System Advisory Committee on Curriculum (SACC)
June 8, 2012 Meeting Summary

| Committee Members Present:                     | ASCCC: Julie Bruno, Dianna Chiabotti, Shirley Flor, Kim Harrell, Aimee Myers, David Morse  
|                                               | CCCCIO: Randy Lawson, Sharon Lowry, Erica LeBlanc (ACCE Liaison)  
|                                               | CCCC: Sally Montemayor Lenz, Joanne Vorhies |
| Committee Members by phone:                   | None |
| Committee Members Absent:                     | CCCCIO: Kim Schenk (CCCAOE)  
|                                               | CCCC: Barry Russell |
| Guests:                                        | None |
| Meeting Chair:                                | David Morse |
| Meeting Location:                             | CCCC |

1. **April 13, 2012 Meeting Summary:**
The Meeting Summary from the April 13 meeting was approved as amended.

2. **Announcements and Updates:**

   **Update—Spring 2012 Conferences:**
   - ASCCC/CCCCIO Joint Conference—April 18-21, Westin Hotel, San Francisco Airport  
     The conference featured a number of joint sessions, and the two organizations agree that having both faculty and CIOs in a room together was an efficient way of getting the word out about upcoming issues such as the proposed repeatable courses regulation changes and discussing current shared implementation issues such as the recent prerequisite regulation changes.
   - ASCCC Spring Plenary Session Resolutions—Approved resolutions included transfer degrees (for the next 5 years, if TMC exists in discipline, a degree must follow the TMC to be called a transfer degree), enrollment caps, the importance of submitting courses for CID, and prerequisites as the best way to respond to the Student Success Task Force recommendations.
   - Curriculum Institute—July 12-14, Hyatt Hotel, San Francisco Airport  
     The Institute is “sold out.” Breakout session topics include prerequisite implementation and what curriculum committees need to know about articulation.

   **AA-T/AS-T Degree Approvals**—To date, there are 383 approved AA-T/AS-T degrees, and all colleges now have at least two. TMCs for geography and journalism have recently been approved and released. CSU has announced that, for Spring 2013, the only community college students accepted for transfer will be those with AA-T or AS-T degrees.

   **Governnet and Curriculum Inventory**—CIV2, the updated Curriculum Inventory, is slated to be launched system-wide September 1, 2012. MIS edits will be included in this release so that reconciliation between the curriculum and MIS sides of colleges will be better.
**Repeatable Courses (title 5 section 55041)**—The title 5 revision will be on the July Board of Governors agenda for second reading/approval. Many comments and questions have been coming in. The Legal Affairs division is working through some of the requests for clarification in preparation for the July BOG presentation.

**Course Repetition Guidelines**—The guidelines are now posted on the CCCCO website under “What’s New.”

3. **Program and Course Approval Handbook, 4th Edition:**
The CC Foundation has assumed the task of online publication (rather than PDF/hardcopy) for the PCAH so that, when revisions are necessary, only the updated pages will need to be adjusted. It is scheduled to “go live” on June 15, 2012.

4. **Student Success Task Force Academic Affairs Summit:**
The Academic Affairs division is scheduling a series of summer summit meetings to deal with the SSTF recommendations that fall into the curriculum and instruction arena. These include Professional Development (staffed by LeBaron Woodyard), Basic Skills (staffed by Mark Wade Lieu), and Course Scheduling—Recommendation 4.1 (staffed by Sally Lenz). Constituent groups represented at the Recommendation 4.1 meeting will include, CEOs, CIOs, CSSOs, ACCE, Academic Senate, Academic Senate CTE, Student Senate, Admissions and Records, and Chancellor’s Office staff.

5. **Stand-Alone Courses, Action Plan Discussion for Analysis of Data:**
In preparation for the report due to the legislature in 2013, there are many data accuracy issues that must be dealt with—at both the college and system level. SACC discussed the possible political sensitivity of the report if there are large numbers of locally approved stand-alone courses of types other than basic skills and individual CTE courses being offered to determine whether there is sufficient student demand to warrant new program development. It will be difficult to justify extension of local approval if stand-alone courses are perceived to be of the lower-priority “personal interest” genre.

6. **TOP Code for Kinesiology:**
A new TOP Code for Kinesiology (moving it from Physical Education to Health) has been selected and scheduled for release.

7. **Credit/Community Services Combination Classes:**
There are two types of situations for which running parallel credit and community services course sections simultaneously in the same classroom is currently being discussed—“filling in” unused for-credit seats with not-for-credit fee-based students and allowing students to continue participation on a fee-based not-for-credit basis in performance/production classes when they have exhausted the allowable number of repeats for the credit course. There was general agreement among SACC members that the second situation might best be addressed through auditing if statute/regulation can be revised to make the auditing fee at least equal to the enrollment fee. (By statute, the auditing fee is still $15 per unit.) The Academic Senate has approved two related resolutions—one to pursue a change that would allow unused seats in credit courses to be filled with community services students, and the other to change the fee structure for auditing so that it would at least match the per-unit enrollment fee.

8. **SACC Meeting Schedule for 2012-2013:**
Four meeting dates were selected for Fall 2012: August 30, September 27, October 18, and November 29.

Next Meeting:
August 30, 2012