

ATTACHMENT 1

**Title 5 Regulations of the
Board of Governors of the California Community Colleges
Proposed Revisions to the Conflict of Interest Code**

Conflict of Interest Code

Section 50500 of subchapter 2 of chapter 1 of division 6 of title 5 of the California Code of Regulations is amended to read:

§ 50500. General Provisions.

The Political Reform Act, Government Code sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, California Code of Regulations, title 2, section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of California Code of Regulations, title 2, section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the **Board of Governors of the California Community Colleges**.

Designated employees shall file their statements with the **California Community Colleges Chancellor's Office**, which will make the statements available for public inspection and reproduction. (Gov. Code, § 81008.) Upon receipt of the statements for the Board of Governors and the Chancellor, the **agency** shall make and retain a copy and forward the original to the **Fair Political Practices Commission**. Statements for all other designated employees will be retained by the **agency**.

Appendix

	<i>Disclosure Categories</i>
<i>Designated Employees</i>	
Board of Governors	
Members	1, 4
Executive Office	
Chancellor	1, 4
Executive Vice Chancellor	1, 4
Director	1, 4
Specialist/Employment and Certification	2, 4
Specialist/Academic Planning and Development.....	<u>2</u>
Specialist/Labor Relations	<u>3</u>
Analyst/Labor Relations	<u>3</u>

Communications Division	
Vice Chancellor	1, 4
Director.....	1, 4
Legal Affairs Division	
Vice Chancellor and General Counsel	1, 4
Staff Counsel, all levels.....	1, 4
Consultants*	2
Governmental Relations Division	
Vice Chancellor	1, 4
Director.....	1, 4
Administrator/Academic Planning and Development	1
Specialist/Academic Planning and Development.....	2
Specialist/Employment and Certification.....	2, 4
Consultants*	2
Technology, Research, and Information Services Division	
Vice Chancellor	1, 4
Administrator/Academic Planning and Development	1
Data Processing Manager II.....	1
Specialist/Information Systems and Analysis.....	2
Senior Information Systems Analyst (Specialist).....	3
Staff Information Systems Analyst (Supervisor).....	3
Staff Information Systems Analyst (Specialist).....	3
Senior Programmer Analyst (Specialist).....	3
Staff Programmer Analyst (Specialist).....	3
Systems Software Specialist II (Technical)	3
Systems Software Specialist III (Technical)	3
Systems Software Specialist III (Supervisor).....	3
Consultants*	2
College Finance and Facilities Planning Division	
Vice Chancellor	1, 4
Director.....	1, 4
Administrator/Fiscal Planning and Administration	1
Administrator/Facilities Planning and Utilization	1
Specialist/Fiscal Planning and Administration	2
Specialist/Facilities Planning and Utilization.....	2
Consultants*	1
Student Services and Special Programs Division	
Vice Chancellor	1, 4
Administrator/Student Services Planning and Development	1

Specialist/Student Services Planning and Development.....	2
Consultants*	2
 Economic Development and Workforce Preparation Division	
Vice Chancellor	1, 4
Administrator/Vocational Education	1, 4
Specialist/General Vocational Education	2
Consultants*	2
 Academic Affairs Division	
Vice Chancellor	1, 4
Administrator/Academic Planning and Development	1, 4
Specialist/Academic Planning and Development.....	2
Specialist/General Vocational Education	2
Consultants*	2
 Internal Operations Division	
Director	1, 4
Accounting Administrator II (Supervisor)	3
Associate Business Management Analyst	3
Business Services Officer I (Specialist)	3
Business Services Assistant (Specialist).....	3
Staff Services Manager II (Supervisor)	3
Staff Services Manager I	3
Consultants*	2

*Note: With respect to consultants, the Chancellor may determine in writing that a particular consultant, although a “designated person,” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code, § 81008.) Nothing herein excuses any such consultant from any other provision of the Conflict of Interest Code.

Disclosure Categories

1. Designated employees in Category 1 must report the following:
 - (a) All interests in real property in the State of California.
 - (b) Any investment or business position in a business entity, or any source of income (including gifts, loans, and travel payments), if the business entity or source of income is engaged in publishing, manufacturing, selling, or leasing:
 - (1) Instructional materials;
 - (2) Equipment; or
 - (3) Services, including training or consulting services; when such materials, equipment or services are of the type utilized by community college districts or the Board of Governors or Chancellor's Office.
 - (c) Any investment or business position in a business entity, or any source of income (including gifts, loans and travel payments), if the business entity or source of income is engaged in selling or leasing real estate which is utilized by community college districts or the Board of Governors or Chancellor's Office.
2. Designated employees in Category 2 must report the following:
 - (a) Any investment or business position in a business entity, or any source of income (including gifts, loans, and travel payments), if the business entity or source of income is engaged in publishing, manufacturing, selling or leasing:
 - (1) Instructional materials;
 - (2) Equipment; or
 - (3) Services, including training or consulting services; when such materials, equipment or services are of the type utilized by community college districts or the Board of Governors or Chancellor's Office.
3. Designated employees in Category 3 must report the following:
 - (a) Any investment or business position in a business entity, or any source of income (including gifts, loans, and travel payments), if the business entity or source of income is engaged in publishing, manufacturing, selling or leasing:
 - (1) Instructional materials;
 - (2) Equipment; or,
 - (3) Services, including training or consulting services; when such materials, equipment or services are of the type utilized by the Board of Governors or Chancellor's Office.
4. Designated employees in Category 4 must report the following:
 - (a) Any investment or business position in a business entity, or any source of income (including gifts, loans, and travel payments), if the business entity or source of income provides education, training, or experience to persons toward meeting minimum qualifications for employment in a community college district.

NOTE: Authority cited: Sections 87300 and 87307, Government Code. Reference: Sections 89503, 89505 and 87300, et seq., Government Code.