To: Chief Business Officers
   Facilities Planners

From: Susan C. Yeager, Administrator
      College Finance and Facilities Planning

Subject: Annual Certification for State Lease Revenue Bond Funded Projects

NOT APPLICABLE TO THE FOLLOWING DISTRICTS: Barstow, Butte, Desert, Gavilan, Hartnell, Imperial, Lassen, Long Beach, MiraCosta, Monterey, North Orange County, Palo Verde, Redwoods, Rio Hondo, San Bernardino, San Jose-Evergreen, Shasta, Siskiyou, Solano, Southwestern, West Hills, West Kern, West Valley-Mission

Your district is one of 49 districts who have received state lease revenue bond funds since 1991 for capital outlay and/or energy efficiency projects. A list of these projects is enclosed. You are required to annually report to us whether there have been any “material events” (see Attachment A) that could change the tax exempt status of this state funding for your project(s) in the last calendar year. An example of a material event in 2012 would be if the project was used as collateral in any way, such as security for a lease or Certificate of Participation (COP). Once we receive this information from you, we will then report it to the State Treasurer’s Office.

In order to make this task easier for you, please find enclosed a “Description of Material Events” certification form for you to complete and return to us by February 18, 2013. Please send your signed form to us as a scanned attachment in an email to either Jim Rogaski at jrogaski@cccco.edu or Carlos Montoya at cmontoya@cccco.edu. If necessary you can also FAX it to (916) 323-8245. As a last resort, sending your signed form via snail mail is also acceptable. If you have any questions, please contact Jim at (916) 324-9794 or Carlos Montoya at (916) 322-1438.

Thank you for your prompt attention to this matter.

Enclosures