### Committee Members Present:

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<tr>
<th>ASCCC:</th>
<th>Marie Boyd, Dolores Davison, David DeGroot, Jolena Grande, Michelle Grimes-Hillman, Craig Rutan</th>
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<tr>
<td>CCCCIO:</td>
<td>Terry Giugni, Kathleen Rose</td>
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<td>CCCCIO Liaisons:</td>
<td>Kim Schenk (CCCAOE), Erica LeBlanc (ACCE)</td>
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<td>Chancellor’s Office:</td>
<td>Chris McCullough</td>
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### Guests:

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<th>ASCCC:</th>
<th>John Freitas</th>
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<td>Chancellor’s Office:</td>
<td>Jackie Escajeda, Erin Larson, Stephanie Ricks-Albert</td>
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<td>CCCAS:</td>
<td>Alejandra Colon</td>
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### Meeting Chair:

| Kathleen Rose |

### Meeting Location:

| Chancellor’s Office |

1. **Meeting Summary from May 30, 2015**—The April 30, 2015 Meeting Summary was approved with amendments noted.

2. **2015-16 Meeting Dates**—SACC set the following meeting dates for 2015/16:
   - 2015:
     - August 20
     - September 18
     - October 16
     - November 20
     - December 10
   - 2016:
     - January 14
     - February 18
     - March 18
     - April 15
     - May 12
     - June 17

3. **Career Technical Education agenda and curriculum:** SACC discussed the Curriculum Review Processes document, previously adopted by SACC via email, and prepared in response to the Work Force Task Force’s CTE agenda and its influence on curriculum processes. It was distributed to the Chancellor’s Office on May 13, and discussed at the WFTF on the day they discussed curriculum processes. An unofficial working draft of WFTF curriculum processing document has been
distributed to local Academic Senate presidents, the Academic Senate Executive Committee as well as several listservs. The draft of the WFTF document, dated June 2, 2015 was distributed to SACC members via email. The timeline for WFTF’s work is end of July.

The CIOs have also drafted a document about the Pathways program. Their position is that CTE curriculum processes should follow the same or similar processes as other curriculum. SACC discussed using a C-ID process for CTE. The difference lies in that much of the transfer model curriculum involves discussions between the CCCs and the CSUs, but model curriculum for CTE would be mainly discussed at the CCC level. If colleges adopted descriptors and model curricula, it is possible that the regional consortia wouldn’t have to approve the curriculum. SACC will review this proposal and the WTFT’s proposals at a future meeting.

4. **SB 440**—The ADT report will be released later in June; as of April 2015, 89 proposals were the queue and 32 colleges met their obligation. Fifty colleges are very close (i.e., within one or two degrees) to meeting their goal. Several colleges with more than six degrees have submitted them all. There are currently 1,767 degrees approved and the system hopes to reach the threshold of having 1,900 degrees approved by the time the report is released. A few colleges have confirmed that they will not meet their obligation but have emailed the Chancellor’s Office; the most common obstacles are staffing, C-ID issues, and unit limits (i.e., degrees that exceed 60 units).

C-ID update: The new C-ID grant was awarded to Mt. SAC (Los Rios housed the grant for the last five years). Eric Shearer will replace Michelle Pilati as the Faculty Coordinator. Craig Rutan will be the Academic Senate Liaison for C-ID. The Academic Senate is initiating discussions about C-ID for CTE, Basic Skills and noncredit. The C-ID review backlog is due to large number of courses submitted in May. Butte Technology Center is trying to integrate the C-ID, Assist, and Curriculum Inventory systems so that courses are available on all three systems.

Local colleges are updating their transfer degrees to ensure continuous quality improvement of their student learning programs. The resulting non-substantial and substantial changes to ADTs are creating a backlog for Chancellor’s Office staff because they are under deadline to get the 440 degrees approved and lack of sufficient staffing continues to be an issue.

5. **Chancellor’s Office Templates (COT)**—Many templates are rejected due to double counting mistakes. SACC discussed the step-by-step guideline being developed by the Academic Senate, which is designed to help the field. SACC discussed having it referenced in the PCAH. The Chancellor’s Office and Academic Senate will present a joint webinar on the topic. Once recommended by SACC and adopted by the Chancellor’s Office, the guidelines can be posted to the website.

Minor changes to the templates impact colleges who download the template but don’t make the required changes, resulting in a rejection of their degrees. Template revisions are issued in September and February but even minor changes need to be communicated to the field via the CIO newsletter, CIO and articulation officer listservs, and through the Academic Senate who can communicate it to local senate presidents and the curriculum committee chairs.

6. **Title 5 §55051**—SACC reviewed proposed title 5 language relevant to high school articulation. In the past, the language in §55051 has been interpreted in different ways by various organizations. The language clarifies issues as they pertain to concurrent and dual enrollment such as residency requirements (i.e., they should not apply to high school students enrolled in a college course), and the applicability of course outline of records (i.e., CORs need to be followed regardless of where and for
whom the course is offered). The revised language also clarifies colleges’ ability to recognize high school work with or without credit.

SACC discussed concerns about the requirement to review transcripts of students who end up attending the colleges who have created the transcript and the potential impacts on students’ financial aid as a result of having transcripts created at multiple colleges. Additionally, some colleges do not have processes in place to award credit; requiring this of all colleges could become an unfunded mandate.

Career and Technology Education Management Applications (CATEMA) software, recently purchased by the Chancellor’s Office Workforce and Economic Development Division, provides a system for tracking students who take articulated and dual enrollment courses as well as those who receive credit by exam. It has the potential for saving students from repeating courses when they transfer to the four-year level. The review and approval process for the revised title 5 language could take a year or two.

7. **TOP Codes and CIP Codes**—SACC continued its discussion of the possible transition process from TOP to CIP Codes. Baccalaureate degrees and CTE Certificate programs require the use of CIP codes. Other areas/organizations using or requiring CIP codes include Financial Aid and ACCJC. The Chancellor’s Office has revised the crosswalk between the Taxonomy of Programs (TOP) codes and CIP; the revised crosswalk will be released when the CIP Code 2010 is released.

Standards of Occupational Classifications (SOC) codes: To address the federal gainful employment requirements, Colleges should also use SOC codes (i.e., assign TOP, CIP and SOC codes). The Centers for Excellence has developed a crosswalk between the three systems. The Workforce and Economic Development Division is going to use the TOP/CIP cross walk and make recommendations for SOC codes. There is already a cross walk from CIP to SOC.

Transitioning to CIP codes is an unfunded mandate and it will be a challenge to transition from TOP codes, even with a parallel system. There are also MIS implications. SACC will invite a representative from the Chancellor’s Office Technology, Research and Information Systems Division to discuss these issues at a future meeting.

8. **Military Credit**—SACC discussed the implementation of AB 2462. By July 1, 2015, colleges will have to report on using ACE’s system for awarding credit for military experience/courses (the organization that reviews military transcripts to award credit for experiential learning). However, the CCCs act locally to make decisions about level for awarding credit: some use CLEP tests, others use portfolio review or the ACE recommendations. Advisors for veterans’ programs say it could hurt veterans to give them credit for experiential learning. CSUs are not held to this same level of accountability. A draft system advisory on the topic is in review at the Chancellor’s Office.

9. **Adult Education**—The trailer bill language has been revised to allow for two additional, but limited categories: Older Adult CTE programs and Parent Education programs designed to assist secondary and elementary school-aged children. The K12 Adult Education programs will certify their Maintenance of Effort costs based on all 11 categories of noncredit education. The certified MOE amounts (to a cap of $375 million) will be allocated to the K12 Adult Education programs and the remainder (at least $125 million) will be allocated to consortia to implement their AB86 plans and deliver additional programming. The California Department of Education and Chancellor’s Office will meet in September to discuss how Perkins funding, apportionment, and other funding streams will influence how block grant funding is allocated among consortia members.
10. **Baccalaureate degree pilot**—A summit will be held later in June in Sacramento to discuss issues such as apportionment and student fees. Representatives from Washington State will also attend. Four of the pilot colleges have received approval for their ACCJC Substantive Change proposals. The system anticipates approval of $6 million to support the 15 pilot colleges.

11. **Standalone course approval**—Discussion deferred to a future meeting.

12. **ESL coding issues**—Faculty have been selected to serve on the group but the meeting may not be scheduled until August. This effort could reflect an unfunded mandate as it affects CB21 codes and degree applicability.

13. **Dual Enrollment**—A meeting scheduled for June 4 was cancelled. The RP Group is working with the Chancellor’s Office to develop a handbook but the cost of producing it may exceed the resources available.

14. **Categories of CDCP funding**—The budget for increasing the CDCP rate is anticipated to be approved as planned.

15. **Course Repetition Guidelines and CTE**—Two Academic Senate resolutions were reviewed and a Rostrum article is being written on effective practices. SACC discussed having title 5 and the repetition guidelines revised to allow students to have six attempts for CTE courses. It would probably be easier to amend section 55040 than 55041.

16. **Chancellor’s Office Update:**
   - The Inmate Education RFA has been issued. Chaffey College, Folsom College, Lassen College and Antelope Valley Colleges were awarded grants.
   - Staff is working with individual colleges to address issues in the curriculum inventory, including stand along course issues.
   - Staff are preparing presentations for curriculum institute.
   - El Camino College is seeking accreditation for Compton College.
   - Colleges are still submitting special topics lists which cannot be approved. Course outlines of record need to be submitted.
   - Curriculum Inventory system: the Chancellor’s Office continues to work with Governet to determine current and future system functions. Governet is on a three-month contract to address issues. The Chancellor’s Office is also looking at alternative systems.
   - The staff are working to reduce the curriculum approval queue (currently 2,000 courses are in the queue which is down from the high of 4,000 but up from the previous level of 1,500).

17. **Announcements**
   - Update—Summer 2015 Conferences
     - ASCCC 2015 Faculty Leadership Institute, June 11-13, 2015 San Jose Marriott
     - ASCCC 2015 Curriculum Institute, July 9-11, 2015 Anaheim DoubleTree

Next Meeting: August 20, 2015