Meeting Summary from August 20, 2015—The August 20, 2015 Meeting Summary was approved.

Chancellor’s Office Update

- **SB 440** – As of September 1, 2015, there were 1,954 active ADTs and 56 colleges have met the obligation. Another 47 colleges were one or two degrees away and these colleges should meet their respective obligation by November. Some colleges are experiencing difficulty due to the unit constriction, lack of faculty and articulation issues.

- **Baccalaureate Degree Pilot**: Regional meetings were held with the participating colleges, focusing on areas of concern including student services. The Academic Senate’s Baccalaureate Degree Task Force has developed resolutions for minimum qualifications, General Education requirements, and other matters to present at the upcoming ASCCC Plenary Session. Chancellor's Office staff are conferring with representatives from Washington State on high unit degrees such as dental hygiene.

- **Course Review / Approval Process**: The Chancellor’s Office is considering eliminating the review of non-substantive course changes to focus on the review of new courses and substantive course changes; this would reduce the backlog of courses awaiting review by 42 percent (approximately 500 courses). The new curriculum inventory system should be in
place by July 2016 which will automatically filter the data submitted for course changes. SACC recommended that the Chancellor’s Office instruct the colleges to review and certify that their non-substantive course changes conform to the requirements. A webinar will also be presented to help colleges complete this evaluation and certification.

**Transfer Model Curriculum Templates and Double Counting:** A document on double-counting General Education units was discussed and approved. SACC discussed how to get the information out to the colleges as it is a good training tool and many colleges are already following the process outlined in the document.

**TOP Codes:** SACC discussed the proposed new TOP codes for TMCs and the processes for establishing new TOP codes and getting them approved for Model Curriculum Templates, Areas of Emphasis degrees (e.g., Global Studies, Child and Adolescent Development, Social Justice Studies). SACC reviewed a document that outlines the four new TOP codes and although the September 1 deadline for posting the new templates was missed, the field wants to make an exception for these four. The 18-month “clock” would not apply because these templates are applied to new TOP codes. SACC was clear that this would be a “one time” exception to the rule, made in this case to allow the colleges to begin developing these degrees as soon as possible. The Chancellor’s Office will discuss this approach and respond to the ASCCC.

**Low Unit Certificates:** SACC members (John Freitas, Dolores Davison and Kim Shenk) volunteered to serve as a workgroup and contact affected organizations to examine potential effects of and the CTE field’s desire for low unit (i.e., less than 12) certificates.

**Announcements:**

- **Fall Conferences, Regionals, and Other Events**
  - **ASCCC**
    - CTE Regional Meetings (with Workforce Task Force)
      - North: October 9, American River College
      - South: October 10, Irvine Valley College
      - Bay: October 16, College of Alameda
      - Central: October 17, Modesto College
    - Fall Discipline Input Group (DIG)
      - North: October 17, San Mateo Marriott
      - South: October 30, Double Tree by Hilton, Anaheim
    - Fall Plenary Session: November 5 – 7, Irvine Marriott
  - Curriculum Regional Meetings
    - North: November 13, Solano College
    - South: November 14, Mt. San Antonio
  - **CIOs**
    - Fall Conference, October 26 – 30, Dana on Mission Bay; Theme: “React, Reflect, Recharge”
      - Preconference includes several “Randal Lawson 411 Academy” sessions, Curriculum Workshop for chairs and curriculum specialists, and a session for CIOs aspiring to become CEOs
      - Conference sessions will address enrollment management strategies, IEPI status, the PCAH, Sector Navigators, accreditation, unit-to-credit hours, baccalaureate programs, and will include updates from Chancellor's Office and regional meetings.
**CCCAOE**
- October 20 – 22, Hilton San Diego Resort on Mission Bay.
  - Theme: “Aligning Pathways for a Strong Economy”
  - Keynote Speaker is Garry O. Ridge, CEO of WD-40 and co-author of *Helping People Win at Work*
  - The Monday preconference will cover new regulations governing Perkins

**ACCE**
- One Day Workshops: November 12 in South at NOCCCD, October 19 in North at the Chancellor’s Office
  - Theme: “New Math: Plans + Partnerships = Potential”

**BOG Retreat and Meeting**
- Retreat is on Sunday, November 16 and the regular meeting is on Monday, November 17 in Walnut, CA
  - Sunday’s agenda includes a report on basic skills
  - Monday’s agenda includes a report from the 2015 Task Force on Accreditation

**Program and Course Approval Handbook Revisions (Joint Meeting with PCAH Writing Team and SACC)**—SACC reviewed the structure of the PCAH and related documents (i.e., the streamlined PCAH will stay relatively static, the Submission Guidelines which would be revised as needed, and the Technical Document which will include the detailed instructions related to the systems in place)

Outstanding issues in the credit course section include the credit hour calculations, policies for same, and how federal credit hour calculations differ from California’s definition. Standalone courses, experimental/selected topics courses, and categories of program award types were also discussed. Language regarding standalone course approval will be restored from the old versions of the PCAH. Additional narrative about collaborative programs will be included.

The Noncredit section will be reviewed by the field and discussed with the writers of that section.

**Next Meeting: October 16, 2015**