System Advisory Committee on Curriculum (SACC)
November 18, 2011 Meeting Summary

Committee Members Present:

ASCCC: Julie Bruno, Shirley Flor, Kim Harrell, David Morse
CCCCIO: Randy Lawson, Erica LeBlanc (ACCE Liaison), Kim Schenk (CCCAOE), Renée Kilmer
CCCCO: Joanne Vorhies

Committee Members by phone:

ASCCC: Aimee Myers, Dianna Chiabotti
CCCCO: Sally Montemayor Lenz

Committee Members Absent:

CCCCIO: Sharon Lowry
CCCCO: Barry Russell

Guests:

CCCCO: Patti Doris

Meeting Chair:

Randy Lawson

Meeting Location:

CCCCO

1. September 30, 2011 Meeting Summary:
The Meeting Summary from the September 30, 2011 meeting was approved as submitted.

2. Announcements and Updates:

Budget Update—Dan Troy’s recent memo indicated that the budget may trigger both Tier One and Tier Two cuts.

Legislative Issues—No legislation specific to curriculum is currently on the docket.

Fall Conferences:

- CCCAOE Fall Conference—October 19-21, Westin Hotel at Emerald Plaza, San Diego
  The conference was successful and well attended.

- CCCCIO Fall Conference—October 26-28, Dana on Mission Bay, San Diego
  The conference, which was successful and well attended, featured several sessions focused on the Student Success Task Force recommendations.

- ASCCC Fall Plenary Session—November 3-5, Sheraton Hotel and Marina, San Diego
  The conference was very successful. Several timely breakouts included repeatability and the interaction of AA-T/AS-T degrees with existing degrees. Also discussed was the need to sometimes say “no” to curriculum if it is not in the best interest of the college. This audience was primarily Senate presidents, so this topic will also be included at the Curriculum Institute. Eighteen
different resolutions dealing with course repeatability were presented; after much amending, debating and discussion, the actual final document passed unanimously. The plenary session panel and presentation on the SB 1143 recommendations are available on YouTube. A joint spring conference with the CIOs is being planned.

- ACCE Fall Conference—November 4, North Orange Community College District
  The conference featured a panel discussion on the Student Success Task Force recommendations. Students provided testimony on the Student Success Task Force and its impact on their experience. 90 people attended the one-day workshop, which was very successful.

AA-T/AS-T Degree Approvals—SACC reviewed a spreadsheet with the status of AA-Ts and AS-Ts by college. As of the meeting date, 219 degrees had been approved, with 72 pending. About 10 new templates are under development, and the goal is to have the 25 most popular degrees approved as AA-Ts or AS-Ts. At a recent meeting of the IOC, the message conveyed was to “go beyond the minimum of 2.” However, more than two degrees per college is not currently mandated by law.

Guidelines and Q&A to Support Changes in Title 5, Section 55003 Policies for Prerequisites, Corequisites, Advisories and Limitations on Enrollment—SACC members have responded to the initial drafts. Sonia Ortiz-Mercado and Mark Wade Lieu are working further on the documents. Colleges have been told to wait for guidance before changing prerequisite policies and practices.

3. Repeatable Courses (title 5 section 55041)—Discussion of Academic Senate Recommendations:
   At the plenary session, eighteen different resolutions regarding this topic were presented. The primary Senate recommendation was to eliminate repeatable courses except under certain limited conditions for certain disciplines. Recommendations were prepared for Visual and Performing Arts, Career Technical Education, Physical Education, Intercollegiate Athletics, Adaptive PE, and other categories of repeatable courses, as found in title 5 §55041. SACC reviewed the final approved recommendations from the session. Discussion centered on concerns that colleges may be either disguising repeats or encouraging students to take all possible repeat opportunities. It was observed that the community colleges must demonstrate to the legislature that repeatability is really being limited. Defining “family” and “special topic” classes is key if these concepts are to continue to exist. Special topics and legally mandated repeatability issues were left out of the repeatability recommendations, but it is important to understand what these are and ensure that the categories are not abused. Clarity is needed about concurrent use in the same classroom of different vehicles for course delivery (Credit and Community Services, etc.). The term “applied” should be defined as individual instruction as opposed to level of instruction. A resolution was also approved to increase athletics course participation from 175 to 350 hours per year and implement consistent coding of athletics courses.

4. Governet and Curriculum Inventory Update:
   The conversion from paper to electronic course and program approvals in March 2010 resulted in some gaps, which are being addressed. This is laborious since the system currently has eleven different forms without consistent interfaces. The Governet representatives have met with Academic Affairs and MIS to discuss concerns. The team is crafting an inquiry/search process and is also looking at common core attributes for the eleven different forms. Governet has developed an action-driven model process in Illinois with a dropdown menu including only those attributes applicable to the task (form) being created. This both simplifies entry and facilitates a more searchable database. Using a similar version for the Curriculum Inventory will enable improved display of the same content. The beta test for this is planned for January 2012. Webinar sessions for CB coding will be conducted with MIS on December 8. It is important to note that data in CI and data in MIS must match, and this is being addressed by Chancellor’s Office MIS staff and Governet.
   The impact of changes discussed for the Curriculum Inventory will greatly influence how the PCAH is put together, but there are some more static items that can be addressed now. An instructional guide, in the form of a Cornell-notes style rubric with a set of instructions for the AA-T and AS-T, is being developed to inform the PCAH. Additional questions on prerequisites and such should be incorporated into the PCAH when it is revised. It was agreed that we should continue to move forward with the static portions since colleges are desperate for some guidance. Development of a FAQ document for the most common questions was recommended. Units/hours, repeatability, apportionment, accreditation, and other topics could be included in both the FAQ and the PCAH. Education for everyone on accreditation and how it interacts with approval of degrees is needed. Vice Chancellor Barry Russell sent a memo to CIOs on November 17, 2011 on the need for colleges to inform the Accrediting Commission of approved AA-T and AS-T degrees (to determine if a substantive change report is necessary).

6. **Student Success Task Force Recommendations:**
   The Task Force met on November 9th and came up with several changes to the draft language. Notably, the collapsing of the categoricals was taken off the table, and this section will be rewritten to encourage categoricals to cooperate with each other. Also, a re-examination of the Career Development and College Preparation priority for noncredit will be conducted to ensure that other important areas of noncredit are not threatened. The original proposal to charge students the full price of courses not in their student education plans was removed. The overall tone of the document is being scrutinized to eliminate language that could be interpreted as offensive or insulting.

   **Next Meeting—December 9, 2011**