



March 2nd – 3rd, 2009 Board of Governors Meeting Minutes

March 2, 2009

Call to Order

Board of Governors President Lance Izumi called the meeting to order at 9:31 a.m.

Board of Governors Members Attendance

x	Geoffrey Baum		x	Deborah Malumed
x	Barbara Davis-Lyman		x	Robert McDonald
x	Kristin Jackson Franklin		x	Alice Perez
x	Benita Haley		x	Gary Reed
x	Scott Himelstein		x	Carolyn Russell
x	Lance Izumi		x	J. Alfred Smith, Sr.
x	Pauline Larwood		x	Tanna Thomas

President’s Report

President Lance Izumi:

1. The trip to Washington D.C. was very successful. President Izumi thanked Marlene Garcia, Vice Chancellor of Government Relations, and Anne McKinney, Assistant Vice Chancellor of Federal Relations, for their hard work. President Izumi also thanked Board members Geoffrey Baum and Pauline Larwood for lending their support while they were in D.C. representing their respective districts.

Chancellor’s Report

Chancellor Jack Scott:

1. He spoke at several statewide conferences since the last Board meeting.
2. Was honored as Man of the Year at the Americana Event at Cypress College
3. Had a profitable trip to Washington D.C.

During Chancellor Scott’s report he asked Jane Patton, Vice President of the Academic Senate, to present a short video *Voices of Opportunity* to the Board of Governors. This video featured community college career technical education (CTE) students, speaking about their educational experiences and goals. The video is a collection of clips of community college students taken from the WhoDoUWant2B.com website.



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Item 1 Special Presentations

Item 1.1 2009 Hayward Award for Excellence in Education

Presented by: Mark Wade Lieu, Lance Izumi, Jack Scott, and Paul Lanning

The following individuals received 2009 Hayward Awards for Excellence in Education:

Elizabeth Waterbury from Shasta College

Andrew Fraknoi from Foothill College

Christos Valiotis from Antelope Valley College

Stephanie Dumont from Golden West College

Board member Carolyn Russell acknowledged the wonderful tradition that Gerald C. Hayward, who served as the Chancellor from 1980 – 1985, established for the system. Mr. Hayward was not able to attend the award ceremony this year.

Item 2 Consent Calendar

Consent Calendar items were presented to the Board of Governors by Board President Lance Izumi.

Item 2.1 Approval of the Minutes

This item requested Board approval of the January 12-13, 2009, Board of Governors meeting minutes.

Board member Pauline Larwood motioned for approval of the minutes. Board member Benita Haley seconded the motion. The votes were unanimous in support of the motion.

Item 2.2 Approval of Contracts and Grants

This item presented contracts and grants for Board approval.

Board members asked the following questions about contracts and grants and staff responded.

1. Some items have a paragraph that says the Board has granted an exemption from the competitive bid process. Is there a process that comes up every few years to determine whether this exemption should still be granted?

Ans: There is a process in place at the staff level to review the exemption. This process has not been reviewed on the Board level.



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2. Some of the subsequent funding on items were from the past (example page 14). Did the 2005 Board of Governors make a decision for all of these grants or does the current Board have to look at these individually every year?

Ans: In these types of cases every grant that is over \$100,000 is submitted to the Board every year and the Board approves grants on a one-year basis not a five-year basis.

3. How does the Board make sure colleges/districts are complying with specifications?

Ans: Colleges/Districts are required to submit a final report every year prior to receiving new funding. The Chancellor's Office uses that report to determine whether the college/district has complied with the request for application specifications.

The contracts and grants item was removed from the Consent Calendar and will be continued in the afternoon session.

Board Comments

Alice Perez, Robert McDonald, Pauline Larwood, Barbara Davis-Lyman, Benita Haley

Item 3 Action

Item 3.1 Program and Course Approval Handbook, 3rd Edition

Presented by: Carole Bogue-Feinour and Stephanie Low

Title 5 requires that the Chancellor's Office provide a handbook on course and program approval. The *Program and Course Approval Handbook, 3rd Edition* includes major revision and incorporates title 5 changes that were approved by the Board in July 2007 and May 2008. The System Advisory Committee on Curriculum (SACC) contributed significantly to this Handbook. SACC consist of representatives from the chief instructional officers (CIO), occupational deans, and the Academic Senate.

The *Program and Course Approval Handbook, 3rd Edition* has three modules and is the first handbook to address noncredit curriculum.

- Module 1 – Introduction
- Module 2 – Credit Curriculum
- Module 3 – Noncredit Curriculum (at the time of the March Board meeting, this module was still being finalized and will be brought back to the Board later.)

Board member Alice Perez motioned to take the recommended action on this item. Board member Gary Reed seconded the motion. The votes were unanimous in support of the motion.



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Board Comments

Tanna Thomas, Alice Perez, Barbara Davis-Lyman

Item 3.2 Title 5 Regulations: Proposed Revisions to the Conflict of Interest Code of the Board of Governors

Presented by: Steve Bruckman

This item presents revisions to the Conflict of Interest Code of the Board of Governors. Each state agency is required to review, and if necessary update its conflict of interest code every two years and to submit its amendments to the Fair Political Practices Commission (FPPC) for approval. The primary updates to the Conflict of Interest Code of the Board of Governors include the new designation of positions, moving existing positions within divisions, and changing job titles and division and unit names to conform to changes that have occurred over the past two years.

Board member Geoffrey Baum motioned to take the recommended action on this item. The recommendation was to endorse the proposed amendments to the Conflict of Interest Code of the Board of Governors, and to delegate authority to the Chancellor to consider public comments, incorporate changes requested by the FPPC, to make nonsubstantive, technical changes, and to adopt the regulations only if no substantive changes are proposed by the FPPC or the public. Board member Alice Perez seconded the motion. The votes were unanimous in support of the motion.

Item 4 First Reading

Item 4.1 Change of Location for the November 2009 Board of Governors Meeting

Presented by: Jack Scott

This item opened for discussion plans to have the November 2009 Board meeting in San Francisco. Staff expressed concerns about the additional cost of having the meeting in San Francisco. Most of the additional cost will come from transportation and overnight accommodations for Chancellor's Office staff.

The Board of Governors raised the following issues:

1. The amount of money Board meetings cost to determine what the impact is on the budget. Board members asked if there was an actual line item in the budget for Board meetings.
2. Being visible in the communities. Board members stated that many colleges do not know what the Board does and it is important to go out into the community so that students/faculty/staff/etc., see how the Board operates.
3. The impact of changing the location of the meeting. When colleges/district request to host the Board meeting it is important to take into consideration the amount of time and effort they have spent on getting things in place for the meeting.



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The consensus of the Board of Governors is to have the meeting in San Francisco in November 2009.

Board Comments

Scott Himelstein, Tanna Thomas, Pauline Larwood, Geoffrey Baum, Robert McDonald, Carolyn Russell, Benita Haley, Alice Perez, Barbara Davis-Lyman, Gary Reed, J. Alfred Smith, Sr.

Item 4.2 Revisions to Title 5 Regulations on Minimum Qualifications for Community College Employment

Presented by: Carole Bogue-Feinour and Mark Wade Lieu

This item request that the Board of Governors review as a first reading changes to title 5 sections 53407 and 53410. The changes brought forth to the Board of Governors would allow the Academic Senate to identify disciplines that would fit within a third category of discipline-specific Bachelor's or Associate degrees plus requisite professional experience. The changes also amend title 5 to define the standards for the new category of disciplines. Consultation Council reached consensus to forward this item to the Board of Governors.

Board questions/comments centered on minimum qualifications and if based on the proposed changes would someone be ruled out of employment with a community college if they did not have the proper degrees and/or training but were considered experts in their careers. (Examples included jazz musicians, machinist, welder, etc.)

Mark Wade Lieu, President of the Academic Senate discussed the minimum qualifications that are currently in place with the Board of Governors and based on those someone who is considered an expert in their field may not be qualified for employment at a community college. Mark also acknowledged that this is not an agreed upon topic across the system and he is happy to make himself and the Academic Senate available to the Board for further discussion.

Board Comments

Carolyn Russell, Benita Haley, Gary Reed, Barbara Davis-Lyman, Scott Himelstein, Alice Perez

Item 5 Information and Reports

Item 5.6 Update on the Activities of the Foundation for California Community Colleges

Presented by: Paul Lanning and Joseph Quintana

Paul Lanning, President/CEO of the Foundation for California Community Colleges, and Joseph Quintana, Director of the Colleges Buys Program, spoke to the Board about the College Buys program. The College Buys Program provides cost effective means of doing business for colleges, students, and faculty through a number of leverage buying agreements that have been negotiated with vendors like Adobe and Microsoft.



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Joseph Quintana also walked through the Colleges Buys website: www.collegebuys.org.

Board Comments

Geoffrey Baum, Alice Perez, Benita Haley

Item 5.1 System Budget Update

Presented by: Erik Skinner (1 Handout)

Erik Skinner, Vice Chancellor of Fiscal Policy, provided an overview of the state budget to the Board of Governors.

- The Governor signed the budget into law on February 20, 2009
- There are \$41 billion in budget solutions (2008-09 and 2009-10, combined)
 - \$15.8 billion in expenditure reductions
 - \$14.4 billion in temporary tax increases
 - \$1 billion in reserve
- Lowers Proposition 98 spending for the colleges and K-12 schools to \$50.7 billion in the current year (2008-09)

The budget impacts community colleges for 2008-09 as follows:

- \$39.8 million cut to eliminate the 0.68 percent COLA
- \$3.6 million reduction to capture unspent prior-year funds
- \$4 million cut to mandate payments
- \$340 million in apportionment funding deferred from January, February, March, and April to be repaid in July
- Delay repayment of existing \$200 million June-to-July deferral, now to be repaid in October

The budget impacts community colleges for 2009-10 as follows:

- No COLA
- \$185.4 million augmentation to fund 3 percent enrollment growth
- The budget does not include categorical flexibility provisions for the colleges
- The budget does not include student fee increases
- The budget does not include other policy changes that have been discussed in recent weeks (property tax shortfall protection, lowering funding rates for certain courses, etc.)
- The budget maintains funding for the Cal Grant program



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Board members had the following questions/comments for Vice Chancellor Skinner.

1. What kind of difficulty is the field having when trying to borrow money to make it through the deferrals?

Ans: We have heard that it is a tough time to try to borrow funds and that reserves have been tapped significantly by the hardships we've seen so far.

2. Are all districts going to be impacted by the budget cuts or will some districts, based on the reserves they have or bonds that have been passed, be able to get through this hard time with no impact or very little impact?

Ans: No district will be exempt from the impact of the budget cuts, all districts will be impacted in some way.

3. How will the budget cuts impact part-time and full-time faculty and classified staff?

Ans: In most cases full-time faculty and classified staff will not be laid off. However, if people retire or resign they may not be replaced. When forced to save money, districts reduce class schedules and lay off part-time faculty.

Board Comments

Lance Izumi, Pauline Larwood, Carolyn Russell, J. Alfred Smith, Sr., Kristin Franklin

Item 5.2 State and Federal Update

Presented by: Marlene Garcia and Anne McKinney (5 handouts)

Vice Chancellor Marlene Garcia spoke to the Board about the following areas of legislative interest:

1. Workforce Development and Economic Recovery
2. Nursing and Allied Health
3. Transfer
4. Student Success and Basic Skills
5. Textbook Affordability
6. Concurrent Enrollment
7. Higher Education Accountability
8. Veteran's Legislation

She highlighted the following bills in her presentation:

AB 867 (Nava) California State University: Doctor of Nursing Practice Degree – This bill would authorize California State University to award the Doctor of Nursing Practice degree. The bill



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would distinguish the Doctor of Nursing Practice degree from the research-based doctoral degrees offered at the University of California. The bill would require the programs to be designed to enable professionals to earn the degree while working full-time, train nurses for advanced practice, and prepare faculty to teach in postsecondary nursing programs.

AB 1295 (Fuller) Postsecondary Education: Nursing Degree Programs – This bill would express the intent of the Legislature to enact legislation to create a model program that facilitates and expedites licensed registered nurses who have their associate degrees in nursing, to complete coursework necessary to earn a bachelor of science in nursing degree or a master of science in nursing degree. This bill would also create programs to help students with baccalaureate degrees who are enrolled in associate degree nursing program to earn a master of science in nursing degrees.

AB 657 (Hernandez) Health Professions Workforce: Master Plan – This bill would require the office, in collaboration with the California Workforce Investment Board, to establish the Health Professions Workforce Task Force, comprised of specified members, to assist in the development of a health professions workforce master plan for the state, and would prescribe the functions and duties of the task force in that regard.

AB 440 (Beall) California Community Colleges: Student Transfer – This bill would authorize a community college district to grant an associate in arts degree in transfer studies to a student meeting specified requirements.

AB 78 (Portantino) Pupils: Concurrent Enrollment in Community College and Secondary or Elementary School – This bill would authorize school districts to enter into partnerships with community college districts to provide secondary school pupils with the opportunity to benefit from advanced scholastic, career-technical, or other coursework at a campus of the California community colleges.

AB 218 (Portantino) Postsecondary Education: Educational and Economic Goals for California Higher Education – This bill would establish a new accountability framework for achieving prescribed educational and economic goals. This bill would also delete these specific requirements of the California Postsecondary Education Commission.

AB 669 (Fong) Postsecondary Education: Residency Requirement (Board of Governors Sponsored Legislation) – This bill creates an exception to the uniform residency requirement and allows emancipated foster youth who are age 19 and under to pay California resident in-state tuition and fees. This bill allows a student to maintain the California residency status he or she had as a minor until the time they can establish residency on their own.

AB 386 (Ruskin) Postsecondary Education: Instructional Materials: Disabled Students (Board of Governors Sponsored Legislation) – This bill would expand the definition of non-printed instructional materials to include audiovisual works, podcasts, and web clips. This bill would define



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podcasts as an audio or video program in digital format delivered over the Internet for playback on a computer or portable digital device.

AB 551 (Furutani) Community Colleges: Property Tax Revenue – This bill would require the annual Budget Act to specify the total local property tax revenue, as defined, for community college districts upon which the General Fund appropriations for community college districts is based.

Vice Chancellor Garcia reported that Assemblymember Jean Fuller and Senator Alex Padilla were to receive the 2009 *Friends of Community College Award*. The awards will be presented at the Legislative Reception scheduled for Monday evening, March 2, 2009.

Assistant Vice Chancellor McKinney spoke to the Board about federal government activities. She highlighted the following areas:

1. Economic Stimulus Package
2. Congressional Spending Bill (Budget Bill for 2009)
3. President Obama released a 2010-11 Spending Outline
4. Pell Grant
5. Windfall Act

Board Comments

J. Alfred Smith, Sr., Geoffrey Baum, Robert McDonald, Pauline Larwood, Deborah Malumed

Item 5.3 Transfer Taskforce

Presented by: Morgan Lynn

Chancellor Jack Scott presented background information to the Board on how the Transfer Taskforce was established.

Chancellor Scott selected Morgan Lynn, Executive Vice Chancellor of Programs, to serve on the Transfer Committee. Executive Vice Chancellor Lynn provided an oral report to the Board on the vision of the task force.

Current taskforce representatives are Chris Edley, Jr., University of California; Jeri Echeverria, California State University; and, Morgan Lynn, California Community Colleges.

Board Comments

Barbara Davis-Lyman



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Action Calendar

Item 2.2 Contracts and Grants (This item was removed from the Consent Calendar)

Vice Chancellor José Millan answered Board questions regarding contracts and grants. Board members had questions about duplication of efforts and exemptions from the competitive bid process.

Board member Pauline Larwood motioned to take the recommended action for this item. Board member Benita Haley seconded the motion. Board members Geoffrey Baum and Alice Perez abstained from the vote. This item was approved by the Board of Governors.

Board Comments

Alice Perez, Robert McDonald, Geoffrey Baum, Pauline Larwood, Tanna Thomas

Item 5.4 Highlights of the 2007-08 Economic and Workforce Development Program Annual Report to the Legislature

Presented by: José Millan

Ray York, Dean for Economic and Workforce Development, reviewed highlights of the annual report with the Board of Governors. Some of the areas that were discussed were green technology, allied health, labor market needs, and career pathways.

Board Comments

J. Alfred Smith, Sr., Gary Reed, Alice Perez, Pauline Larwood, Geoffrey Reed

Item 5.5 Update on the Activities of the Student Senate for California Community Colleges

Presented by: Richael Young

Richael Young updated the Board on the activities of the Student Senate.

1. Nominations for the student seats on the Board of Governors have been forwarded to the Governor's office.
2. Advocacy efforts continue on the part of the Student Senate Council members and student leaders.
3. *March in March: Rescue Education*, will take place on March 16th. The march will start at Raley Field and end on the West Steps of the Capitol with a rally.

Board Comments

Kristin Franklin, Deborah Malumed, J. Alfred Smith, Sr.



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New Business

No new business was discussed at this meeting.

Public Forum

Adjournment

The meeting was adjourned at 3:43 p.m. by Board of Governors President, Lance Izumi.



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March 3, 2009

Call to Order

Board of Governors President Lance Izumi called the meeting to order at 9:00 a.m.

Board of Governors Members Attendance

x	Geoffrey Baum		x	Deborah Malumed
x	Barbara Davis-Lyman		x	Robert McDonald
x	Kristin Jackson Franklin		x	Alice Perez
x	Benita Haley		x	Gary Reed
x	Scott Himelstein		x	Carolyn Russell
x	Lance Izumi		x	J. Alfred Smith, Sr.
x	Pauline Larwood		x	Tanna Thomas

Board President Lance Izumi reported that the Legislative Reception went well and he congratulated and thanked Chancellor’s Office staff that put the event together.

Item 6 Information and Reports

Item 6.1 California Postsecondary Education Commission (CPEC) Report

Presented by: Carolyn Russell

Board member Carolyn Russell welcomed Karen Humphrey the newly appointed Executive Director of CPEC.

Ms. Humphrey provided the Board of Governors with background information about herself. She also gave the Board a brief report on what issues CPEC will be focusing on.

Board President Lance Izumi and Chancellor Jack Scott welcomed Karen Humphrey to the Board meeting and congratulated her on her appointment to CPEC.

Board Comments

Benita Haley

Item 6.2 Board member Reports

Robert McDonald:

1. Attended the Black History Month Program at the Chancellor’s Office and was the Master of Ceremonies.



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2. Attended and was a keynote speaker at the 11th Annual California Student Association of Community Colleges Black Caucus Leadership Conference at Foothill College.
3. Attended the Moreno Valley College Black History Renaissance Scholarship Program.
4. Attended the Americana Event that honored Chancellor Scott as Man of the Year at Cypress College.
5. Attended the Disneyland Diversity Program for Black History Month and was the keynote speaker.

Carolyn Russell:

1. Attended the Faculty Association of California Community Colleges (FACCC) Policy and Advocacy Program.

J. Alfred Smith, Sr.:

1. Attended and was a keynote speaker at the 11th Annual California Student Association of Community Colleges Black Caucus Leadership Conference at Foothill College.

Benita Haley:

1. Attended the Association of California Community College Administrators Conference, where she was honored as a former Harry Buttimer Award winner.

Scott Himmelstein:

1. Spoke with the San Diego and Imperial County Community College Association.

Alice Perez:

1. Thanked staff for keeping her informed of different local events.
2. Attended and spoke at the Black History Month Program at the Chancellor's Office.
3. Participated in a discussion administered through California Forward.

Tanna Thomas:

1. Attended the Yuba College Athletic Hall of Fame induction ceremony and dinner.



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Barbara Davis-Lyman:

1. Attended the Culture and Diversity Conference hosted by FACCC.
2. Attended the Black History Month Program at the Chancellor's Office.
3. Attended the luncheon at the FACCC Advocacy Conference.
4. Attended a breakfast co-sponsored by FACCC and the Los Rios Community College Federation of Teachers where Senator Darrell Steinberg spoke.

Pauline Larwood:

1. Stated that the Legislative Reception was very successful.
2. Attended the Community College League of California (CCLC) Legislative Conference.
3. Attended the Association of Community College Trustees (ACCT) Legislative Conference in Washington D.C.
4. Attended the Chancellor's Circle meeting in Bakersfield.
5. Will be inducted into the Alumni Hall of Fame at California State University, Bakersfield.

Gary Reed:

1. Participated on a panel discussion with the Leadership Academy that was started by Sandra Serrano, Chancellor of the Kern Community College District.

Geoffrey Baum:

1. Attended the CCLC Legislative Conference.
2. Attended the Community College Legislative Summit in Washington D.C.
3. Participated in the Pasadena City College African American Women's Conference.

Deborah Malumed:

1. Went to Washington D.C. for the inauguration of President Barack Obama. While in D.C. she was able to meet with Senator Diane Feinstein and Congresswoman Sanchez.
2. Will be going on a tour of the Compton Community Education Center.
3. Is a member of the Strategic Plan Assessment and Placement Action Planning Group (APG). At a recent meeting this group discussed the 50 Percent Law, early remediation, the early assessment program, and English as a Second Language.



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Public Forum

Odette Richardson – Thanked Board of Governors and Chancellor Scott for their leadership.

Mark Wade Lieu, President of the Academic Senate for California Community Colleges – Thanked the Board of Governors, Chancellor Scott and the staff at the Chancellors Office for all of their advocacy efforts in Washington D.C and Sacramento. Also, spoke to the Board about different conferences/institutes the Academic Senate hosts that address some of the issues that the Board discussed at this meeting.

Item 6.3 Advocacy Day Orientation

Presented by: Marlene Garcia, Michael Magee, and Troy Carter

Board members and participants were updated on the activities and schedule for Advocacy Day.

New Business

No new business was discussed at this meeting.

Adjournment

The meeting was adjourned at 12:15 p.m. by Board of Governors President, Lance Izumi.