System Advisory Committee on Curriculum (SACC)
October 23, 2014 Meeting Summary

Committee Members Present:

<table>
<thead>
<tr>
<th></th>
<th>ASCCC:</th>
<th>CCCCIO:</th>
<th>CCCCO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dolores Davison, David DeGroot, Michelle Grimes-Hillman, Craig Rutan, Marie Boyd</td>
<td>Kathleen Rose, Erica LeBlanc (ACCE)</td>
<td>Cris McCullough, Jackie Escajeda</td>
<td></td>
</tr>
</tbody>
</table>

|               |               |               |
| ASCCC:        | Julie Bruno   |               |
| SSCCC:        | Andrew Campbell |               |

Guests:

|                |               |
| CCCCIO:        | Ron Travenick (CSSO), Kim Schenk (CCCAOE) |

Committee Members Absent:

|               |               |
| CCCCIO:       | Robin Steinback, Mary Turner |

By Phone

|               |               |
| CCCCIO:       |               |

Meeting Chair:

|               | Kathleen Rose |

Meeting Location:

|               | CCCCO |

Meeting Summary from September 18, 2014—The September 18, 2014 Meeting Summary was approved with modifications noted.

Announcements and Updates:

Chancellor’s Office Update:

- Staffing: The Chancellor’s Office Academic Affairs division continues to be severely understaffed and this is causing workload issues. Two new positions, funded through Institutional Effectiveness, will be assigned to work with colleges who have not submitted their ADTs. The CO is also finalizing the selection of a permanent basic skills specialist. An intern is reviewing the psychology ADTs and the C-ID courses placed on the degrees to ensure that the courses have been submitted and approved by C-ID. Despite these additions, the Academic Affairs Division will remain critically understaffed and has asked SACC for assistance in prioritizing issues and forming task forces to address those priorities, especially those related to C-ID implementation, the approval of degrees, and colleges that are out of compliance.

- The system has welcomed a new college (Clovis, the 113th California Community College), and applications for three new centers (proposed by the Sequoias, Gavilan, and Los Rios districts).

- Baccalaureate Degree (SB 850): Districts have until November 12 to respond to the “Intent to Participate” which is required for the districts to respond to the subsequent RFA (still in development).

- ADTs: 14 colleges are below 80% of their stated goal for ADT submissions. The regional curriculum meetings were helpful and the CO appreciated the change to participate in the sessions. The CO will provide additional technical assistance to colleges that are having difficulty meeting their goal.

- The Hancock bill would waive the requirement for open courses in state prisons (colleges currently offer educational programs in local and federal prisons). The courses offered are correspondence courses (not online) and there are colleges offering programs in prisons that are outside of their district.

- The CO has posted a checklist for colleges to use when submitting applications for degrees, certificates, and courses. Commonly asked questions have to do with units and including homework for apportionment (which is not allowed under Title 5). Additional training is needed.
The CO is working with POST (Police Officers Standards and Training) to resolve issues in public safety classes that arise because the classes currently have to be open to the public, but tactical classes should only be open to sworn officers.

The CO has completed analysis of Kinesiology and Physical Education TOP codes in the Curriculum Inventory and will present these findings to faculty through the disciplines’ professional organizations. The CO is also looking at CIP codes to ensure proper alignment.

Curriculum Inventory issues: The Curriculum Inventory programming that assigns control numbers to courses is not functioning. The Governet staff are backfilling these numbers by hand.

**Update—Summer/Fall 2014 Conferences:**

- ASCCC Curriculum Regional Meetings – October 17 and 18, 2014. SACC expressed thanks to Sacramento City College and Riverside City College for hosting the meetings. The feedback has been very positive.
- CCCAOE Fall Conference—October 22-24, Hyatt Regency, Los Angeles Downtown. Attendees are hungry for information about curriculum. Having sector navigators present was helpful. Conversations about legal mandates and industry standards, with regard to repeatability, needs to be addressed.
- CCCCIO Fall Conference—October 29-31, Dana on Mission Bay, San Diego. The conference is sold out. The agenda includes the preconference “411” session and accreditation training.
- ASCCC Fall Plenary Session—November 13-15, Irvine Marriott. The theme is “Calling all Voices” and the agenda is in development.
- ACCE Fall One-Day Workshops—October 2 (Northern California), CCCCO, and November 19 (Southern California), NOCCCD Anaheim Campus. AB 86, SB 173, CDCP funding equalization and other issues relevant to noncredit programs will be highlighted.
- SSSCC: November 14-16, Los Angeles area. This is the first of two annual general assemblies held each year. Members of the ASCCC will attend.

**Status/Update—AA-T/AS-T Degree Approval Update**—There are currently 1,516 active ADTs (94% of the goal of having 1,622 active ADTs by December 31, 2014), with an additional 90 under revision and 136 in the queue. (Queue for courses is at 700).

**Status/Update—Adult Education**—The amended version of SB 173 (Liu) was signed by the Governor. The second iteration of the AB 86 regional consortium plans are due October 31, 2014, with the next draft due in December. The AB 86 Workgroup will submit their report to the legislature on March 1, 2015. A summit of the 70 regional consortia was held October 6-7 in Sacramento; approximately 325 faculty and administrators from throughout the state attended.

**Status/Update—SB 440**—SACC discussed the input from the field regarding the implications of SB 440 and the ADT degree approvals and inactivation of local degrees. Critical issues and questions were raised and need to be answered. The CO needs to ensure that the law is followed and colleges need to show a good faith effort to comply with the law.

**Status/Update—Revision of Cooperative Work Experience Regulations**—The proposed changes to the Cooperative Work Experience regulations are undergoing a second reading and then will go to the Department of Finance.

**Status/Update—Program and Course Approval Handbook Revisions**—A high-level work group has been meeting to discuss revisions to the PCAH; CIOs need to appoint members to a small writing group.
Noncredit Progress Indicators—elevating the priority of title 5 changes to add SP (Satisfactory Progress)—The CO’s Legal Department is willing to work on the required changes to title 5 but workload issues will impact how soon this can happen. ASCCC will draft language to bring to the next SACC meeting.

Credit/Community Services Combination Classes—Manpower issues have delayed action on this item, but it remains a high priority for the CO. SACC members will meet to discuss the draft guidelines and implications with other CO staff.

ESL Coding for the Data Mart Basic Skills Progress Tracker Tool—An inconsistency in the coding guidelines for ESL classes under CB 21 needs to be resolved. The ASCCC will develop alternative language for the guidelines.

Collaborative (formerly Conjoint) Programs Statement, Chancellor’s Office Survey and Guidelines—SACC recommended that the CO adopt the Philosophical Statement on Developing Collaborative Programs. The CO discussed the need for colleges/districts to develop MOUs when forming collaborative programs that would address issues such as priority registration, residency, completion, consistency of course content, financial aid, student education plans, etc.

Baccalaureate degree pilot—SACC discussed the draft RFP and the timeline. Districts must submit their Intent to Participate by November 12.

ADTs—Several templates including Chemistry and ECE have specific issues to be resolved (TOP code, number of units). Another issue is whether a student who takes the CSU GE Breadth requirements but wants the IGETC for STEM might appear unable to earn the ADT degree because the units for the CSU breadth exceed 60. SACC wants confirmation from the CSUs that they would accept either. Due to a formatting change, all the templates now show a September 1, 2014 revision date which restarts the 18-month clock. SACC recommended that the templates have a “published date” and “revision date.”

Supervision in Foreign Language Labs—Request for amendment of Title 5 (§58055)—Current title 5 language requires an instructor who meets the minimum qualification for each language supported by a language lab to be present in the lab. The workaround developed (i.e., offering hybrid classes) is not meeting the needs of the foreign language labs. They have requested a revision to the title 5, section 58055 language that would provide an exception for language labs, as presented in the ASCCC spring resolution. SACC will review proposed language to revise title 5, section 58055 at its next meeting.

SACC Membership and Orientation—SACC discussed the possibility of adding members. Former SACC member Jane Patton will provide an orientation for SACC members and it will be recorded for future SACC members.

CDCP Funding Changes—As of 2015/16, apportionment for CDCP courses will be equal to that earned for credit courses. This raises several issues including the need for training of local curriculum committees, curriculum approval processes, certificate approval. Colleges may also decide to reduce the amount of credit or non-CDCP noncredit programs they offer if overall funding ceilings remain the same. These and other issues related to the CDCP funding change will be addressed at the ASCCC summer institute. Curriculum Inventory programming changes may be needed to accommodate the simultaneous submittal of curriculum and certificate of competency/completion requests.

Next Meeting—November 21, 2014