1. **Meeting Summary from June 18, 2015**—The June 18, 2015 Meeting Summary was approved with amendments noted.

2. **PCAH Update**
   - **Introduction:** The second draft of the introduction section is complete. The term “SACC” has been removed and explicit title 5 language has been moved to an appendix.
   - **Credit Programs:** The first section addresses standalone courses. Other issues to be resolved include the term length formulae and how they function. The team is also addressing content about clock hour and cooperative work experience. An extensive appendix will be developed that provides sample tables and calculations. Other areas in work include program award type (i.e., how to label “transfer,” “CTE,” “CTE for transfer,” “other,” etc.), advice for collaborative programs, and substantive versus non-substantive change narratives.
   - **Noncredit Programs:** This section is nearly complete but the use of prerequisites for noncredit programs needs to be addressed.
   - **Appendices:** These will include additional information and guidelines. Appendices will cover regulatory issues, credit hour calculation, etc. The goal is for the appendices to be flexible and amendable as conditions or processes change.
   - **Submission Guidelines (the second document):** this document is nearly complete.
   - **Technical document:** This document will reference back to PCAH and provide directions on using the curriculum submission system.
   - **General discussion and next steps:** SACC discussed whether it was an opportune time to include language about the baccalaureate degree programs and the development and approval
of Public Safety and Fire curriculum. The PCAH writing group will be invited to the next SACC meeting. The goal is to have a third draft result from that meeting that will be submitted to the CCCCO legal department for review and to have a draft ready for upcoming conference and the ASCCC plenary, although this is an aggressive goal considering the October/November dates for those events.

3. **CTE Agenda and curriculum**—SACC discussed the process of developing model curriculum and descriptors, which can take from six to twelve months. Faculty availability continues to be an issue but adjunct faculty will be allowed to participate. The Workforce Task Force – Model Curriculum Workgroup is not intending to involve CSUs unless the programs are intersegmental, but this will require the recruitment of CSU faculty which can slow the process down. Model curricula will provide course to course articulation within the CCC system and articulation with high schools, which is highly desired by SB1070 directors. ASCCC is working with the sector navigators and deputy sector navigators to work out some of the issues.

The C-ID process is in transition as Mt SAC is assumes responsibility for the C-ID grant and Erik Shearer assumes the leadership role from Michelle Pilati.

CTE practitioners are also concerned about low-unit (under 12 unit) certificates which are important for industry-specific certificates and credentials (e.g., real estate certificates and automotive certificates such as smog certification). It would help to have a category of approval to enable the transcription of these certificates. SACC will discuss how low unit certificates are identified and validated. A bonus for the transcription of low unit certificates is that students who earn them are counted as program completers which helps with accreditation, score card/dash board reports, and other accountability measures.

4. **TMC Templates**—A discussion about double-counting and template communication was started last spring. A draft document will be distributed to SACC members and discussed at the next meeting. This document will also serve as guidance for PCAH content. When templates are changed, the CCCCO needs to send that notice to the AOs and CIOs. The C-ID monthly newsletter could also serve as a way to disseminate this information.

5. **CCR, title 5, section 55051 (High School Articulation)**—Members reviewed the proposed title 5 language. SACC recommended that the language be submitted to the CCCCO Legal division.

6. **TOP Codes and CIP Codes**—No further discussion on this topic has occurred since the last meeting. SACC discussed how TOP code and CB21 coding for English classes results in student tracking problems. SACC discussed the possibility of forming a task force to research this and other issues such as the area of emphasis degrees. SACC members agreed to gather information from the field regarding the use of TOP codes.

7. **Categories of CDCP funding**—This item will be removed from future agendas.

8. **Course Repetition Guidelines and CTE**—The ASCCC passed resolutions in Fall 2014 and Spring 2015 on course repetition. There has been no development on this item.

9. **Noncredit/Credit/Not-For-Credit**: Although draft guidelines for the concurrent enrollment of credit and not-for-credit students in the same class have been written, they have not yet been approved. Concern about auditing expenditures remains an issue. This topic needs to be addressed by the CCCCO.

10. **Chancellor’s Office Update**

   - **SB 440**—To date, 1,914 Associate degrees for transfer have been approved. The system will not achieve 100% compliance because several colleges won’t make their respective goals by the deadline. However, the quality of submissions is improving. There are 25 colleges that
are one degree away from their goal and 25 colleges that are two degrees away from their goal. SACC discussed what could happen if colleges do not meet their goal. “High Unit” programs (i.e., those that exceed the 60 unit limit, mainly because of high unit classes in subjects like mathematics and chemistry) continue to be an issue.

- **Military Credit (Implementation of AB 2462)**—The CCCCO developed draft recommendations for granting military credit. Issues include the implications for financial aid when elective credit is granted. Senator Block’s office wants the system to implement the American Council on Education (ACE) standards. Many colleges use College Level Examination Program (CLEP), while others employ “prior learning” and/or credit by exam. In other states, a central entity grants military credit. The CCCCO is drafting a communication for the field. An ASCCC resolution was passed to look at ACE in conjunction with other methods for awarding credit. Other issues, such as the qualifications of the evaluators who are granting credit, need to be addressed.

- **Adult Education**—The CCCCO, CDE, DOF and Board of Education have finalized the Maintenance of Effort allocations. This money was allocated to the K-12 Adult Education programs and reduces the initial $500 million allocated to the Adult Education Consortia to approximately $163 million. The allocation formula will consider demographic factors such as unemployment, individuals without high school diplomas and other indicators within each college district boundary. Consortia will need to prioritize what areas of their respective plans to address with their allocations. Instructional programming now includes two additional subject areas: CTE programs for Older Adults and Parenting (but limited to parents “tutoring” their school-aged children). Members of the 70 Adult Education consortia will attend a summit September 25 and 26 in Sacramento where exemplary practices will be shared and technical assistance will be provided on the implementation of consortia plans.

- **Baccalaureate degree pilot**—The summit in July was successful with representation from all colleges participating in the pilot. Guests included representatives from baccalaureate programs in Washington State. Senator Block has expressed the desire to expand the program. The CCCCO is holding weekly meetings with participating colleges to address issues such as student services, open access/application fees, admission requirements, faculty minimum qualifications, upper division and general education. Some colleges are ready to launch their programs and include them in their catalogs for next year. Funding of $350,000 for each program has been established and $150,000 has been set aside for professional development and support effort.

- **Standalone Course Approval**—The CCCCO’s analysis of standalone courses has not been completed; preliminary analysis was presented to the CIOs. This analysis will be completed and used internally. SACC members agreed that a deeper discussion about the situation needs to occur. A strong case needs to be presented to the legislators if the system wants to restore the ability for colleges to approve standalone courses locally. SACC agreed to form an advisory group to analyze the history and need for local standalone course approval from the field’s perspective and develop processes to fix issues pertaining to the use of standalone courses in the field.

- **ESL Coding Issues**—Faculty have been selected to serve on a group addressing these issues, but the meeting has not yet taken place.

- **Dual Enrollment**—AB/SB 288 is in the suspense file. A “tool kit group” is being established with representation from the CIOs, the CSSOs, CTE practitioners, and the RP Group. There are still fiscal issues to address. Some faculty have expressed concern about the language. SACC will address this issue at a future meeting.
• Programs for Incarcerated Students—The CCCCO is working with Senator Hancock’s staff on inmate education. A summit will be held for colleges interested in creating programs for incarcerated students. A Pell grant for specialized prison programs has been developed.

• CCCCO Office Relocation—Many functions within the Chancellor’s Office will move to the sixth floor of the building. The Academic Affairs division will stay on the third floor for now. The CCC Foundation, Human Resources, Academic Affairs and Accounting divisions will move to the fourth floor in about 18 months.

• Organization of the CCCCO—The Chancellor’s reporting structure has been streamlined. Vice Chancellor Walker will serve as an Executive Vice Chancellor over Student Services, Workforce and Academic Affairs with the vice chancellors of these areas reporting to her rather than directly to the Chancellor. Jackie Escajeda is the new CCCCO Academic Affairs Dean, replacing Chris McCullough who retired.

Announcements and Conference Updates

• Personnel Updates—Erik Shearer was introduced as the new SACC Co-Chair.

• Summary of the ASCCC 2015 Curriculum Institute—Attendance exceeded 500, which is the largest audience the Institute has hosted to date. The ASCCC thanked the Chancellor’s Office for their support. PCAH was a popular topic and the field is eagerly anticipating the new draft. The UC Transfer Path and Low Unit Certificate sessions were also well attended. Presentations were offered multiple times which was well received. Next year’s institute will be held in the same venue while the CTE Curriculum meeting will be held in Napa in January 2016. Other upcoming ASCCC events include the Curriculum Regionals in November, Innovation in Curriculum Design in January, Instructional Design Institute in January, and the Plenary in April which will be held in conjunction with the conferences for CIOs and CSSOs.

• Update on the CIO Conference: The CIO conference will be the week of October 28, 2015. Sessions are under development and will include a half—day session for curriculum chairs and curriculum specialists.

• CCCCAOE Conference Update—The Fall CCCCAOE conference will be held October 20-22. The theme is “Aligning Pathways for a Strong Economy.”

Future SACC Meeting Dates: SACC confirmed the 2015/16 meeting dates and changed the March meeting date from March 18 to March 10, 2016.

Next Meeting: September 18, 2015