





The Board of Governors of the California Community Colleges

PRESENTED TO THE BOARD OF GOVERNORS
 DATE: May 6-7, 2013

SUBJECT: Approval of Contracts and Grants		Item Number: 1.3	
		Attachment: No	
CATEGORY:	Executive	TYPE OF BOARD CONSIDERATION:	
Recommended By:	 Steven Bruckman, Executive Vice Chancellor	Consent/Routine	X
		First Reading	
Approved for Consideration:	 Brice W. Harris, Chancellor	Action	
		Information	

ISSUE: This item presents the May 2013 contracts and grants for Board approval.

BACKGROUND: The Board of Governors Procedures and Standing Orders (Sections 318 and 319) require the Chancellor to receive Board approval before entering into contract or grants (or amendments of contracts or grants) which are: in excess of \$100,000; or over three years in duration; or with respect to consulting services, in excess of \$50,000.

For each Board meeting, staff prepares a summary of all currently proposed contracts and grants that exceed any of the Board established thresholds. If there are no proposed contracts or grants that exceed the established thresholds, the Board will be so informed at its meeting.

RECOMMENDED ACTION: It is recommended that the Board of Governors approve entering into the contracts and grants described in the May 2013 agenda.

Contracts and Grants

The following are the summaries of contracts and grants that require Board approval pursuant to Standing Orders Nos. 318 and 319, copies of which are attached.

(1) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Workforce and Economic Development/Outgoing funds)
Contractor or Grantee: See Below
Contract or Grant No.: See Below
Term: Orig. term: September 13, 2012 – December 31, 2013
Total Project Length: 16 Months
Amount of Agreement: See Below
Purpose: The purpose of the grant is to develop training program in transportation technology and alternative fuels for use in California’s community colleges and to provide statewide and regional labor market information to guide future workforce development funding decisions.

Grant No.	Grantee (District/College)	Original Award	Augmentation Amount	Total Grant Award
12-041-006	Solano CCD	\$99,500	\$547,195	\$646,695
12-041-007	Los Rios CCD/American River College	\$99,000	\$547,695	\$646,695
12-041-008	Long Beach CCD	\$99,500	\$547,195	\$646,695

(2) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Perkins 1B Leadership Funds/Outgoing Funds)
Contractor or Grantee: See Below
Contract or Grant No.: See Below
Term: Orig. term: Aug 1, 2012 — Jan 31, 2013
 Am. 1: August 1, 2012 — June 30, 2014
Total Project Length: 23 Months
Amount of Agreement: See Below
Purpose: The purpose of the grant is to provide a field liaison to the Chancellor’s Office Economic and Workforce Division to evaluate and disseminate models and best practices in the area of career technical education enrollment management, data and evaluation accountability in support of regionalized Carl D. Perkins planning and student success. The liaison will work with the leaders from the field and the team from the Chancellor’s Office to make recommendations for a data

infrastructure that will provide ongoing, integrated, and current data of CTE Perkins, Economic and Workforce Development, and Senate Bill 1070 programs and students based upon a set of common metrics that include academic and employment outcomes. Additionally the contractor will engage in the division’s high level system redesign to advance the state’s economic growth and global competitiveness through the development of education, training, and services that meet the needs of the state’s regional economies.

Grant No.	Grantee (District/College)	Original Award	Augmentation Amount	Total Grant Award
12-155-001	Golden West CCD/Golden West College	\$99,815	\$285,000	\$384,815

(3) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Economic and Workforce Development/Outgoing Funds)
Contractor or Grantee: See Below
Contract or Grant No.: See Below
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 Year
Project Year: Year Two
Amount of Agreement: See Below
Bid Process: Originally awarded through RFA competitive bid

Purpose: The purpose of the industry driven regional collaborative grants is to meet the demand for new, innovative and emerging growth sectors and should be created for short- or long-term responses customized to the duration of the need. Projects can be catalysts or precursors for future vocational, career and technical education program in the system. Programs and services identified through statewide and regional environmental scanning processes. The grants focus resources on short-term intensive project for high growth sectors. These grants provide flexibility for colleges to assess and define their individual project needs in the context of statewide and regional needs.

Grant No.	Grantee (District/College)	Project Year	Award Amount
12-326-202	Los Angeles CCD/Los Angeles Harbor College	2 nd Year	\$340,218
12-326-205	Grossmont-Cuyamaca CCD/Cuyamaca College	2 nd Year	\$137,379
12-326-208	San Diego CCD/San Diego Miramar College	2 nd Year	\$155,264

(4) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Economic and Workforce Development Funds/Outgoing Funds)

Contractor or Grantee: Long Beach CCD/Long Beach City Colleges
Contract or Grant No.: 12-336-085
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 Year
Project Year: Year 2
Amount of Agreement: \$233,702
Bid Process: Originally awarded through RFA competitive bid

Purpose: The purpose of the Job Development Incentive Training Funds grants is to provide training on a no-cost or low-cost basis to participating employers who create employment opportunities at the acceptable wage level for attainment of self-sufficiency or a “living wage” for both welfare recipients and the “working poor.” These grants provide funds to local community colleges for flexible, short-term, “design it yourself” local projects to meet the needs identified in the regional plans or high growth industry sector. These projects depend on strong partnerships with state and local economic development entities, workforce development agencies, community-based organizations, especially the private sector.

(5) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Total Amount Awarded: \$150,000
Type of Agreement: Grant Career and Technical Education (Non-Traditional Career/Perkins 1B Leadership Funds/Outgoing Funds)

Contractor or Grantee: Grossmont-Cuyamaca CCD
Contract or Grant No.: 13-166-001
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 Year
Project Year: Year 2
Amount of Agreement: \$150,000
Bid Process: Non-competitive bid

Purpose: The Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) requires a state mandated set aside to serve individuals seeking employment in non-traditional career.

(6) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Interagency Agreement Career and Technical Education (Institutions – CDCR/ Perkins 1B Leadership Funds/Outgoing Funds)

Contractor or Grantee: California Department of Corrections and Rehabilitation
Contract or Grant No.: R13-0366
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 Year

Amount of Agreement: Up to \$600,000

Purpose: The Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) requires a state mandated set aside to serve individuals in state institutions, such as state correctional institution and institutions that serve individuals with disabilities. The amount must be equal to and not to exceed one percent of Perkins IV funds received by the Chancellor’s Office.

(7) Workforce and Economic Development Division

Reason for Board Approval: Exceed \$100,000
Type of Agreement: Grant
Contractor or Grantee: See Below
Contract or Grant No.: See Below
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 Year
Amount of Agreement: See Below
Bid Process: Competitive
No. of Proposals Recvd: 14
No. That Met Min. Score: 13
Readers: 18

Purpose: The purpose of these grants is to supply in-demand skills for employers, create relevant career pathways and stackable credentials, promote student success, and get Californians into open jobs. Key activities under this framework include: a focus on regional priority/emergent sectors and industry clusters (to be referred to simply as “sectors”); take effective practices to scale; integrate and leverage programming between funding streams; promote common metrics for student success; remove structural barriers to execution. This grant funds ten sector navigators (maximum \$172,500 requiring a dollar-for-dollar match), the Hub from which the sector navigator will operate (maximum \$50,000 no match required), and the knowledge communities and advisory bodies (maximum \$150,000 requiring a dollar-for-dollar match) necessary to align the work of the sector navigator with the industry sector being served.

Projected Funding for Subsequent Years: Up to 5 years, with yearly renewals

Grant No.	Grantee (District/College)	Amount
13-151-001	El Camino CCD	\$372,500
13-151-002	Cerritos CCD	\$372,500
13-151-003	Chaffey CCD	\$372,500
13-151-004	Butte-Glenn CCD	\$372,500
13-151-005	San Diego CCD	\$372,500
13-151-006	Rancho Santiago CCD	\$372-500
13-151-007	Riverside CCD	\$372,500
13-151-008	State Center CCD	\$372-500

13-151-010	Solano CCD	\$372,500
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(8) Workforce and Economic Development Division

Reason for Board Approval: Exceed \$100,000
Type of Agreement: Grant
Contractor or Grantee: See Below
Contract or Grant No.: See Below
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 Year
Amount of Agreement: See Below
Bid Process: Competitive
No. of Proposals Recvd: 8
No. That Met Min. Score: 8
Readers: 24

Purpose: The purpose of this grant is to fund seven regional consortia required under the Carl D. Perkins Act: Greater Sacramento, Northern Inland, Northern Coastal East Bay, North Bay, SF/Peninsula, Silicon Valley, Santa Cruz/Monterey; Los Angeles, Orange County; Central/Mother Lode South Central; Inland Empire; and San Diego/Imperial. The funding supports a consortia chair and the consortium activities that move the needle in the region’s new and emergent sectors.

Projected Funding for Subsequent Years: Up to 5 years, with yearly renewals

Grant No.	Grantee (District/College)	Amount
13-150-001	Butte-Glenn CCD	\$370,000
13-150-002	Cabrillo CCD	\$370,000
13-150-003	Rancho Santiago CCD	\$370,000
13-150-004	State Center CCD	\$220,000
13-150-005	Santa Barbara CCD	\$220,000
13-150-006	Riverside CCD	\$220,000
13-150-007	Grossmont-Cuyamaca CCD	\$220,000

(9) Workforce and Economic Development Division

Reason for Board Approval: Exceed \$100,000
Type of Agreement: Contract (Interagency Agreement/Incoming Funds)
Contractor or Grantee: California Department of Education
Contract or Grant No.: 13-REC-01
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 year
Amount of Agreement: To be determined by federal actions

Bid Process: N/A for Interagency Agreements
No. of Proposals Recvd: N/A
No. That Met Min. Score: N/A
Readers: N/A
Purpose: To support local assistance of Career Technical Education program.

(10) Workforce and Economic Development Division

Reason for Board Approval: Exceed \$100,000
Type of Agreement: Contract (Interagency Agreement/Incoming Funds)
Contractor or Grantee: California Department of Education
Contract or Grant No.: 13-REC-01
Term: July 1, 2013 — June 30, 2014
Total Project Length: 1 year
Amount of Agreement: To be determined by federal actions
Bid Process: Exempt for Interagency Agreements
No. of Proposals Recvd: N/A
No. That Met Min. Score: N/A
Readers: N/A
Purpose: To support agency administration of the Carl D. Perkins Career Technical Education Act.

(11) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Interagency Agreement (Outgoing Funds)
Contractor or Grantee: California Department of Education
Contract or Grant No.: C13-0040
Term: (TBD)
Total Project Length: 3 years (36 months)
Amount of Agreement: \$15,360,000
Bid Process: Exempt for Interagency Agreements
Purpose: Under the general provisions of Senate Bill 1070 the goal of the governor’s Career Technical Education Pathways Program is to assist economic and workforce regional development centers and consortia, to improve career technical education pathways between high schools and community colleges to increase the readiness of middle and high school pupils’ access, readiness, and success in postsecondary education and careers in high-need, high growth, or emerging regional economic sectors. All projects are done in joint planning with California Community Colleges Chancellor’s Office and California Department of Education. Eight components are set forth in Senate Bill 1070:

1. Increase readiness of middle school and high school pupils for postsecondary education and careers in regional economic sectors.
2. Increase student success in postsecondary education and training for careers in emerging regional sectors.

- Align existing postsecondary technical preparation programs with high school career technical education curriculum to ensure seamless transitions for pupils
 - Increase attainment of industry recognized certificates
3. Promote productive partnerships between educational institutions and business and industry to build upon existing regional structures.
 4. Promote and track participation of middle and high school pupils and college students in articulated courses.
 5. Provide professional development to middle and high school teachers and community college faculty.
 6. Expand middle and high school pupil and college student’s opportunities in paid or unpaid work experience programs, and internships.
 7. Support a district-wide Linked Learning program.
 8. Validate reliable measures to establish readiness for postsecondary education and career.

The governor’s Career Technical Education Pathways Program as defined by Senate Bill 1070 sets forth priorities that must be considered in awarding grants and contracts:

- Regional collaboration to create new pathways from middle school and are articulated to four-year institutions.
- Statewide benefit.
- Rural regions are considered.
- Consider past performance of grantees.

The California Department of Education and the California Community Colleges Chancellor’s Office jointly planned projects that meet the Senate Bill 1070 criteria for 2013-14. The Chancellor’s Office will receive \$48,000,000 for fiscal year 2013-14 with \$15,360,000 going to the California Department of Education per the Inter Agency Agreement. The Chancellor’s Office will hold a competitive Request for Application process for the remaining \$32,640,000 that addresses the eight components of Senate Bill 1070.

(12) Workforce and Economic Development Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (Perkins 1B Leadership Funds)
Contractor or Grantee:	San Joaquin Delta CCD
Contract or Grant No.:	C12-0065
Term:	Orig. term: April 1, 2013 — June 30, 2013 Am. 1: July 1, 2013 — June 30, 2014
Total Project Length:	15 months
Project Year:	Year 2
Amount of Agreement:	Original Award: \$ 99,000 Am. 1: \$300,000 Total Award: \$399,000
Bid Process:	Non-competitive bid

Purpose: Stage 1- To develop a pilot or prototype of an online LaunchBoard for displaying and downloading data on accountability outcome metrics needed for Perkins, Economic and Workforce Development and Senate Bill 1070, and other common metrics related to CTE program effectiveness. Deliverables – data programming, web-interface and technology infrastructure to support the LaunchBoard for the pilot. Data elements and features to include: MIS Data, UI-wage data, geographically local K-12 data; geographically local university data, employment outcome wage data and extension of the existing Proof of Concept for the pilot. Stage 2- The project will then be scaled for a large number of colleges participating in the Employment Outcome Project in 2012-13. Infrastructure expanded to support storage and presentation of manual data entry of non-credit educational programs such as K-12 workshops and Contract Education training programs. Infrastructure expanded and presentation metrics developed to support traditional Labor Market Information and real-time Labor Market Information data to show supply and demand signals in each occupational category and gap indicators.

(13) Workforce and Economic Development Division

Reason for Board Approval:

Grants Exceed \$100,000

Type of Agreement:

Grant (Enrollment Growth and Retention/Attrition Reduction for Associate Degree Nursing/Outgoing Funds)

Contractor or Grantee:

See Below

Contract or Grant No.:

See Below

Term:

July 1, 2013 – June 30, 2014

Total Project Length:

Up to two years

Project Year:

Year Two

Amount of Agreement:

See Below

Purpose: The intent for these funds is to expand the enrollment capacity of nursing programs and to enable colleges to develop and implement assessment, remediation and retention strategies to decrease attrition in their nursing programs.

Grant No.	Grantee (District/College)	Project Year	Award Amount
13-116-003	Butte-Glenn/Butte	2	\$278,000
13-116-004	Cabrillo/Cabrillo	2	\$164,000
13-116-006	Chaffey/Chaffey	2	\$192,500
13-116-007	Coast/Golden West	2	\$278,000
13-116-008	Contra Costa/Contra Costa	2	\$141,200
13-116-009	Contra Costa/Los Medanos	2	\$141,200
13-116-010	Copper Mountain/Copper Mountain	2	\$232,400
13-116-011	El Camino/El Camino	2	\$249,500

13-116-012	Gavilan/Gavilan	2	\$107,000
13-116-013	Glendale/Glendale Community	2	\$221,000
13-116-014	Grossmont-Cuyamaca/Grossmont	2	\$221,000
13-116-015	Hartnell/Hartnell	2	\$169,700
13-116-016	Kern/Bakersfield	2	\$278,000
13-116-017	Los Angeles/Los Angeles Harbor	2	\$221,000
13-116-018	Los Angeles/Los Angeles Southwest	2	\$221,000
13-116-019	Los Angeles/Los Angeles Trade Tech	2	\$238,100
13-116-020	Los Angeles/Los Angeles Pierce	2	\$278,000
13-116-021	Los Rios/American River	2	\$238,100
13-116-022	Marin/College of Marin	2	\$164,000
13-116-023	Mendocino-Lake/Mendocino	2	\$278,000
13-116-024	Merced/Merced	2	\$278,000
13-116-025	Mira Costa/Mira Costa	2	\$278,000
13-116-026	Monterey Peninsula/Monterey	2	\$169,700
13-116-027	Mt. San Jacinto/Mt. San Jacinto	2	\$164,000
13-116-028	Mt. San Antonio/Mt. San Antonio	2	\$278,000
13-116-030	Palomar/Palomar	2	\$141,200
13-116-031	Pasadena/Pasadena	2	\$135,500
13-116-032	Peralta/Merritt	2	\$221,000
13-116-033	Rancho Santiago/Santa Ana	2	\$152,000
13-116-034	Redwoods/College of the Redwoods	2	\$186,800
13-116-035	Rio Hondo/Rio Hondo	2	\$164,000
13-116-036	Riverside/Riverside City	2	\$278,000
13-116-037	San Francisco/City College of San Francisco	2	\$164,000
13-116-038	San Joaquin Delta – Delta College	2	\$129,800
13-116-039	San Jose Evergreen/Evergreen Valley	2	\$221,000
13-116-040	San Mateo County/College of San Mateo	2	\$209,600

13-116-041	Santa Barbara/Santa Barbara	2	\$201,050
13-116-042	Santa Clarita/College of the Canyons	2	\$164,000
13-116-043	Santa Monica/Santa Monica	2	\$221,000
13-116-045	Shasta-Tehama-Trinity/Shasta	2	\$249,500
13-116-046	Siskiyou Joint/College of the Siskiyou	2	\$221,000
13-116-047	Solano/Solano	2	\$278,000
13-116-048	Sonoma County/Santa Rosa Junior	2	\$278,000
13-116-049	South Orange County/Saddleback	2	\$278,000
13-116-050	Southwestern/Southwestern	2	\$107,000
13-116-051	State Center/Fresno City	2	\$278,000
13-116-052	Ventura/Ventura	2	\$198,200
13-116-053	Victor Valley/Victor Valley	2	\$249,500
13-116-054	West Valley Mission/Mission	2	\$164,000
13-116-055	Yosemite/Modesto Junior College	2	\$278,000
13-116-056	Yuba/Yuba	2	\$201,000
13-116-057	Citrus/Citrus	2	\$144,050
13-116-058	Desert/College of the Desert	2	\$206,750
13-116-059	Los Angeles/Los Angeles Valley	2	\$278,000
13-116-060	Los Rios/Sacramento City	2	\$161,150
13-116-061	North Orange/Cypress	2	\$195,350
13-116-062	Ventura/Moorpark	2	\$175,400
13-116-063	West Hills/West Hills Lemoore	2	\$249,500

(14) Student Services Division

Reason for Board Approval:

Funding Source:

Type of Agreement:

Contractor or Grantee:

Contract or Grant No.:

Term:

Contract Total Exceeds \$100,000
Student Services/ DSPS/Program
Accountability and Development
Services/Outgoing Funds
Contract
Yosemite Community College District
13-345-01
July 1, 2013 – June 30, 2014

Total Project Length: Continuous/ongoing project pursuant to Standing Order 319(f) (Standing Order 319(f)-yearly 12 month renewal)

Project Year: N/A

Amount of Agreement: (up to) \$1,100,000.00
 Actual project amount will be determined by the Chancellor’s Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.

Bid Process: Exempt from competitive bid process pursuant to Standing Order 319(d)(2)

Purpose: Implement designated DSPS special projects and regional, state and federal coordination, pursuant to Education Code section 84850(e).

(15) Student Services Division

Reason for Board Approval: Grant Total Exceeds \$100,000

RFA Specification No.: 13-0288

RFA Specification Title: High Tech Center Training Unit

No. of Grants Awarded: 1

Total Amount Awarded: Up to \$1,000,000 per year

Funding Source: Student Services/DSPS/Outgoing funds

Type of Agreement: Grant

Contractor or Grantee: Foothill-De Anza Community College District

Contract or Grant No.: 13-288-001

Term: July 1, 2013 – June 30, 2014

Total Project Length: Up to Five years

Project Year: Year 1

Amount of Agreement: (Up to) \$1,000,000.00
 Actual project amount will be determined by the Chancellor’s Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.

Bid Process: Awarded through RFA competitive bid

No. of Proposals Recvd: N/A – 2 phase process – only respondent to Phase 1

No. That Met Min. Score: N/A – 2 phase process – only respondent to Phase 1

Readers: N/A – 2 phase process – only respondent to Phase 1

Purpose: The High Tech Center Training Unit provides training for DSPS and other community college faculty, staff, and administrators in selecting and using assistive technologies, technical services, systemwide dissemination of information on assistive technologies, and testing and evaluation of new and emerging assistive technologies for students with disabilities. The High Tech

Center Training Unit also provides statewide coordination and consultative services for the distance education, web design, and production of alternate media using assistive technology applications.

(16) Student Services Division

Reason for Board Approval: Grant Total Exceeds \$100,000
RFA Specification Title: Alternate Text Production Center
Total Amount Awarded: Up to \$1,000,000 per year
Funding Source: Student Services/DSPS/ Outgoing funds
Type of Agreement: Grant
Contractor or Grantee: San Bernardino Community College District
Contract or Grant No.: 13-0289
Term: July 1, 2013 – June 30, 2014
Total Project Length: Up to Five years
Project Year: Year 3
Amount of Agreement: (Up to) \$1,300,000.00
 Actual project amount will be determined by the Chancellor’s Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.
Bid Process: Originally awarded through RFA competitive bid

Purpose: The Alternate Text Production Center (ATPC) provides a coordinated system wide approach to the timely and efficient production of printed information in alternate media (such as Braille, large print, electronic text) format. The ATPC uses advanced networking, electronic document management and state –of-the-art format conversion technologies to provide high quality alternate media of required and essential instructional materials, “on-demand” non-instructional community colleges materials, and other special projects for the Chancellor’s Office and the California community colleges districts.

Grant No.	Grantee (District/College)	Project Year	Award Amount
11-289	San Bernardino Community College District	1	\$1,100,000
12-289	San Bernardino Community College District	2	\$1,300,000.00
13-289	San Bernardino Community College District	3	(*up to) \$1,300,000.00

(17) Student Services Division

Reason for Board Approval: Grant Total Exceeds \$100,000
RFA Specification No.: 13-0287
RFA Specification Title: Distance Education Captioning and Transcription
No. of Grants Awarded: 1
Total Amount Awarded: Up to \$500,000 per year

Funding Source: Student Services/DSPS/ Outgoing funds

Type of Agreement: Grant

Contractor or Grantee: Santa Clarita Community College District

Contract or Grant No.: 13-0287-001

Term: July 1, 2013 – June 30, 2014

Total Project Length: up to Five years

Project Year: Year 1

Amount of Agreement: (Up to) \$500,000.00

Actual project amount will be determined by the Chancellor’s Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.

Bid Process: Awarded through RFA competitive bid

No. of Proposals Recvd: 1

No. That Met Min. Score: 1

Readers: N/A – 2 Phase Solicitation of Interest Process – Only one respondent to Phase 2.

Purpose: Provide funding for live and off-line captioning and transcription services to ensure the accessible delivery of distance education courses.

(18) Student Services Division

Reason for Board Approval: Contract Exceeds \$100,000

Type of Agreement: Contract (Student Services/Outgoing Funds)

Contractor or Grantee: Pasadena Area Community College District

Contract or Grant No.: C13-0348

Term: July 1, 2013 — December 31, 2014

Total Project Length: 18 months

Amount of Agreement: Up to \$575,000

Purpose: Subsection (d) of section 78216 of the California Education Code authorizes the Board of Governors to designate up to five percent of the funds appropriated for matriculation programs, now known as the Student Success and Support Program, by the annual Budget Act for administrative support of matriculation/Student Success and Support Programs operated by districts. The activities to be carried out under this contract shall include, but not be limited to, 1) Regional and State Coordination and Consultation, 2) In-Service Training and Technical Assistance, and 3) Special Activities related to the Student Success Act of 2012.

(19) Student Services Division

Reason for Board Approval: Contract Exceeds \$100,000

Type of Agreement: Contract (Student Services/CalWORKs/Outgoing Funds)

Contractor or Grantee: Riverside Community College District

Contract or Grant No.: C12-0031
Term: November 1, 2013 — October 31, 2014
Total Project Length: 12 months
Amount of Agreement: Up to \$150,000
Purpose: To continue a CalWORKs set-aside to fund systemwide CalWORKs-related technical assistance and support projects.

(20) Student Services Division

Reason for Board Approval: Contract in excess of \$100,000.00
Type of Agreement: Contract (Student Services/EOPS PEAP/outgoing funds)
Contractor or Grantee: Pasadena Area Community College District
Contract or Grant No.: C13-0353
Term: July 1, 2013 – October 31, 2014 (general performance and expenditures)
Total Project Length: One year (up to four annual renewals)
Project Year: Annual renewal
Amount of Agreement: Up to \$150,000.00
Bid Process: Originally awarded through RFA competitive bid

Purpose: Pursuant to Education Code section 69648.5, the contract provides funding and technical assistance to support statewide program activities and conduct evaluation of Extended Opportunity Programs and Services /Cooperative Agencies Resources Education programs operated by the districts. The contract renewal will allow the contractor to: 1) provide services as the fiscal agent for the Extended Opportunity Programs and Services Program Evaluation and Accountability Project 2) be responsible for payments of travel claims and invoices from consultants, facilities and suppliers that conduct official state business for the purpose of facilitating evaluation, training, accountability, and communications activities for the Extended Opportunity Programs and Services Program Evaluation and Accountability Project; and 3) process reconciliation of Extended Opportunity Programs and Services Program Evaluation and Accountability Project expenditures for the contract.

(21) Student Services Division

Reason for Board Approval: Grant Total Exceeds \$100,000
RFA Specification No.: 08-340
RFA Specification Title: Course Identification Project (C-ID)
Type of Agreement: Grant (Student Services/Transfer and Articulation/Outgoing funds)
Contractor or Grantee: Los Rios Community College District
Contract or Grant No.: 08-340-001
Term: June 1, 2009 – June 30, 2013
Total Project Length: 49 months

Amount of Agreement: \$200,000 (08-09)
 \$127,162 (09-10)
 \$185,000 (10-11)
 \$200,000 (11-12)
 \$712,162 Total

Bid Process: Awarded through RFA competitive bid

No. of Proposals Recvd: 1

No. That Met Min. Score: 1

Purpose: The purpose of the grant is to provide the funding for the final year of this four year grant.

C-ID is a faculty-driven system to assign a supra-number to significant transfer courses commonly articulated between the California Community Colleges and the Universities of California and the California State Universities, as well as with many of California’s independent colleges and universities. The funds are provided to support costs of faculty discipline review sessions, course descriptor development, database creation, web site hosting, and project management.

(22) Student Services Division

Reason for Board Approval: Grant Total Exceeds \$100,000

RFA Specification No.: 08-341

RFA Specification Title: Management of the Transfer Counselor Web Site Transfer Education and Articulation Fund Grant (Student Services/Transfer and Articulation/Outgoing funds Butte-Glenn Community College

Type of Agreement:

Contractor or Grantee: District

Contract or Grant No.: 08-341-001

Term: May 1, 2009 – June 30, 2013

Total Project Length: 49 months

Amount of Agreement: \$200,000 (09-10)
 \$195,000 (10-11)
 \$150,000 (11-12)
 \$150,000 (12-13)
 \$695,000 Total

Bid Process: Awarded through RFA competitive bid

No. of Proposals Recvd: 1

No. That Met Min. Score: 1

Purpose: The Management of the Transfer Counselor Web Site Grant seeks to continue the web site’s operation as a central repository of key information related to effective community college transfer practices, updated transfer admission requirements, counselor conference information, and web links. It also includes information for public and private universities, transfer related associations, and state agencies involved in transfer functions. This conglomeration of information serves to help counselors maximize the sharing of transfer information while counseling students.

(23) Student Services Division

Reason for Board Approval: Contracts to exceed \$100,000
Type of Agreement: Hotel contract
Contractor or Grantee: Marriott LAX
Contract or Grant No.: C13-0012
Term: April 29-May 5, 2013
Total Project Length: Seven days
Amount of Agreement: Not to exceed 125,000
Bid Process: Request for Proposal
No. of Proposals Recvd: Three for Spring and Four for Fall
Purpose: Student Senate for California Community Colleges Spring and Fall 2014 General Assembly
Registration fees will be collected to cover all expenses.

(24) Student Services Division

Reason for Board Approval: Contracts to exceed \$100,000
Type of Agreement: Hotel contract
Contractor or Grantee: Sheraton San Diego Hotel and Marina
Contract or Grant No.: C14-0010
Term: November 4-10, 2013
Total Project Length: Seven days
Amount of Agreement: Not to exceed 125,000
Bid Process: Request for Proposal
No. of Proposals Recvd: Three for spring and four for Fall
Purpose: Student Senate for California Community Colleges Spring and Fall 2014 General Assembly
Registration fees will be collected to cover all expenses.

(25) Telecommunications and Technology Division

Reason for Board Approval: Grant Exceeds \$100,000
Type of Agreement: Grant (Telecommunications & Technology/TTIP South/Outgoing Funds)
Contractor or Grantee: Palomar Community College District
Contract or Grant No.: 13-081-001
Term: July 1, 2013 — June 30, 2013
Total Project Length: Up to 5 years
Amount of Agreement: Not to exceed \$4,000,000
Bid Process: RFA – Competitive bid
Purpose: In 2010-11, several grants were consolidated in order to lower administrative overhead as a result of reduced funding to the Telecommunications and Technology Infrastructure Program (TTIP) and the consolidated structure remains in place. The grants are: CCC Confer, 3CMedia Solutions in partnership with EduStream and the @ONE Project. The core mission of each consolidated project remains unchanged and each project continues to respond to the needs of the California Community College faculty, staff and students, in addition to forming partnerships across the educational community. The Online Teaching Conference is organized managed and supported by all TTIP-South projects and brings together exemplary instructors in online education from

California and institutions across the nation. The @One Project offers free to low-cost professional development and technical training for faculty and classified staff, in addition to offering a certification program/curriculum in online teaching for California Community College faculty. The CCC Confer project provides audio and web conferencing services to the community colleges and has seen a year-to-year increase in demand for e-conferencing services which increase collaboration while saving time and money related to travel. CCC Confer also supports faculty and students by enabling virtual office hours, live classroom tutoring, counseling, captioning, voice tools, etc. 3C Media Solutions, in partnership with EduStream provides live conference support, multi-media services and on-demand video streaming. Starting 2013-14, 3C Media Solutions will assume the responsibility of providing a video conferencing solution to the California Community Colleges.

CCC Confer Objectives and Services:

- Maintain and improve the system-wide e-conferencing service using 800# access or Voice over IP (toll free internet protocol).
- Maintain current infrastructure, hardware and software necessary to store, maintain and provide secure access for California Community Colleges faculty, staff and students.
- Continue to evaluate and oversee the acquisition of hardware, software and networking or service bureau options for e-conferencing, as needed.
- Provide for the physical location and facilities for the e-conferencing center.
- Manage on-going technical operations for the e-conferencing center.
- Develop and/or update the implementation and maintenance plan.
- Update and continue to support a training plan to facilitate the deployment and use of this technology throughout the system.
- Explore new applications and uses of this technology to better serve faculty, staff and students in this environment of collaboration.
- Explore and implement integration with other products/services, such as course management systems, captioning, videoconferencing, etc.

3C Media Solutions, in partnership with EduStream

3C Media Solutions provides conference/meeting filming and support, video production services, including video creation, editing and distribution and provides Americans with Disabilities Act compliant media support to help faculty, staff and administrators develop media that is accessible to all participants and viewers. EduStream is housed at San Bernardino Community College District and provides streaming, storage and an on-demand video library, including proprietary content for faculty use in course management systems. EduStream also provides 100GB of storage for each California Community College at no charge to the colleges.

3C Media Solutions Services

- Video Production: Capture, edit, caption and index
- Conference Support: Capture, edit and distributed for virtual viewing
- Podcasting for Educators: Storage and distribution of educational materials
- Student Film and Video Festival Support: Support student filmmakers, showcase student work
- Educational YouTube: Upload and share educational materials free of advertisements

- Video Conferencing: Provide service, support and training

@One Project

@One offers free or low-cost technology training for the faculty and staff of the colleges and provides colleges with a substantial cost savings for professional development, training and a certification program focused on technology and online teaching and learning. @One Instructors provide face-to-face training, online and self-paced courses, webinars, accessible archives, and downloadable materials. The @One Project will continue to develop and support a system-wide training center that enables faculty and staff to learn how to (a) use current technology to design effective learning experiences and (b) how to integrate such experiences with other forms of instruction, both traditional and innovative. @One will also assist the California Community College faculty and staff to enhance student learning and success through expanded uses of effective technology by providing training, online resources and support.

@One Project Services

- Professional Development (technology, online teaching and learning)
- MERLOT (Multimedia Education Resources for Learning and Online Teaching) Initiative Support
- Online Teaching Certification Program

The projects will interface closely with the TTIP North Project, formerly California Virtual Campus, and where appropriate, other similar technology and/or training initiatives by the California Community Colleges Chancellor’s Office or in the other segments of public education in California.

(26) Telecommunications and Technology Division

Reason for Board Approval:	Grant Exceeds \$100,000
Type of Agreement:	Grant (Telecommunications & Technology/TTIP North/Outgoing Funds)
Contractor or Grantee:	Butte-Glenn Community College
District	
Contract or Grant No.:	13-080-001
Term:	July 1, 2013 — June 30, 2014
Total Project Length:	Up to 5 years (60 months)
Amount of Agreement:	Not to exceed \$3,000,000
Purpose: In 2010-11, two grants were consolidated in order to lower administrative overhead as a result of reduced funding to the Telecommunications and Technology Infrastructure Program (TTIP) and the consolidated structure remains in place. The grants are: the California Virtual Campus (CVC) and California Community Colleges Technology Center both housed at Butte College. The core mission of each consolidated project remains unchanged and each project continues to respond to the needs of the California Community College faculty, staff and students, in addition to forming partnerships across the educational community.	

The California Virtual Campus provides complete, timely, and accurate information about online courses and programs in California higher education, and provides links to resources that support

students as they navigate through the complex world of distance education in California. As a project funded by the California Community Colleges Chancellor's Office by a grant to the Butte-Glenn Community College District, the California Virtual Campus operates so as to develop, construct, and maintain core services and relationships that support and enable distance education efforts at all California colleges for all students. SB 1437 codified the efforts and existence of the California Virtual Campus in 2009. The California Virtual Campus brand and newly re-designed web presence will continue to meet the requirements of this legislation but under a different leadership structure.

California Virtual Campus Initiatives:

- Virtual Catalog of online courses
- E-Portfolio Pilot including Postsecondary Electronic Standards Council (PESC) standards development to develop common data standards for electronic portfolios.
- MyEdu (online schedule and degree planner) pilot

California Community Colleges Technology Center:

The California Community Colleges Technology Center provides the mechanism to continue the implementation of the California Community Colleges Telecommunication and Technology Program (TTIP). This project will enhance the system's commitment to telecommunications and technology in meeting the educational needs of students in the California Community Colleges and facilitates and coordinates the work of system-wide technology projects by:

- providing project leadership
- disbursing funds
- managing contracts
- developing external funding resources
- providing LISTSERV® and Web site hosting services
- and publicizing the progress of the projects

In addition to furthering the California Community Colleges technology initiatives, the Technology Center funds the operations of CalREN, the California Research and Education Network. This fiber optic backbone connects the vast majority of the state's K-20 educational institutions.

The Corporation for Education Network Initiatives in California (CENIC) represents the common interests of California's K-12 and higher education academic and research communities in achieving high capacity, next generation Internet communications services. It provides the California Community College Chancellor's Office, the colleges and CENIC a single point of contact for the management of the continued implementation of backbone and bandwidth expansion and Internet access. TTIP North will continue to assist with the California Community Colleges participation and representation related to these initiatives. TTIP North will continue to support the California Community Colleges Library Community through efforts related to Library Leadership and statewide strategies to improve access to resources needed by this community and the students they serve.

New technologies are constantly emerging and offering more cost effective, efficient alternatives to current technology. This project will assist the California Community Colleges Chancellor's Office, the Telecommunications and Technology Advisory Committee (TTAC) by leading research and

development projects, conducting technical research and in general maintaining an “environmental scan” to determine technology trends and their impact on the achievement of systemwide goals. In addition, this project will take the lead in research and development projects, conduct technical research, and perform other technical activities as directed by the California Community Colleges Chancellor’s Office. This project will act as a technical resource and/or clearinghouse to respond to inquiries by the California Community Colleges Chancellor’s Office. Certain production projects, such as CCCApply/OpenCCCApply, eTranscriptCA and Service Oriented Architecture/Student Portal Project will be supported through TTIP North. TTIP North has also established the California Community Colleges Technology Center to participate in and support the state wide effort to identify security needs and solutions.

(27) Telecommunications & Technology Division

Reason for Board Approval:	Grant Exceeds \$100,000
Type of Agreement:	Grant (Telecommunications & Technology/Cal-PASS /Outgoing Funds)
Contractor or Grantee:	San Joaquin Delta Community College District
Contract or Grant No.:	13-030-001
Term:	July 1, 2013 — August 31, 2014
Total Project Length:	Up to 5 years (60 months)
Project Year:	2nd year
Amount of Agreement:	Not to exceed \$2,000,000
Bid Process:	RFA – Competitive bid
Purpose:	The Cal-PASS grant was awarded to a new grant recipient in 2012-13. This grant is currently funded for \$1.139 million dollars per fiscal year.

Program responsibilities

- Maintain the infrastructure, hardware and software necessary to store, maintain and provide secure access to hundreds of millions of encrypted, anonymous student records. This includes continued collaboration with the Chancellor’s Office regarding data hosting.
- Manage the project as it conducts data analyses, including the development and production of reports, studies and outcome analyses.
- Share Cal-PASS outcomes with statewide, regional and local groups working to improve the alignment of curriculum from K-16 as well as working to improve regional K-16 collaboration.
- Track the effects of curricular and instructional alignment as well as special interventions such as Early Assessment, Advancement via Individual Determination and Puente programs.
- Compile and share the data to improve the sequencing in undergraduate education requirements so that appropriate senior year high school courses are linked to postsecondary general education courses. This also includes working to align curriculum

with placement tests in higher education so students have the necessary preparation to meet test expectations.

- Continue the expansion of data collection by increasing Cal-PASS member institutions in the three segments of education, K-12, community colleges and universities. The extent of this expansion, potentially including every public and private education institution in California, will be dependent on the level of funding available.
- Evaluate the current program's scope of activities and develop recommendations related to further improving the program's effectiveness over the next five years. This evaluation should be aligned to the program's mission and include the solicitation and input of program stakeholders.

STANDING ORDERS NOS. 318 AND 319 OF THE BOARD OF GOVERNORS

318. Contracts.

(a) Except as provided in subsection (b), whenever the power to contract is invested in the Board, or when, in the judgment of the Chancellor, such contracts are expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor is authorized in the name of the Board of Governors to enter into such contracts.

(b) The Chancellor shall secure Board approval before entering into any contract:

(1) In excess of \$100,000; or

(2) Over three years in duration; or

(3) With respect to consulting services, in excess of \$50,000.

The requirement for Board approval shall apply to any amendment of a contract which results in the original contract exceeding the specified limits, as well as the amendment of a contract where the amendment itself exceeds the specified limits. Under circumstances when the need to contract was not foreseeable, and when delaying approval of the contract until the next Board meeting would jeopardize the contract or frustrate its purpose, the Chancellor shall have the authority to enter into contracts in excess of the limits specified in this subsection. Before entering into such contracts, however, the Chancellor shall consult with the President of the Board.

(c) In securing the approval of contracts by the Board pursuant to subsection (b), the Chancellor shall apply the following procedures:

(1) In determining the nature, extent and need for any such contract, the Chancellor shall provide a summary of the Request for Proposal (RFP), Invitation for Bid (IFB), or other summary of the purpose and need for a contract to the Board of Governors prior to publicly releasing any such RFP or IFB, or prior to making any informal commitment to contract. The Chancellor may proceed with the release of the RFP, IFB, or other contract negotiations, unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(2) In developing language for such contracts, the Chancellor shall include a provision which allows any aggrieved bidder on an RFP or IFB to protest the awarding of a contract to the Chancellor. The Chancellor shall inform the Board of any such protests, including the results of such protests. This remedy shall be in addition to the bidder's right to protest the matter to the Department of General Services.

(3) The Chancellor shall ensure that each panel of evaluators who score proposals is made up of staff from more than one division in the Chancellor's Office, including outside evaluators as appropriate; and the Chancellor shall take such other steps as necessary to ensure that evaluations and scoring are objective and fair.

(4) In requesting approval of said contracts, the Chancellor shall, at the time of distributing each regular meeting agenda to the Board of Governors, include a summary of contracts for Board approval. The summary for each contract shall indicate: the purpose of the contract; the amount of the contract; the time for performance of the contract, including whether it was advertised as a multi-year contract; the number of proposals received or whether the contract is a sole source contract; the number of proposals which met the minimum score for cost opening; and the party awarded the contract.

The provisions of subparagraphs (1) through (3) above shall not apply to interagency agreements with other state agencies, and other agreements necessary for the agency to receive public funds.

(d) The authorization contained in subsection (a) includes agreements, leases, contracts, and other documents, including but not limited to: service agreements, insurance agreements, fiscal, budgetary, and personnel documents, travel requests, contracts for the purchase of apparatus, furniture, equipment, supplies and books, as well as contracts entered into as necessary to receive federal funds allocated to the California Community Colleges, all within the limits of fiscal ability and sound budgetary controls and subject to such policies as may be established by the Board. (EC § 70901(b)(5).)

319. Grants.

(a) Except as provided in subsection (b), whenever the power to enter into a grant is invested in the Board, or when, in the judgment of the Chancellor, a grant is expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor shall have the authority to enter into such grants.

(b) The Chancellor shall secure Board approval before entering into any grant:

- (1) In excess of \$100,000; or
- (2) Over three years in duration; or

The requirement for Board approval shall apply to any amendment of a grant which results in the original grant exceeding the specified limits, as well as the amendment of a grant where the amendment itself exceeds the specified limits. Under circumstances when the need to enter into a grant was not foreseeable, and when delaying approval of the grant until the next Board meeting would jeopardize the grant or frustrate its purpose, the Chancellor shall have the authority to enter into grants in excess of the limits specified in this subsection. Before entering into such grants, however, the Chancellor shall consult with the President of the Board.

(c) Prior to submitting grants to the Board for approval pursuant to subsection (b), the Chancellor shall either:

- (1) present to the Board for its review and approval an expenditure plan outlining the nature, extent and need for any such grants; or
- (2) provide a summary of the Request for Application (RFA) or other summary of the purpose and need for a grant to the Board of Governors prior to publicly releasing any such RFA or prior to making any informal commitment to award a grant. The Chancellor may proceed with the release of the RFA unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(d) All grants awarded by the Board of Governors or the Chancellor on or after January 1, 1996, shall be awarded through competitive processes or through allocation formulas reviewed and approved by the Board of Governors, except that:

- (1) Grants may be awarded competitively within regions.
- (2) Grants for regional or statewide coordination activities for the Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS), Matriculation, and Economic Development programs need not be competitively bid.

(3) Where there are conditions beyond the control of the Chancellor which limit competition, such as matching fund requirements or other agencies being required to select

grantees, the Chancellor, in consultation with the President of the Board and the Chairperson of the appropriate committee, shall have authority to award grants without competition.

(e) Panels evaluating or scoring grant proposals will include or be comprised of outside readers as appropriate and will be comprised so as to assure objectivity and prevent conflicts of interest. In the event that outside readers are not used, the evaluation panel shall be comprised of staff from more than one division in the Chancellor's Office. The Chancellor shall ensure that readers are appropriately trained with respect to the process for review of grant applications.

(f) Grants for the performance of functions which are ongoing in nature will be awarded in cycles of between one and five years in length. In advertising a grant for an ongoing function, district personnel will be apprised of the length of the cycle and the funding anticipated to be available for the duration of the project; provided however, that nothing in this Section shall be construed to preclude subsequent adjustment of actual funding levels to reflect unforeseen circumstances. Districts shall be further informed that continuance of the grant will depend on year-to-year funding, and continued satisfactory performance. The Chancellor shall have the authority to exempt grants described in Subsection (d)(2) or those awarded under the Mathematics, Engineering, and Science Achievement (MESA) program, the Middle College High School program, or the Puente project from the duration limitations imposed by this paragraph.

(g) A district which, prior to January 1, 1996, has been awarded a grant on a non-competitive basis for the performance of an ongoing function may continue to be awarded that grant, at the discretion of the Chancellor, for a period of up to three additional fiscal years. Retention of the grant shall depend on continued availability of funds and satisfactory performance. At the conclusion of the term, the grant for the ongoing function shall be awarded on a competitive basis.

(h) To the extent that a grantee contracts with a private or public entity to perform certain parts of the grant, the grantee shall be required to disclose the intended purpose and amount of such subcontracting, shall agree to follow locally applicable competitive bidding processes in doing such subcontracting, and shall agree to name the subcontractors chosen.

(i) The procedures specified above shall not apply to grants which are distributed on an allocation formula basis which has been reviewed and approved by the Board of Governors.