System Advisory Committee on Curriculum (SACC)  
January 6, 2014 Meeting Summary

| Committee Members Present: | ASCCC: Julie Bruno, Erik Shearer  
| | CCCCIO: Randy Lawson, Erica LeBlanc (ACCE)  
| | CCCCIO: Sally Montemayor-Lenz |

| Committee Members Absent: |

| Guests: | CCCCIO: Michelle Goldberg, Erin Larson, Eric Skinner  
| | SSCCC: Aundrea Pinto |

| Meeting Chair: | Julie Bruno |

| Meeting Location: | CCCCIO |

| By Phone | ASCCC: John Stanskas, Marie Boyd  
| | CCCCIO: Kim Schenk (CCCAOE), Robin Steinback |

Meeting Summary from October 2013 was approved with the changes noted.

**Announcements and Updates**

- **Staffing Changes at the CCCCIO**: Sally Montemayor-Lenz will be leaving the Chancellor’s Office to serve as the Associate Vice Chancellor of Educational Services at Contra Costa Community College District. Steve Bruckman, CCCCIO Executive Vice Chancellor of Legal Affairs and Internal Operations, has accepted a position at City College of San Francisco. There are also changes to SACC’s membership: Kim Harrell (ASCCC) has accepted a dean position at Folsom College and Sharon Lowry (CCCCIO) has resigned from SACC. She will be replaced by Kathleen Rose, CIO at Gavilan College.

- **AB86 Adult Education**: The preliminary applications are due January 28, with supporting documents (project management plan and preliminary budget) due February 24. Regional consortia boundaries are based on the 72 community college districts.

- **Legislative Proposals**: Two bills (AB 51 and AB 181) address community college-based baccalaureate degree pilot programs. Chancellor Harris has established a study group to examine these proposals.

- **Student Success Act Implementation**: Additional funds have been provided for the implementation of several provisions of the act at both the local and state level. The development of an educational planning tool is taking place at the state level.
• **Fall 2013 Conference Updates:**

  o CCCAOE: October 22 – 25, Riviera Resort, Palm Springs. The conference was very successful. The Chancellor’s Office was well represented and the leadership strand was well attended.

  o CCCCIO: October 30-November 1, Dana on Mission Bay, San Diego. John Nixon’s (ACCJC) presentation covered the proposed new accreditation standards.

  o ASCCC: November 7 – 9, Irvine Marriott. The conference was well received. A limited number of resolutions were passed.

  Upcoming ASCCC events:

  ▪ The Academic Academy will take place at the Silverado Resort and Spa in Napa, February 21 and 22. Members of the CSU General Education Advisory Board have been invited to attend.

  ▪ The Curriculum Institute will take place July 10 – 12 at the Hayes Mansion in San Jose.

  ▪ Curriculum Regionals will take place March 7 in the North and March 14 in the South. Topics will include course repetition and “unit creep.”

  o SSCCC: November 1 – 3, Monterey Hyatt. The conference was very successful. Assemblymember Paul Fong was honored.

  o ACCE: The Northern and Southern “One Day” Workshops were well attended. ACCE’s upcoming annual conference (February 4 – 7 in San Francisco) will be the first multi-day conference offered in several years.

• **AA-T/AS-T Degree Approvals:** As of January 6, 2014, the Chancellor’s Office has approved 1,056 AD-T proposals. An additional 11 AD-T applications are in the queue for review, and 165 remain in the field to address issues before resubmission. The Chancellor’s Office report is posted on the last Friday of the month.

• **Combined Credit/Community Services and Auditing Options:** The Chancellor’s Office Academic Affairs staff is working on guidelines, but it is a complex issue that involves a combination of budget, legal, and accounting concerns. Colleges need to establish clear accounting policies before implementing this strategy. A related issue—changing the audit fee—is being addressed through other legislation. The Chancellor’s Office will provide an update at the next SACC meeting.

• **PCAH Language Update:**

  o PCAH Language changes on grades of “P” and ADTs - According to the Chancellor’s Office, the additions to the PCAH have been in place as policy, but not included in print or published materials. SACC recommended either a change
to or removal of this PCAH language at the last meeting. The Chancellor’s Office will consult with Legal to determine the best way to address the issue.

- GE requirement for “transfer” AA and “CTE for Transfer” degrees - The other concern is restrictiveness of the language on page 144 regarding the General Education pattern for transfer AA and CTE for Transfer degrees. After lengthy discussion, it was suggested that one way to resolve the issue is to remove “transfer” as a category for approval of degrees other than AD-Ts. The Chancellor’s Office agreed to issue a memorandum to the field that clarifies the language and let colleges know that approval requirements are under review.

The discussion also included mention of the likelihood that the UCs may someday adopt a similar AD-T system so future adaptations of SB1440 need to be considered. UCs may follow the TMCs as a pattern of preparedness.

ASCCC Spring 2013 Resolutions for SACC Progress Update:

- Elimination of the word “Discipline” in the Taxonomy of Programs: When the term “discipline” is used in a TOP code, it is sometimes confused with the meaning of “disciplines” as used in the Minimum Qualifications Discipline List. There seems to be some level of misunderstanding about the purpose and use of TOP codes. The Chancellor’s Office will investigate the implications of eliminating the word “discipline” from TOP code with affected staff.

- Redefine and Broaden Categories in Existing Dance TOP Codes: SACC recommended that the expansion of Dance TOP codes be considered when the system updates the entire TOP code manual. TOP code changes are not generally made just upon individual requests from the field unless there is a compelling justification such as the addition of Kinesiology TOP code. Chancellor’s Office Legal Counsel clarified that additional TOP codes would not provide an avenue for course repeatability: if several courses have similar content, even if assigned to different TOP codes, a student would still be limited to four experiences. Language in the FAQ for course repeatability will be clarified.

Chancellor’s Office MIS voiced a concern that additional TOP codes add to error rates. In addition, the CIP code maintains a single Dance discipline and multiple TOP codes in Dance would simply map to the single CIP code.

- Notification of Changes to TMC Templates and Narratives: Limiting changes to the TMC templates to twice a year would be helpful to the field. Changes to the narratives are posted to the Academic Senate website. However, as clarifications, not changes to the template, they do not have the same impact on the field. SACC endorsed the ICW policy on template changes, which states that templates would be available for submission on either February 1st or September 1st. The policy may be found on the C-ID website: http://www.c-id.net/policies.html
**Noncredit Progress Indicators:**—John Stanskas has been assigned to the Academic Senate’s Noncredit Committee, replacing Kim Harrell. SACC recommended that the System adopt the progress indicators for the Career Development College Preparation (CDCP) noncredit programs. Progress indicators are already being submitted by the pilot study group. The Academic Senate has requested that title 5 language be changed to allow (but not require) the MIS submission of noncredit progress indicators. However, if submission of Progress Indicators is not required, there is no need to change title 5. A subcommittee of SACC was tasked to develop proposed title 5 language and bring it back to SACC for review.

**Conjoint Programs:** AD-T programs offered jointly by two colleges are not currently tracked by the system, nor are they addressed in title 5 or in the PCAH. To offer an approved AD-T degree, a college is required to offer the full complement of AD-T courses. If a student takes AD-T required courses at another college, because their “home” college does not offer a particular course or courses, the “home” college does not currently award the AD-T degree. Additionally, the term “conjoint programs” needs to be changed to avoid confusion with existing partnership programs offered by two colleges in various career technical disciplines. The Chancellor’s Office will work with members of SACC to develop a proposed policy change and a different term.

**Next Meeting Date—February 27, 2014**