1. **January 20, 2012 Meeting Summary:**
   The Meeting Summary from the January 20, 2012 meeting was approved with one correction.

2. **Announcements and Updates:**
   - **Budget Update**—The Governor’s Budget calls for a block grant approach combining most categorical programs. The Chancellor’s Office is seeking clarification of the Governor’s proposal to repeal SB 361 and develop an entirely new funding formula for community colleges.

   - **Legislative Issues**—CCC Advocacy Day will be held on March 6. Marlene Garcia spoke to the Consultation Council regarding concerns over legislative actions related to the Student Success Task Force Recommendations.

   - **Update—Spring 2012 Conferences:**
     - ACCE Spring Conferences—February 29, Chancellor’s Office, Sacramento (North); March 22, location to be determined (South): The conference programs are robust; Scott Lay is scheduled to deliver a keynote address.
• CCCAOE Spring Conference—March 21-23, Westin Hotel, San Francisco Airport: CCCAOE is partnering with ASCCC’s VocEd Leadership Institute to host conjoined sessions that will be completely integrated. The conference will feature a leadership strand; speakers are set.

• CCCCIO Spring Conference—April 18-20, Westin Hotel, San Francisco Airport: See ASCCC Spring Plenary Session, below.

• ASCCC Spring Plenary Session—April 19-21, Westin Hotel, San Francisco Airport, partnering with CCCCIO: Better Together: Equity, Access, and Success. The ASCCC and CCCCIO presentations will be running side by side with an overlap of two days; breakouts will feature mostly ASCCC smaller venues with larger presentations for the CIO conference. Topics will include prerequisites and repeatability; statewide uniformity versus local control; grants that involve curriculum development; and ways to make curriculum processes more streamlined and responsive.

AA-T and AS-T Degree Approvals—At this point, the Chancellor’s Office is caught up with degree submissions. Several more TMCs (including Music) are almost done. Some problems have arisen involving CSU participation.

Governet and Curriculum Inventory—The new version of Curriculum Inventory (CI 2) will use a model developed by Governet in which proposals are generated through dropdown menu choices. Governet is contacting colleges to beta test in late March for a 2nd quarter implementation. Access rights will be handled at each college by the CIO (similar to existing MIS and list serves access). E-mail automation and letter generation issues continue to be worked out with Governet. The Chancellor’s Office recommends that colleges review course and program data before the implementation of CI 2 to ensure that programs are as clean as possible since they may be scrutinized by the public.

3. Repeatable Courses (title 5, section 55041):
Course repeatability data will now be collected using the old CB12 data element. The Academic Senate wants to withhold implementation of this until any revised title 5 language regarding course repeatability is put into effect. The reinstated CB12 also needs to have a “does not apply” option to deal with noncredit courses. There was concern that colleges have been making changes before any title 5 revisions have been approved, and Vice Chancellor Barry Russell sent out a memo on the topic to allay fears and remove the sense of urgency for implementing changes. Many colleges are not in compliance with the current regulations in such matters as not allowing more than 4 “experiences” in any one course family (ensemble, etc.), so the current focus needs to be upon compliance with existing title 5 regulations.

4. Repetition to Alleviate Substandard Grade—Equivalent Courses Considered as One Course or Two?
Colleges have the ability to flag equivalent courses so that students can only enroll in one of them. The committee agreed by consensus that courses connected to a parent course—whether honors, accelerated, modularized, or otherwise—should be counted with the parent course in terms of allowable repetitions to alleviate a substandard grade.
5. **Program and Course Approval Handbook, 4th Edition:**
The modules are still being drafted at the staff level. It was agreed to seek a delay in taking
the PCAH to Consultation Council so that SACC will be able to review the document at its
March meeting. The document will contain the word “must” as much as reasonably possible
where standardization makes sense, but particularly in regard to the relationship between
hours and units.

6. **Student Success Task Force Recommendations:**
SACC agreed to look at the recommendations to agree on those for which SACC might be
involved in the implementation, but wait before taking a position on any recommendation
until after the Academic Senate has done so. It was agreed that Education Code should be
changed to allow community services and credit classes to be offered simultaneously (with
priority to credit enrollees) in the same classroom, and also that recommendation requiring
student success resources for underprepared students can be pursued. SACC discussed all of
the recommendations, agreed that Sections 4 and 5 are most relevant to curriculum, and
agreed to focus future discussion on a few specific items within these sections. It was also
determined that SACC would collaborate with the appropriate student services advisory
committees on the implementation of some Section 2 recommendations.

7. **Stand-Alone Courses:**
Inconsistency among colleges in assigning TOP codes to courses and programs has been
identified as a significant issue in reviewing stand-alone course data. The current stand-alone
course training does not adequately cover the assignment of TOP codes, so this needs to be
addressed in the next revision of the training materials. Since CIOs are ultimately
responsible for TOP code cleanup, this also needs to be a focus for future CIO training.

**Next Meeting:**
March 9, 2012