System Advisory Committee on Curriculum (SACC)  
September 18, 2014 Meeting Summary

Committee Members Present:  
ASCCC: Dolores Davison, David DeGroot, Michelle Grimes-Hillman, Craig Rutan  
CCCCIO: Kathleen Rose, Kim Schenk (CCCAOE), Erica LeBlanc (ACCE)  
CCCCCO: Cris McCullough, Erin Larson

Guests:  
ASCCC: Julie Bruno, Debbie Kline, David Morse, Wheeler North, John Stanskas  
CCCCCO: Pam Walker

Committee Members Absent:  
CCCCIO: Robin Steinback, Ron Travenick (CSSO)

By Phone  
ASCCC: Marie Boyd  
ASCCC: Debbie Klein

Meeting Chair:  
Michelle Grimes-Hillman

Meeting Location:  
CCCCO

Meeting Summary from August 14, 2014—The August 14, 2014 Meeting Summary was approved with modifications noted.

Announcements and Updates:

SACC Co-Chair and Membership: Kathleen Rose, Chief Information Officer at Gavilan College, will assume the role of SACC Co-Chair for the CIOs. The CIO Executive Board is discussing whether this function will be an ongoing or a rotating assignment. SACC is also considering the appointment of a curriculum specialist to the SACC membership; the appointment will either be made by the CIOs or it will be a CCCCCO assignment.

Chancellor’s Office Update:

- Templates: Seven new TMC templates were received on August 29. Four of the templates have been posted (Film, Television and Media and three Agriculture templates (Agriculture Animal Sciences, Agriculture Business, Agriculture Plant Sciences). The appropriate TOP Code for Child and Adolescent Development needs to be determined. The TMCs for Chemistry and Nutrition/Dietetics are on hold. The CCCCCO requested TOP Code discussions for TMCs take place before they are submitted for review to avoid delays as the 18 month “clock” starts when TMCs are posted. SACC recommended that templates publication meet stated deadlines of September 1 and February 1,

- Curriculum Inventory: Through concerted effort, CCCCCO staff have reduced the course inventory queue from 3,500 to 600 courses. The queue of programs and degrees has not been reduced due to ongoing staff shortages and the consistent influx of courses and programs. SACC discussed this and other issues that may impact the December 14, 2014 deadline to have 1,622 degrees submitted. Colleges can adjust their goals in several ways: by reducing the total number of goals (thus reducing the statewide total) or by substituting one degree for another, thus leaving the total number the same. The CCCCCO is contacting the colleges that have 20 percent or fewer of their degrees.
• C-ID Deadline: The June 15, 2015 deadline to have C-ID course approval may be impacted by technological, alignment, and staffing issues. If June 15 C-ID approval deadline is not met, programs will be decertified. SACC recommends that a higher level meeting take place to determine what can be achieved by the June deadline.

• The Taxonomy of Programs (TOP) Manual: Colleges are moving all of their Physical Education courses to the Kinesiology TOP code, which is impacting the workload of the CCCCO staff.

• Staff from various CCCCO functions including Adult Education, Student Services, and Economic Development are meeting to develop common messaging and to develop effective strategies to serve students.

Update—Summer/Fall 2014 Conferences:

• Curriculum Institute—July 10-12, Hayes Mansion, San Jose. The conference had 350 registered attendees, making it one of the largest events ever held by the ASCCC. Attendance next year may reach 400. ASCCC added a Career Technical Education breakout strand that was well-received.

• CCCAOE Fall Conference—October 22-24, Hyatt Regency, downtown Los Angeles. Registration is almost full. The theme is “CTE in the Spotlight: Transition to Tomorrow.” A preconference Leadership Academy is scheduled for Tuesday and Wednesday morning. Laurence B. Frank, President of Los Angeles Trade Tech College, and Assembly Member Al Muratsuchi have been invited to participate on a panel discussion. Other sessions include the Workforce Investment Opportunity Act (WIOA), articulation, concurrent enrollment, and dual enrollment.

• CCCCIO Fall Conference—October 29-31, The Dana on Mission Bay, San Diego. To accommodate the large number of new CIOs, the focus of conference is on “Nuts and Bolts.” In addition to the “411 CIO training,” a preconference session on accreditation is scheduled on October 27-28. Academic Affairs Vice Chancellor Pam Walker will serve as the keynote speaker on the first day of the program.

• ASCCC Fall Plenary Session—November 13-15, Irvine Marriott. The ASCCC will begin the planning process to determine the agenda and theme in August. Adult Education continues to be a focus.

• ASCCC Curriculum Regional Meetings—October 17, at Sacramento City College and October 18 at Riverside City College. The ASCCC is partnering with the CCCCO and will include Curriculum Specialist training. Sessions topics include the Curriculum Inventory, ADT deadlines, Adult Basic Education and Career Development and College Preparation (CDCP) course funding, Program and Course Approval Handbook updates, and new model curriculum information.

• ACCE Fall One-Day Workshops—October 2, at the CCCCO in Sacramento, and November 19, at North Orange Community College District’s Anaheim Campus.

Status/Update—AA-T/AS-T Degree Approval Update—There are currently 1,431 active ADTs (88% of the goal of having 1,622 active ADTs by December 31, 2014), with an additional 143 under revision and 153 in the queue.

Status/Update—Adult Education—Funding equalization, which would bring funding for noncredit CDCP courses up to the level of credit apportionment, has been proposed for 2015-2016. The AB 86
Workgroup is holding a summit for the regional consortia October 5-6, in Sacramento. The second iteration of consortia plans is due October 31. The amended version of SB 173 (Liu) is currently on the Governor’s desk for signature.

**Status/Update—SB 440**—Discipline Inquiry Groups will meet on October 18, to discuss the International Relations and Global Studies discipline and the Ethnic Studies discipline. Two issues to be addressed include where these disciplines should reside on campus and which TOP code to assign to them.

**Status/Update—Revision of Cooperative Work Experience Regulations**—Proposed changes to the Cooperative Work Experience regulations are undergoing a second reading. The changes will then be sent to the Department of Finance.

**Status/Update—Program and Course Approval Handbook**—The PCAH needs to be streamlined so that changes in system guidelines don’t require PCAH revisions, which are impacted by the legal restrictions of the document. SACC also discussed the need to reexamine local approval of stand-alone courses.

**Noncredit Progress Indicators—elevating the priority of title 5 changes to add SP (Satisfactory Progress)**—SACC postponed the discussion of this agenda item.

**Credit/Community Services Combination Classes**—Developing guidelines, policies and procedures is a high priority for the CCCCO and the ASCCC. A draft document was created by the CCCCO. Related to this issue are the repeatability guidelines which are being revised. The other option — allowing students to audit classes — requires legislative changes and the Community College League of California contacted the ASCCC about moving forward with these proposed changes.

**Collaborative (formerly Conjoint) Programs Statement, Chancellor’s Office Survey and Guidelines**—A draft philosophy statement was reviewed. SACC recommended that the next edition of PCAH include the procedural language for collaborative programs and that guidelines be developed based on philosophy statement. The document will be revised and brought to the next SACC meeting.

**ESL Coding for the Data Mart Basic Skills Progress Tracker Tool**—A review of Coding Instructions revealed issues which may lie in the guidelines or technology. SACC will review the guidelines.

**Baccalaureate Degree and Curriculum**—SACC discussed the proposed legislation (SB 850) and the potential impact of its implementation to the colleges and the CCCCO, and SACC’s role in the implementation. SACC members will look at other states that have implemented community college baccalaureate degrees.

**CDCP funding changes**—Although not guaranteed, the legislature’s proposed increase in apportionment for noncredit CDCP classes beginning in 2015-16, will impact the CCCs in multiple ways (e.g., staffing and training). The ASCCC noncredit committee is considering a resolution regarding C-ID descriptor framework for noncredit courses and is discussing CB21 coding as it relates to noncredit basic skills.

**Curriculum Inventory Forum**—SACC entered into preliminary discussions of what assistance SACC could provide to the system.

Next Meeting—October 23, 2014