Committee Members Present:  | ASCCC: Julie Bruno, Cory Burns  
| CCCCIO: Randy Lawson, Erica LeBlanc (ACCE Liaison)  
| CCCCCO: Cris McCullough

Guests:  | ASCCC: Jolena Grande (by phone), Michelle Grimes-Hillman, Craig Rutan (by phone)  
| CCCCCO: Stephanie Ricks-Albert, Erin Larson

Committee Members Absent:  | ASCCC: Erik Shearer, John Stankas  
| CCCCIO: Kathleen Rose, Robin Steinback

By Phone  | CCCCIO: Kim Schenk (CCCAOE)  
| ASCCC: Marie Boyd, Dolores Davison

Meeting Chair:  | Randy Lawson

Meeting Location:  | CCCCCO

Meeting Summary from May 23, 2014—The May 23, 2014 Meeting Summary was approved.

Announcements and Updates:

Chancellor’s Office Update:

- Staffing Announcements: The candidate for Vice Chancellor of Academic Affairs is still awaiting confirmation from the Governor. The Academic Affairs Division has hired additional staff to work on course approval.

- Academic Affairs Division staff members have received training on course, certificate, and degree submission/modification approval processes to ensure consistent practices are followed by all staff.

- The Taxonomy of Programs (TOP) manual is being revised to eliminate use of the word “discipline.”

- PCAH “P” issue: Academic Affairs forwarded information to CCCCCO Legal Affairs for review.

- CCCCCO staff members are preparing for the Curriculum Institute where several will be making presentations.

- Several curricular issues identified through submittal of “non-substantive changes” are being addressed by the Academic Affairs Division:
  - Homework assignments cannot be used to generate apportionment.
• There are some courses being submitted with hours that are inappropriate for the number of Carnegie units to be awarded.

• Activity courses have been submitted without discussion of evaluation methods and/or without evidence of critical thinking.

• The Chancellor’s Office is dedicating 3.5 staff to ADT approval.

Update—Summer/Fall 2014 Conferences:

• Curriculum Institute—July 10-12, Hayes Mansion, San Jose. Theme: “Curriculum After Dark” (as a follow-up to “Everything Under the Sun”). Planners are hopeful that the new Vice Chancellor of Academic Affairs will deliver the keynote address, but Cris McCullough will fulfill that role if the new vice chancellor has not been appointed by then.

• CCCAOE Fall Conference—October 22-24, Hyatt Regency, downtown Los Angeles. The call for proposals will be issued soon.

• CCCCIO Fall Conference—October 29-31, Dana on Mission Bay, San Diego. No update.

• ASCCC Fall Plenary Session—November 13-15, Irvine Marriott. The ASCCC will begin the planning process (agenda and theme) in August.

• ACCE Fall One-Day Workshops—Northern Workshop: October 2, Chancellor’s Office, Sacramento; Southern Workshop: November 19, Westin Mission Hills, Rancho Mirage (in conjunction with CCLC Conference)

AA-T/AS-T Degree Approval Update—There are currently 1,364 active ADTs, (90 percent of the goal for June 30, 2015), with an additional 127 under revision and 134 in the queue. Approximately ten colleges have fewer than 25% of their required numbers of degrees submitted. Most colleges have over 50% of their degrees submitted, and many are at 100%.

Adult Education—SB 173 passed the Assembly Committee on Higher Education. Funding equalization (to the level of credit apportionment) for Career Development College Preparation (CDCP) courses has been proposed for 2015-2016. The initial AB 86 plans are due from consortia July 31, 2014.

Revision of Cooperative Work Experience Regulations—Revisions are being reviewed by the Consultation Council.

SACC Meeting Dates for 2014-2015—August 14, September 26, October 23, November 21, December 11, January 23, February 27, March 26, April 16, May 15, June 19

GE requirement for “transfer” AA and “CTE for Transfer” degrees and certificates—SACC discussed various options, including the creation of additional degree approval categories and/or revising the criteria for existing ones, but came to no conclusions. However, there was general agreement that the Program and Course Approval Handbook should be revised and that a special task force/workgroup should be formed to address this task.
Noncredit Progress Indicators - Elevating the priority of title 5 changes to add “SP” (Satisfactory Progress)—Dean LeBaron Woodyard will assume the lead for these title 5 revisions. SACC discussed the need for a uniform metric to measure what “SP” means. The discussion should involve other entities at colleges beyond noncredit (e.g., MIS departments). CCCCO will coordinate with the ASCCC Noncredit Committee. Colleges with the ability to report the noncredit progress indicators should continue to do so.

Credit/Community Services Combination Classes—There was no trailer bill language to address changing the audit fee. Combining credit and community services course sections will require guidelines and policies to govern the process. Draft guidelines developed by the former Vice Chancellor of Academic Affairs and ACCE still need to be reviewed by Legal Affairs. The CCCCO will still endeavor to get approved guidelines out to the field by Fall 2014, as promised by the Chancellor.

Collaborative (formerly Conjoint) Programs Statement, Chancellor’s Office Survey and Guidelines—Input from the field regarding collaborative programs, including the assignment of credit and how the programs are approved, needs to be gathered to inform the Program and Course Approval Handbook. Based on input from the spring survey and the ASCCC Curriculum Institute breakout, the Chancellor’s Office is developing guidelines and will bring these back to SACC for consultation in the fall.

ESL Coding for the Data Mart Basic Skills Progress Tracker tool—Review of Coding Instructions—The coding instructions will be distributed to SACC prior to the August meeting. ESL Coding for the Data Mart Basic Skills Progress Tracker tool is coming back to SACC for a review of the coding piece and ASCCC is organizing a review of CB21.

Next Meeting—August 14, 2014