Memorandum

August 19, 2013

TO: Chief Business Officers
Facilities Directors

FROM: Susan C. Yeager, Administrator
Facilities Planning & Utilization

SUBJECT: 2013-14 Physical Plant and Instructional Support—Certification and Allocations

The 2013 Budget Act [AB 110, Ch. 20, Item 6870-101-0001(19)] provided an appropriation of $30 million to support the Physical Plant and Instructional Support program. Based on the language in the Budget Act, this funding has been split into two equal but separate allocations: $15 million for Physical Plant and $15 million for Instructional Support.

The 2013 Budget Act also contains provisional language that allows districts to redirect funds appropriated from specific categorical programs to any categorical program in the state budget (i.e., “categorical flexibility”). Therefore, districts could use funds allocated to the Physical Plant and Instructional Support program for the purposes other than that program, OR augment this program’s funds with other “flexed” funding.

To assist with this year’s certification process, please find attached a copy of your district’s allocations and the certification form for reporting your district’s expenditure plan.

ACTION/DATE REQUESTED: Please complete and have your district’s Chief Executive Officer sign the enclosed certification form, and maintain a copy for your files. Project Funding Proposals (PFPs) will need to be completed and submitted in FUSION (Local Assistance Plan Year 2013-14) to support your spending plan for Physical Plant projects. The completed and signed certification form and supporting PFPs are due into our office no later than September 17, 2013.

Please do not commence with the next 2014-15 plan year cycle in FUSION until after the 2013-14 plan year has been certified by our office as any updates made prior to this certification will not be saved in FUSION.

CONTACT: Please contact Hoang Nguyen at (916) 327-5363 or hnguyen@cccco.edu for assistance with this certification process. For apportionment related questions, please contact Randy Fong at (916) 327-6238 or rfong@cccco.edu.

Attachments