

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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Memorandum

January 8, 2016

**FP 16-02
(Via E-Mail Only)**

TO: Chief Business Officers
Facilities Directors

FROM: Susan C. Yeager, Director
Facilities Planning & Utilization

SUBJECT: PROPOSITION 39 – YEAR 4 CALL FOR PROJECTS

We are mid-way through the third year of the Proposition 39 Program and it is time to start planning for the next cycle. Districts have done an excellent job in identifying and implementing energy projects. The Chancellor's Office has approved over 639 projects throughout the system and allocated almost \$93 million in funding through December 2015. These projects will result in energy cost savings of over \$12 million annually to college campuses. The success of the Proposition 39 Program is due to the district's efforts so thank you for all your hard work!

The Proposition 39 energy projects are funded by the Legislature on an annual basis. In preparation for funding consideration in fiscal year 2016-17, we are issuing the Year 4 Call for Projects.

The schedule for Year 4 project submittals and completion is as follows:

Due Date	Description
February 12, 2016	2016-17 Preliminary Project lists are due (including rough costs and energy savings, if possible). A good place to start would be any unfunded energy projects from prior year project lists.
April 1, 2016	Draft Form Bs (no signature required) and utility incentive applications. The utilities and Newcomb Anderson McCormick (NAM) will work with Districts to refine the projects and develop Form Bs and incentive applications.
June 10, 2016	Based on utility incentive approval, the Proposition 39 Funding Applications and signed Form Bs will be submitted to the Chancellor's Office.

Due Date	Description
December 31, 2016	Projects closed out for utility incentives (if installed in 2016).
June 30, 2017	Year 4 Projects installed.
September 1, 2017	Year 4 Projects closed-out with all forms and back-up data submitted.
Multiyear projects are acceptable. The multiyear project completion deadline will be based on the Multiyear Form B submittal.	

As a reminder, Proposition 39 funding can be utilized for detailed energy audits or strategic planning to comprehensively build a portfolio of projects to meet districts' long-term goals. See Section 4.2.2 of the [Proposition 39 Guidelines](#) for more information on how to apply for technical assistance funding.

Districts can use their 2015-16 Proposition 39 allocation amount as an initial placeholder until the 2016-17 budget is finalized. Please keep in mind that the final district allocations will be determined based upon the Proposition 39 funding allocated to CCC in the 2016-17 Budget Act.

Thank you all for your ongoing efforts to support the Proposition 39 program. As always, the Chancellor's Office, utilities and Newcomb Anderson McCormick (NAM) are available to assist you. Please do not hesitate to reach out at the contact information below:

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