

Due Dates	Due to Chancellor's Office	Report/Form Link
January 15	Enrollment Fee Revenue for estimated current year (CCFS-323) used for First Principal	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx</a>
January 15	Period 1 (P1) Apportionment Attendance Report (CCFS-320)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx</a>
February 1	Non-Resident Tuition Fee Worksheet	Memo provided annually
February 15	Quarterly Financial Status Report (311Q)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx</a>
April 15	Enrollment Fee Revenue for estimated current year (CCFS-323) used for Second Principal	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx</a>
April 15	Property tax & ERAF revenue for estimated current year (CY) (CCFS-329) used for Second Principal	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx</a>
April 20	Period 2 (P2) Apportionment Attendance Report (CCFS-320)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx</a>
May 15	Quarterly Financial Status Report (311Q)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx</a>
May 15	Notification of External Auditor Retained/Hired for Contracted District Audit Report	Memo provided annually
June 1	Part -Time Faculty Health Benefits Estimated Reimbursements (CCFS-360) Part -Time Faculty Office Hours Estimated Reimbursements (CCFS-365) due from Districts	Memo provided annually
July 15	Annual Apportionment Attendance Report (CCFS-320)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx</a>
August 1	Complete the Maintenance Allowance (Certification Form, CCFS-355) by listing eligible students and their respective eligible days for the just completed fiscal year and submit it to the superintendent of schools of the county of residence (with informational copy to the Chancellor's Office) for the official verification.	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx</a>
August 15	Quarterly Financial Status Report (311Q)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx</a>
September 15	50% Law, Application for Exemption (CCFS-350A) due from Districts	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalStandards/FiftyPercentLaw.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalStandards/FiftyPercentLaw.aspx</a>
September 15	Prior year (PY) Final Enrollment Fee Revenue Due (CCFS-323)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx</a>
October 1	Amended Apportionment Attendance Reports (CCFS-320) (For Lottery purposes)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx</a>
October 10	Annual Financial & Budget Report (CCFS-311) Gann Limit (CCFS-311) Lottery (CCFS-311)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalStandards/CCFS311.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalStandards/CCFS311.aspx</a>
November 1	Part -Time Faculty Health Benefits Final Reimbursement Claim (CCFS-360) Part -Time Faculty Office Hours Final Reimbursement Claim (CCFS-365) Part-Time Faculty Compensation (CCFS-367)	Memo provided annually

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November 1	Part-Time Faculty Certification due to Chancellor's Office, if funds provided in the Budget Act for the purpose of making part-time faculty salaries more comparable to full-time faculty salaries for similar work.	Memo provided as needed
November 1	Final Amendments - Apportionment Attendance Report (CCFS-320) for Recal. Purposes	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx</a>
November 15	Quarterly Financial Status Report (311Q)	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx</a>
November 15	Financial Statements and Audit Report for Auxiliary Organizations	Memo provided annually
November 15	Property tax & ERAF Revenue for estimated current year (CY) and actual prior year (PY) (CCFS-329) used for First Principal and Recalculation	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx</a>
November 30	Full-Time Faculty Obligation Report (110/FFO) due to Chancellor's Office	Memo provided annually
December 1	50% Law: Findings of the Local Governing Board Regarding Provisions of EC §84362 (CCFS-350B). Follow-up to Form CCFS-350A, due 9/15.	Memo provided annually
December 31	Contracted District Audit Reports Due	<a href="http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/AuditTracker.aspx">http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/AuditTracker.aspx</a>