alone courses. The original evaluation sample has been increased to 132 courses to ensure that all colleges who submitted stand-alone courses during the period have at least one course included in the evaluation. Significant issues were raised regarding the rubric and the analysis. The CCCCO assured members that results from the evaluation will be vetted by SACC at the March 26 meeting. Eventually, with approval, this report would go to the legislature in order to justify the decision to return to local approval.

5. **Dual Enrollment:** Approximately 70 individuals at the Dual Enrollment Conference expressed an interest in creating a tool box designed to help colleges manage dual enrollment. This issue will return to SACC as some of the issues are curricular in nature.

6. **Competency vs. Completion vs. Achievement certificates:** SACC discussed Education Code language and CDCP Certificates approval requirements. SACC discussed the difference between the various certificates. Certificates of Competency and Completion, defined in title 5 (section 84760.5), are for noncredit CDCP programs while Certificates of Achievement are used by credit certificate programs. There is some confusion in the field about the difference between Certificates of Completion and Competency.

Regarding credit certificates, it was noted that colleges do not submit many Certificate of Achievement programs in the 12-17 unit range. SACC discussed the origin of 18 units; Federal financial aid and veterans benefits require 16 units in a program as the threshold for students to be eligible. SACC members described the forms and regional consortia approval processes may be a reason for colleges to not seek approval from the CCCCO, although it was noted that the level of scrutiny varies from region to region. Many colleges opt instead to offer students local certificates which are not included on students’ transcripts. Approval of local certificates by the CCCCO (which would allow them to be transcripted) would add a tremendous workload on the already impacted CCCCO staff.

7. **Fall ASCCC Resolutions:** SACC discussed the various resolutions that were recently passed by the ASCCC. SACC discussed the difference between curriculum management systems versus course management systems and whether or not the OEI would be supporting a potential new curriculum system. The difference between a learning management system and curriculum system was clarified. The Chancellor’s Office made it clear that something will be done about the Curriculum Inventory and that that CCCCO working to modify CurricuNet. Not all of the resolutions were assigned to SACC but they all have to do with Curriculum.

8. **Title 5 55051, High School Articulation:** SACC recommended that draft language be proposed and consider interplay with other Title 5 language; issue of residency for units that are earned (should that be considered) and issues regarding units in “escrow.” (The ASCCC has a resolution from fall 2007 regarding this issue).
9. **Prison Inmate Education (SB 1391, Hancock):** An interagency agreement with the Department of Corrections is in work. There is a March 1, 2015 deadline with Department of Corrections for a two million dollar pilot program in which four to six colleges would work with state prisons to provide specific classes (CTE, apprenticeship, etc.) that could also benefit inmates as they transition back to society. The Department of Finance is seeking additional funding ($5 million) from the Ford Foundation.

10. **Adult Education:** The committee will be updated on AB86. The regional consortia’s use of planning grant funding has been extended until August 31, 2015 and there is some discussion of extending it through December. SACC discussed the field’s concern about the budget trailer language which calls for the inclusion of the Board of Education at the policy level and the requirement for an allocation committee whose membership is directed but has no direct faculty participation and only two members from the CCC and K-12 systems. The field is also concerned about the recent LAO report on Adult Education which characterizes all credit and noncredit as “Adult Education” which would make the community colleges the largest provider of adult education in California. Members were informed that there is ongoing talk about changing credit costs for adult education and a recommendation about defunding SB 1070 and rolling apprenticeship into adult education.

11. **Baccalaureate degree pilot:** The CCCCO initially approved 15 pilot colleges but one was withdrawn due to accreditation issues. The CSU has identified issues with all of the pilot programs except Mortuary Science; other allied health fields (dental hygiene, respiratory therapy) have been working together and sharing information. There are still questions regarding upper division course work; representatives from the CCCs and CCCCO will be attending the annual baccalaureate degree conference in Boston next week. The CCCCO is visiting with the pilot colleges.

12. **CDCP funding changes—curriculum implications:** There are currently 577 approved CDP certificates. More than 300 CDP certificates were approved the first year CDP funding was available but the number has tapered off since then and the CCCCO typically reviews 25 to 30 new CDP certificate programs each year. An increase is to be expected with the increase in apportionment funding for CDP courses, but the CCCCO has not seen a tremendous influx to date. CDP eligible categories do not include programs for students with disabilities; there is a push to make these an eligible category, especially in view of AB86 requirements. SACC discussed the potential for confusion between the different certificate requirements between SSSP, AB86 and CDP-eligible categories.

13. **CTE Agenda and curriculum:** The committee will discuss the CTE Agenda and its influence on curriculum processes. This item will be discussed at the March meeting.

14. **Announcements and Updates**
   - Update—Spring 2015 Conferences
     - CCCAOE Spring Conference—March 25-27, San Francisco
     - Pre-CCCCIO Curriculum Workshop—April 14, San Francisco
     - CCCCIO Spring Conference—April 15-17, San Francisco
     - ASCCC Spring Plenary Session—April 9-11, San Francisco
     - Spring Institutes-Accreditation (February 20-21, San Francisco)/Academic Academy (March 13-14, Costa Mesa)
     - CTE Curriculum Academy – January 15, 2015, Anaheim
     - Regional Meetings: Equity/Distance Education/Noncredit Curriculum
15. Program and Course Approval Handbook (PCAH Revision) The SACC vision for the PCAH revision is to provide the field with guidelines rather than a legal document. Members agreed that technical issues need to be separated from regulatory content and that the document should focus on the steps required to submit courses and programs. The workgroup presented a draft structure and outline of the proposed PCAH revision. PCAH writers will begin work on each of the sections and bring back to SACC in April. Issues that cannot be finalized will be brought to the high level group for discussion. SACC members discussed the idea of a retreat go over the document at the same time and this suggestion was well received by the writing group. Members agreed that this would be the last formal SACC/PCAH meeting for a few months.

The CCCCO shared a concern that there may be colleges that are struggling with compliance. SACC discussed the possibility of having teams from the Institutional Effectiveness group visit colleges that are struggling.

16. Summarize/Conclusions: The next meeting marks the 10 year anniversary of SACC; members felt a celebration, honor Randy Lawson and founders’ legacies, would be appropriate.

Next Meeting—March 26, 2015