





# The Board of Governors of the California Community Colleges

PRESENTED TO THE BOARD OF GOVERNORS

DATE: November 12-13, 2013

SUBJECT: September 9-10, 2013 Board Meeting Minutes		Item Number: 1.1	
		Attachment: No	
CATEGORY:	Executive	TYPE OF BOARD CONSIDERATION:	
Recommended By:	 Steven Bruckman, Executive Vice Chancellor	Consent/Routine	X
		First Reading	
Approved for Consideration:	 Brice W. Harris, Chancellor	Action	
		Information	

**ISSUE:** This item presents the September 9-10, 2013, board meeting minutes for review and approval by the Board of Governors.

**RECOMMENDED ACTION:** It is recommended that the Board of Governors approve the September 9-10, 2013, meeting minutes as presented.

### Board of Governors Activities

While attending the Board of Governors meeting hosted by the West Hills Community College District, the board was able to tour the Coalinga and Lemoore Campuses and the Farm of the Future. The walking tours of both campuses featured visits to classrooms, labs, libraries and several different facilities on each campus. District Chancellor Frank Gornick and several members of his staff narrated the tours and hosted events that gave the Board of Governors, Chancellor Harris and members of the Chancellor's Office staff the opportunity to interact with student, faculty, staff, the Board of Trustees and countless members of the West Hills Community College District community.

### September 9, 2013

#### Call to Order

The Board of Governors meeting was called to order at 12:30 p.m. by Board of Governors President Manuel Baca.

## **Roll Call**

### **The following board members were present on Monday, September 9, 2013:**

Manuel Baca, Jena Barrera, Geoffrey Baum, Joseph J. Bielanski, Jr., Danny Hawkins, Lance Izumi, Deborah Malumed, Gary Reed

## **Pledge of Allegiance**

Led by Jena Barrera

## **President's Report**

*President Manuel Baca*

He welcomed Jena Barrera to the Board of Governors. Ms. Barrera is the voting student member of the board.

He thanked West Hills Community College District Chancellor Frank Gornick, Lemoore Campus President Don Warkentin, and Coalinga Campus President Carole Goldsmith for their hospitality.

Since the last board meeting he had the opportunity to visit City College of San Francisco on opening day for the new school year and Irvine Valley College for the opening of the Veterans Center.

He also thanked Fulbright Scholar Michelle Circelli for attending the meeting.

He thanked Vice Chancellor Patrick Perry and his staff for their work on the Salary Surfer and Student Success Score Card.

He announced that Assistant Vice Chancellor Frederick Harris and his staff will be hosting the Green Community College Summit and Exposition on November 6-7, 2013, at the Pasadena Convention Center.

He announced that the Veterans Summit will take place on December 5-6, 2013, at the Newport Beach Marriott. He thanked Vice Chancellor Linda Michalowski, Director of Government Relations Michael Magee, Foundation President/CEO Keetha Mills and several others for their work on the summit.

## **Chancellor's Report**

*Chancellor Brice W. Harris*

He thanked Chancellor Frank Gornick and the West Hills Community College District for hosting the Board of Governors meeting.

He spoke about his trip to Washington D.C. with Vice Chancellors Van Ton-Quinlivan, Patrick Perry and Paul Feist to discuss the Salary Surfer and the Student Success Scorecard.

He announced that 96 California Community Colleges responded to President Obama's Veterans Initiative.

He spoke at several convocation ceremonies.

He asked the board to pull item 3.1 from the agenda.

### **Consent Calendar**

#### **Item 1.1 Approval of the Minutes**

This item requested approval of the July 8, 2013, board meeting minutes.

#### **Item 1.2 Approval of Contracts and Grants**

This item requested approval of the contracts and grants that were included in the September 9-10, 2013, Board of Governors Meeting Agenda.

#### **Item 1.3 Transportation Services Fee Election (Second Reading)**

This item requested Board of Governors approval to delete obsolete regulations from title 5.

#### **Item 1.4 Request for Waiver of Property Use Requirements: Sales, Lease, Use, Gift and Exchange**

This item requested Board of Governors approval of the Chabot-Las Positas Community College District's request for waivers from portions of Education Code sections 81365, 81370, and 81374 (with conditions).

#### **Item 1.5 Program and Course Approval Handbook, Fifth Edition**

This item requested Board of Governors approval of the Program and Course Approval Handbook, Fifth Edition.

Lance Izumi moved approval of the items on the consent calendar. Danny Hawkins seconded the motion. The vote was unanimous in support of the motion.

### **Board Comments**

Joseph J. Bielanski

### **Action Calendar**

#### **Item 2.1 Open Licensing for Chancellor's Office Grants**

*Presented by: Barry Russell*

This item requested Board of Governors approval to amend sections 318 and 319 of the Procedures and Standing Orders of the Board of Governors to include Creative Commons CC BY license on California Community Colleges Chancellor's Office contracts and grants.

Joseph J. Bielanski, Jr. moved approval of including the Creative Commons CC BY license on the California Community Colleges Chancellor's Office contracts and grants. Lance Izumi seconded the motion. The vote was unanimous in support of the motion.

**Board Comments**

Joseph J. Bielanski, Jr., Geoffrey Baum, Lance Izumi, Deborah Malumed

**Item 2.2 2014-15 System Budget Request**

*Presented by: Dan Troy*

This item requested approval of the System Budget Request for 2014-15.

Vice Chancellor Dan Troy discussed the System Budget Request for 2014-15 with the Board of Governors. The \$600 million budget request for 2014-15 includes the following:

Cost of Living Adjustment (COLA)	\$240,000,000
Categorical Restoration of Student Support Programs	\$150,000,000
Access/Enrollment Funding	\$110,000,000
Deferral Reduction	\$100,000,000

If one-time funding is available, the system will request funding for deferred maintenance and instructional equipment which is the top priority. Other priorities include professional development and payment of unfunded mandates. The budget request also includes a request for a continuous appropriation.

Geoffrey Baum moved approval of the California Community Colleges System Budget Request for 2014-15. Gary Reed seconded the motion. The vote was unanimous in support of the motion.

**Public Comments**

John Queen

**Board Comments**

Geoffrey Baum, Joseph J. Bielanski, Jr., Danny Hawkins, Gary Reed, Lance Izumi, Manuel Baca

**Item 2.3 Community College Real Estate Education Advancement Fund**

*Presented by: Van Ton-Quinlivan and Keetha Mills*

This item requested that the Board of Governors authorize the chancellor to execute addendum four to the Real Estate Education Endowment Agreement and authorize the chancellor to enter into a Memorandum of Understanding with the Foundation for California Community Colleges.

Vice Chancellor Van Ton-Quinlivan and Foundation President Keetha Mills spoke to the Board of Governors about the Real Estate Education Endowment.

The Chancellor's Office will enter into a Memorandum of Understanding with the Foundation for California Community Colleges that will allow this endowment fund to be managed by the Foundation.

\*The minutes are intended to provide a brief summary of the items that were discussed at the Board Meeting. If you would like more detailed information please, contact the Board of Governors Office at 916-445-8508.

Gary Reed moved approval to authorize the chancellor to execute addendum four to the Real Estate Education Endowment Agreement and to enter into a Memorandum of Understanding with the Foundation for California Community Colleges. Lance Izumi seconded the motion. The vote was unanimous in support of the motion.

**Board Comments**

Geoffrey Baum, Joseph J. Bielanski, Jr., Gary Reed

**First Reading Calendar**

**Item 3.1 Financial Assistance Awards (Public Hearing)**

*Presentation by: Linda Michalowski*

This item was removed from the agenda.

**Item 3.2 Revision of Title 5 Regulations to Authorize Appointment of a Special Trustee (Public Hearing)**

*Presentation by: Steven Bruckman*

This item requested that the Board of Governors considers adopting an amendment to title 5, section 58312 as permanent regulations.

Executive Vice Chancellor Steven Bruckman explained that the Board of Governors adopted emergency regulations at the July 2013 meeting that expanded the circumstances under which the chancellor could appoint a special trustee. The emergency regulations expire in 180 days.

This public hearing items asks the board to consider adopting these regulations permanently. Executive Vice Chancellor Bruckman discussed the vetting process with the board. During that process the Consultation Council requested adding the word “imminent” before the word jeopardy in the regulations to limit the ability of the Board of Governors to intervene excessively in the affairs of local districts.

**Public Comments**

Brad Reynolds, Lacy Barnes

**Board Comments**

Geoffrey Baum

**Item 3.3 Board of Governors Meeting Dates for 2015**

*Presentation by: Brice Harris*

The item requested that the Board of Governors consider the following meeting dates for the 2015 meeting calendar:

January 20-21

March 16-17

May 18-19

July 20-21

September 21-22  
November 16-17

Chancellor Harris noted that the calendar of meetings has been changed to the third week of the month.

**Item 3.4 Board of Governors Campus Visit for 2014**

*Presentation by: Brice Harris*

This item requested that the Board of Governors consider the Foothill-De Anza Community College District for its campus visit in November 2014.

**Board Comments**

Geoffrey Baum

**Item 3.5 Nomination of Board Officers**

*Presentation by: Frederick Harris*

This item requested board nominations for officers for 2014.

Manuel Baca was nominated for Board President and Geoffrey Baum was nominated for Board Vice President. No other nominations were received. Board elections will take place at the November 2013 meeting.

**Item 3.6 Minimum Qualifications Disciplines List Additions and Revisions**

*Presentation by: Barry Russell and Beth Smith*

This item requested board consideration of the proposed changes and additions to the Disciplines List.

Vice Chancellor Barry Russell and Academic Senate President Beth Smith spoke to the Board of Governors about the disciplines list. President Smith provided an overview of the process for making changes to the Disciplines List.

**Board Comments**

Gary Reed, Joseph J. Bielanski, Jr.

**Information and Reports Calendar**

**Item 4.1 Report from West Hills Community College District Chancellor Frank Gornick**

*Presentation by: Frank Gornick, Don Warkentin, Carole Goldsmith, Ken Sowden, Marty Ennes, and Joel Rogers (PowerPoint)*

This item presented information on the West Hills Community College District.

The report included information on the priority enrollment system, enrollment trends, and success and retention rates.

#### **Board Comments**

Joseph J. Bielanski, Jr., Geoffrey Baum, Gary Reed, Manuel Baca, Deborah Malumed

#### **Item 4.2 Report on Prerequisites and Corequisites**

*Presentation by: Barry Russell*

The item presented information on the number of prerequisites and corequisites that have been established by districts in the California community college system for academic year 2012-13.

Vice Chancellor Barry Russell discussed the charts on page 74 of the agenda. These charts provide data on the number of prerequisites and corequisites courses that were established for academic year 2012-13. This is the second year this information has been provided to the board.

Vice Chancellor Russell reported that a webinar on how to establish prerequisites and what is meant by the content review process will be offered on October 17.

#### **Board Comments**

Joseph J. Bielanski, Jr.

#### **Item 4.3 Report on the California Community Colleges Student Success Initiative Professional Development Committee Recommendations**

*Presentation by: Barry Russell and LeBaron Woodyard*

This item presented information on the Professional Development Committee Recommendations.

Vice Chancellor Barry Russell and Dean LeBaron Woodyard spoke to the board about the seven recommendations from the Professional Development Committee. These recommendations are:

1. Adopting a vision statement on professional development.
2. Changing the name of the flexible calendar program.
3. Including all employees in professional development.
4. Establish a professional development fund.
5. Establish a system-wide professional development advisory committee.
6. Establish a strong leadership role for professional development in the Chancellor's Office.
7. Establish a virtual professional development resource center through the Chancellor's Office.

The report also provided information on implementing the recommendations.

#### **Board Comments**

Danny Hawkins, Joseph J. Bielanski, Jr.

**Item 4.4 California Connects Sustainable Broadband Program: Bridging the Digital Divide**

*Presentation by: Keetha Mills (PowerPoint)*

The item presented information on the California Connects Program.

Foundation President/CEO Keetha Mills spoke to the Board of Governors about:

1. The goals of the program – to help bridge the digital divide and boost the California economy and to increase broadband internet usage in California primarily in the Central Valley.
2. Program design and partnerships – worked with the Chancellor’s Office, community-based organizations, corporate vendors, California Community College Mathematics, Engineering, Science Achievement (MESA) centers, and the Great Valley Center.
3. The overall impact of the program. – 5,800 MESA students received laptops and were able to share what they learned about computer programs and using the internet with members of their families and communities impacting approximately 68,000 Californians so far.
4. Sustainability and the Future – The \$10.9 million grant was for three years. The program ends in December 2013. The Foundation is looking to partner with organizations to provide low-cost wireless 4G technology to students located within available coverage areas.

**Board Comments**

Joseph J. Bielanski, Jr., Deborah Malumed, Lance Izumi

**Item 5.1 Adult Education Transition Grant**

*Presentation by: Van Ton-Quinlivan, Debra Jones and Barry Russell*

This item presented information on the Adult Education Transition Grant (Assembly Bill 86)

Vice Chancellor Van Ton-Quinlivan explained that Assembly Bill 86 directs the Chancellor’s Office and the California Department of Education to work together to develop two-year planning and implementation grants for consortia to develop regional plans to serve the educational needs of adults. The following principles were established during the planning process:

1. Equal representation from each system.
2. The discussion will be inclusive.
3. The process will be transparent.

Vice Chancellor Ton-Quinlivan discussed the structure that will be used to keep the process moving forward and ensure that feedback is received from parties that are interested and experts in the field of adult education.



Dean Debra Jones spoke about the planning process. The workgroup created a timeline and is researching a regional delivery system for adult education. A website will be created along with a map that shows adult education providers and highlights areas of need.

### **Board Comments**

Manuel Baca, Brice Harris

### **Public Forum**

John Queen (Faculty Association of California Community Colleges) – Spoke about Assembly Bill 955

Rich Copenhagen and Michelle Christenson (Student Senate for California Community Colleges) – Updated the Board of Governors on the activities of the Student Senate:

1. March in March will be held on March 3, 2013.
2. The Student Senate General Assembly will be held on November 1-3, 2013 in Monterey.
3. Welcomed Jena Barrera to the Board of Governors.

### **New Business**

The Board did not discuss any new business.

### **Adjournment**

The meeting went into recess at 4:00 p.m.

**September 10, 2013**

**Call to Order**

The Board of Governors meeting was called to order at 10:22 a.m. by Board of Governors President Manuel Baca.

**Roll Call**

**The following board members were present on Tuesday, September 10, 2013:**

Manuel Baca, Jena Barrera, Geoffrey Baum, Joseph J. Bielanski, Jr., Danny Hawkins, Lance Izumi, Deborah Malumed, Gary Reed

**Information and Reports Calendar**

**Item 4.5 State and Federal Legislative Update**

*Presentation by: Vincent Stewart*

This item presented information on state and federal legislative activities.

Vice Chancellor Vince Stewart discussed the following legislation with the Board of Governors:

Senate Bill 576 Teacher Credentialing: Commission on Teacher Credentialing (Sponsor/Support)	Senator Marty Block
Senate Bill 173 Education Funding: Noncredit/Adult Ed – Health and Safety Education	Senator Carol Liu
Senate Bill 195 California Postsecondary Education: State Goals	Senator Carol Liu
Senate Bill 440 Public Postsecondary Education Student Transfer Achievement Reform Act	Senator Alex Padilla
Assembly Bill 955 Community College Intersession Programs	Assemblymember Das Williams

Vice Chancellor Stewart also reported that the Government Relations division is monitoring President Obama’s outline on college affordability and developing proposal for the 2014 legislative agenda.

**Board Comments**

Joseph J. Bielanski, Jr., Geoffrey Baum, Brice Harris, Deborah Malumed, Manuel Baca

**Public Comments**

Rich Copenhagen

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## **Item 5.2      2013 Distance Education in the California Community Colleges Report to the Board of Governors**

*Presentation by: Barry Russell and LeBaron Woodyard*

This item presented information on distance education in the California community college system.

Vice Chancellor Barry Russell and Dean LeBaron Woodyard discussed the 2013 Distance Education Report. They report included information on:

1. The number of colleges offering degrees and certificates through distance education.
2. Student satisfaction with distance education courses.
3. Student retention in distance education courses.
4. The percentage of distance education courses offered in the community college system.
5. The distance education “echo gap”.

### **Board Comments**

Lance Izumi, Joseph J. Bielanski, Jr., Geoffrey Baum

## **Item 5.3      Board Member Reports**

### **Jena Barrera**

She introduced herself to the Board of Governors.

### **Deborah Malumed**

She attended the White House recognition of the Centers of International Trade on May 21.

She traveled to Israel for one week with 36 member of Congress. She also encouraged everyone to lobby their representatives.

### **Danny Hawkins**

He welcomed Jena Barrera to the Board of Governors.

### **Lance Izumi**

He welcomed Jena Barrera to the Board of Governors and congratulated Manuel Baca and Geoffrey Baum on their nominations.

He thanked several members of the staff at the Chancellor’s Office for all of their support.

### **Joseph J. Bielanski, Jr.**

He welcomed Jena Barrera to the Board of Governors.

He attended the budget workshop at Sierra College and thanked Chancellor Harris for coming to Peralta CCD.

He also reported that he will attend the Student Success Summit and the Strengthening Student Success Conference hosted by the RP Group.

**Geoffrey Baum**

He thanked West Hills Community College District for their hospitality.

He welcomed Jena Barrera to the Board of Governors.

He and President Manuel Baca will be attending the CEO retreat for the Association for Independent California Colleges and Universities.

**Manuel Baca**

He thanked West Hill Community College District on behalf of the Board of Governors and the Chancellor's Office for being great host.

**Public Forum**

There were no speakers for public forum

**New Business**

The Board of Governors did not discuss any new business.

**Adjournment**

The meeting was adjourned at 11:22 a.m. by Board of Governors President Manuel Baca.