





The Board of Governors of the California Community Colleges

PRESENTED TO THE BOARD OF GOVERNORS
 DATE: March 16-17, 2015

SUBJECT: Approval of Contracts and Grants		Item Number: 1.2	
		Attachment: No	
CATEGORY:	Executive	TYPE OF BOARD CONSIDERATION:	
Recommended By:	 Erik Skinner, Deputy Chancellor	Consent/Routine	X
		First Reading	
Approved for Consideration:	 Brice W. Harris, Chancellor	Action	
		Information	

ISSUE: This item presents contracts and grants for approval.

BACKGROUND: The Procedures and Standing Orders of the Board of Governors (Sections 318 and 319) require the chancellor to receive board approval before entering into contract or grants (or amendments of contracts or grants) which are: in excess of \$100,000; or over three years in duration; or with respect to consulting services, in excess of \$50,000.

For each board meeting, staff prepares a summary of all currently proposed contracts and grants that exceed any of the established thresholds. If there are no proposed contracts or grants that exceed the established thresholds, the board will be so informed at its meeting.

RECOMMENDED ACTION: It is recommended that the Board of Governors approve entering into the contracts and grants described in this item.

Contracts and Grants

The following are the summaries of contracts and grants that require board approval pursuant to Standing Orders Nos. 318 and 319, copies of which are attached.

(1) Academic Affairs Division

Reason for Board Approval:	Grant Total Exceeds \$100,000
Type of Agreement:	Grant (Academic Affairs/Outgoing funds)
Contractor or Grantee:	Los Angeles Community College District
Contract or Grant No.:	15-052-001
Term:	July 1, 2015 – June 30, 2016
Total Project Length:	Up to 5 year, with yearly renewals
Amount of Agreement:	\$969,000

Purpose: Los Angeles Community College District, within its current grant, has been extremely effective in providing basic skills-related professional development for the System. Almost every CCC has participated in its offerings which sometimes number several per month. Colleges have developed Communities of Practice (CoP) that have helped, along with the activities supported by the individual college basic skills allocation, in increasing student success for our least prepared students. Two of the CoP is nationally recognized (California Acceleration Project and Habits of Mind).

Through the 2015-16 grant, statewide and regional professional development will, once again, be made available to all colleges in the System. Activities will focus on instruction and student services effective practices that improve outcomes of students who enter college needing one or more courses in ESL and/or basic skills (credit and/or non-credit). Professional development must address the needs of developmental education administrators, faculty and staff, basic skills coordinators, and address the needs of other instructional area faculty who also have developmental students in their general education, majors, and occupational classes. Further, since effective practices involve integration of student services, professional development must also focus on student support strategies and their integration with instructional programs, including in career technical education courses. In addition, administrators responsible for both instructional programs and integration of student services need professional development opportunity in order to provide the leadership necessary for implementation of effective practices.

(2) Academic Affairs Division

Reason for Board Approval:	Contract Total Exceeds \$100,000
Type of Agreement:	Contract (Academic Affairs/Outgoing funds)
Contractor or Grantee:	Contra Costa Community College District
Contract or Grant No.:	C15-0350
Term:	July 1, 2015 – June 30, 2016
Total Project Length:	12 months

Amount of Agreement: \$1,183,000
Bid Process: Noncompetitive (Educational entities are exempt from competitive bidding)

Purpose: To provide fiscal year 2015-16 funding for the Puente Project, a joint California Community Colleges and University of California program. Funding has been provided in the state budget continuously since 1987 with the understanding that these funds are matched by \$200,000 of private funds and the participating community college campuses and the University of California maintain its 1995-96 support level of the Puente Project.

(3) College Finance and Facilities Division

Reason for Board Approval: Contract Total Exceeds \$100,000
Type of Agreement: Contract (Facilities/Outgoing funds)
Contractor or Grantee: Kern County Office of Education
Contract or Grant No.: C12-0022
Term: Original: June 1, 2013 – June 31, 2014
 Am. 1: Extended through June 30, 2015
 Am. 2: Extended through June 30, 2016
Total Project Length: 25 months
Amount of Agreement: Original: \$ 570,000 (12-13)
 Am. 1: \$ 570,000 (13-14)
 Am. 2: \$ 570,000 (14-15)
 Total: \$1,710,000

Purpose: The Fiscal Crisis Management and Assistance Team via the Kern County Office of Education will conduct audits, examinations or reviews of any community college districts pursuant to authorities granted in Education Code Section 84041.

(4) Communications Division

Reason for Board Approval: Contract Total Exceeds \$100,000
Type of Agreement: Contact (Media Campaign/Outgoing Funds)
Contractor or Grantee: Santa Barbara Community College District
Contract or Grant No.: C15-0033
Term: July 1, 2015 – June 30, 2016
Total Project Length: Year three (yearly renewals)
Amount of Agreement: up to \$2,800,000
Bid Process: Originally awarded through RFA

Purpose: Santa Barbara Community College District serves as the fiscal agent for implementation of the Statewide Financial Aid Media Campaign (icanaffordcollege.com). The district shall subcontract for all aspects of the media campaign’s implementation and coordination. The purpose of the campaign is to implement a media campaign to promote the availability of student financial aid and encourage students to enroll and attend one of the 112 community colleges.

(5) Internal Operations Division

Reason for Board Approval: Grant Total Exceeds \$100,000
Type of Agreement: Grant (Internal Ops/Outgoing funds)
Contractor or Grantee: The Academic Senate for CCCs
Contract or Grant No.: 15-355-001
Term: July 1, 2015 – June 30, 2016
Total Project Length: One year [12 months]
Amount of Agreement: Up to \$468,000
Purpose: This grant is for the purpose of enabling The Academic Senate for California Community Colleges to fulfill its various roles as specified in section 53206 of title 5 of the California Code of Regulations and sections 332 and 334 of the Board of Governors Procedures and Standing Orders.

(6) Technology, Research, & Information Systems Division

Reason for Board Approval: Purchase Order Exceeds \$100,000
Amount of Agreement: Not to exceed \$228,000
Funding Source: General Fund and Reimbursement/outgoing funds
Type of Agreement: Purchase Order
Contractor or Grantee: Audio Visual Design Group, Inc.
Purchase Order No.: Pending
Term: One Time Purchase
Total Project Length: March 2015 – June 2015
Bid Process: Competitive
Purpose: This is a request to amend an approved purchase request with an increase of \$10,242. The original approved amount of \$217,638.00 was approved at January 2015 (see Item Number 1.2, Approval of Contracts and Grants.) The location at 1102 Q Street, 6th Floor, which the Chancellor's Office is projected to move into during calendar year 2015, will need new audio and visual area for Board of Governors chambers and meeting room spaces. Our office has received design/ build plans to implement the presentation technologies of our office inside our new location. Note: the original quote did not provide audio and visual for the MIS Training room.

(7) Student Services Division

Reason for Board Approval: Contract Total Exceeds \$100,000
Type of Agreement: Interagency Agreement (Student Services/Incoming funds)
Contractor or Grantee: California Department of Social Services
Contract or Grant No.: 13-REC-03
Term: July 1, 2013 – June 30, 2016
Total Project Length: Three years
Amount of Agreement: Fiscal Year 2013-2014 \$6,112,000
Fiscal Year 2014-2015 \$6,112,000
Fiscal Year 2015-2016 \$6,112,000

Bid Process: Not applicable to interagency agreements

Purpose: These funds reimburse the Chancellor’s Office for the federal share of costs in providing foster and kinship care education and training.

(8) Student Services Division

Reason for Board Approval: Contract Total Exceeds \$100,000
Type of Agreement: Contract
Contractor or Grantee: Yosemite Community College District
Contract or Grant No.: C15-0345
Term: July 1, 2015-June 30, 2016
Total Project Length: Continuous/ongoing project pursuant to Standing Order 319(f) (Standing Order 319(f)-yearly 12 month renewal)
Project Year: 2015-16
Amount of Agreement: (up to) \$1,300,000
Bid Process: Exempt, per Standing Order 319(f)
Purpose: Implement designated DSPS special projects and regional, state and federal coordination, pursuant to Education Code section 84850(e).

(9) Workforce and Economic Development Division

Reason for Board Approval: Grant Total Exceeds \$100,000
Type of Agreement: Grant (WEDD/Prop 39-Clean Energy Workforce Program Grant/Outgoing Funds)
Grantee: See Below
Grant No.: See Below
Term: April 1, 2015 — June 30, 2016
Total Project Length: Up to 5 years with yearly renewals
Project Year: Year Two of Five
Amount of Agreement: \$4,550,000
Original RFA 13-177
Bid Process: Originally awarded through RFA Competitive Bid

Purpose: The purpose of the Clean Energy Workforce Program Grant is to fund eligible projects that create jobs in California to improve energy efficiency and expand clean energy generation through renewable energy. Current funding provides for the allocation of available funds to public school facilities, university and college facilities, and other public buildings and facilities, as well as job training and workforce development and public-private partnerships for eligible projects associated with energy related building commissioning and re-commissioning. Thus far in 2014/15, 60 colleges have served 7000 students.

Grant Number	Grantee (District/College)	Amount
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14-177-001	Grossmont-Cuyamaca Community College District	\$ 852,000
14-177-002	Kern Community College District	\$ 853,000
14-177-003	Los Angeles Community College District	\$ 1,140,000
14-177-004	Mendocino-Lake Community College District	\$ 772,000
14-177-005	Peralta Community College District	\$ 933,000

(10) Workforce and Economic Development Division

Reason for Board Approval:

RFA Specification No.:

RFA Specification Title:

Type of Agreement:

Grantee:

Grant No.:

Term:

Total Project Length:

Project Year:

Amount of Agreement:

No. of Grants Awarded:

Total Amount Awarded:

Bid Process:

No. of Proposals Received:

No. that Met Min. Score:

Readers:

Grant Total Exceeds \$100,000

14-326

Industry Driven Regional Collaborative (IDRC)

Grant (WEDD/SB1402 EWD/ Outgoing Funds)

See Below

See Below

April 1, 2015 — March 31, 2017

Up to Two Years

Year One of Two

See Below

7

\$ 3,210,481

Competitive Bid

9

7

12

Purpose: The purpose of the Industry Driven Regional Collaborative (IDRC) grants is to meet the demand for new, innovative, and emerging growth sectors. They are created for short- or long-term responses customized to the duration of the need. Projects are catalysts or precursors for future vocational, career and technical education programs in the system. Programs and services provided through IDRC grants are strategic responses to the needs identified through statewide and regional environmental scanning processes. This approach uses a bundled sequence of short-term certificates to develop software coding and programming skills. It also embeds employer recognized soft skills into existing CTE curriculum and programs.

Grant No.	Grantee (District/College)	Amount
14-326-001	Butte-Glenn Community College District/Butte College	\$ 347,404
14-326-002	Chaffey Community College District	\$ 699,420

14-326-003	Feather River Community College District	\$ 833,730
14-326-004	San Bernardino Community College District	\$ 353,214
14-326-005	Santa Clarita Community College District	\$ 229,836
14-326-006	West Hills Community College District/Coalinga College	\$ 547,000
14-326-007	State Center Community College District/Fresno City College	\$ 199,877

(11) Workforce and Economic Development Division

Reason for Board Approval:

Grant Total Exceeds \$100,000

Type of Agreement:

Grant (WEDD/Enrollment Growth and Retention/Attrition Reduction for Associate Degree Nursing/Outgoing)

Grantee:

See Below

Grant No.:

See Below

Term:

July 1, 2015 – June 30, 2016

Total Project Length:

Up to two years with yearly renewals

Project Year:

Year Two of Two

Amount of Agreement:

See Below

Original RFA:

14-179

Bid Process:

Originally awarded through Non-Competitive Bid

Purpose: The intent for these funds is to expand the enrollment capacity of nursing programs and to enable colleges to develop and implement assessment, remediation and retention strategies to decrease attrition in their nursing programs. The California Community College Chancellor’s Office has received and awarded these state funds since 2006. In 2013/14, colleges received these funds and expanded enrollments by 1,426 students statewide. This is a two year grant and 2015-16 is in year two of this cycle.

Grant No.	Grantee – District/College	Amount
15-179-001	Antelope Valley Community College District/Antelope Valley College	\$ 129,587
15-179-002	Butte-Glenn Community College District/Butte College	\$ 203,687
15-179-003	Cabrillo Community College District/Cabrillo College	\$ 217,937
15-179-004	Chaffey Community College District/Chaffey College	\$ 217,937
15-179-005	Citrus Community College District/Citrus College	\$ 123,887

15-179-006	Coast Community College District/Golden West College	\$ 183,737
15-179-007	Contra Costa Community College District/Contra Costa College	\$ 186,587
15-179-008	Contra Costa Community College District/Los Medanos College	\$ 146,687
15-179-009	Glendale Community College District/Glendale Community College	\$ 209,387
15-179-010	Grossmont-Cuyamaca Community College District/Grossmont College	\$ 203,687
15-179-011	Hartnell Community College District/Hartnell College	\$ 129,587
15-179-012	Kern Community College District/Bakersfield College	\$ 189,437
15-179-013	Los Angeles Community College District/East Los Angeles College	\$ 135,287
15-179-014	Los Angeles Community College District/Los Angeles Pierce College	\$ 152,387
15-179-015	Los Angeles Community College District/Los Angeles Southwest College	\$ 175,187
15-179-016	Los Angeles Community College District/Los Angeles Trade-Tech College	\$ 146,687
15-179-017	Los Angeles Community College District/Los Angeles Valley College	\$ 132,437
15-179-018	Los Rios Community College District/American River College	\$ 272,087
15-179-019	Los Rios Community College District/Sacramento City College	\$ 152,387
15-179-020	Marin Community College District/College of Marin	\$ 129,587
15-179-021	Mendocino-Lake Community College District/Mendocino College	\$ 112,487
15-179-022	Merced Community College District/Merced College	\$ 180,887

15-179-023	Mira Costa Community College District/Mira Costa College	\$ 306,287
15-179-024	Monterey Peninsula Community College District/Monterey Peninsula College	\$ 135,287
15-179-025	Mt. San Antonio Community College District/Mt. San Antonio College	\$ 160,937
15-179-026	Mt. San Jacinto Community College District/Mt. San Jacinto College	\$ 146,687
15-179-027	North Orange County Community College District/Cypress College	\$ 237,887
15-179-028	Pasadena Area Community College District/Pasadena City College	\$ 112,637
15-179-029	Peralta Community College District/Merritt College	\$ 101,087
15-179-030	Rancho Santiago Community College District/Santa Ana College	\$ 101,087
15-179-031	Redwoods Community College District/College of the Redwoods	\$ 152,387
15-179-032	Rio Hondo Community College District/Rio Hondo College	\$ 175,187
15-179-033	Riverside Community College District/Riverside City College	\$ 406,187
15-179-034	San Bernardino Community College District/San Bernardino Valley College	\$ 126,737
15-179-035	San Joaquin Delta Community College District/San Joaquin Delta College	\$ 101,087
15-179-036	San Jose-Evergreen Community College District/Evergreen Valley College	\$ 103,937
15-179-037	San Luis Obispo County Community College District/Cuesta College	\$ 129,587
15-179-038	San Mateo County Community College District/College of San Mateo	\$ 163,787

15-179-039	Santa Barbara Community College District/Santa Barbara City College	\$ 192,287
15-179-040	Santa Clarita Community College District/College of the Canyons	\$ 123,887
15-179-041	Santa Monica Community College District/Santa Monica College	\$ 106,787
15-179-042	Shasta-Tehama-Trinity Joint Community College District/Shasta College	\$ 101,087
15-179-043	Solano Community College District/Solano Community College	\$ 118,187
15-179-044	Sonoma County Community College District/Santa Rosa Junior College	\$ 331,937
15-179-045	South Orange County Community College District/Saddleback College	\$ 346,187
15-179-046	Southwestern Community College District/Southwestern College	\$ 146,687
15-179-047	State Center Community College District/Fresno City College	\$ 408,887
15-179-048	Ventura County Community College District/Ventura College	\$ 101,087
15-179-049	Victor Valley Community College District/Victor Valley College	\$ 197,987
15-179-050	West Hills/West Hills Lemoore	\$ 192,287
15-179-051	Yosemite Community College District/Modesto Junior College	\$ 243,587
15-179-052	Yuba Community College District/Yuba College	\$ 260,687

(12) Workforce and Economic Development Division

Reason for Board Approval:

Type of Agreement:

Grant Total Exceeds \$100,000
Grant (WEDD/Assessment,
Remediation and Retention for
Associate Degree (RN) Nursing
Programs/Outgoing)

Grantee: See Below
Grant No.: See Below
Term: July 1, 2015 – June 30, 2016
Total Project Length: Up to two years with yearly renewals
Project Year: Year Two of Two
Amount of Agreement: See Below
Original RFA: 14-180
Bid Process: Originally awarded through Non-Competitive Bid

Purpose: These funds are used to build upon plans in progress for diagnostic assessment and remedial coursework programs for students desiring to enter the nursing program. Funds also provide support services. The California Community College Chancellor’s Office has received and awarded these state funds since 2006. These grants served 6,584 students in the nursing program in 2013-14. This is year two of a two year funding cycle.

Grant No.	Grantee – District/College	Amount
15-180-001	Cerritos Community College District/Cerritos College	\$ 171,000
15-180-002	Chabot-Las Positas Community College District/Las Positas College	\$ 205,200
15-180-003	Copper Mountain Community College District/Copper Mountain College	\$ 114,000
15-180-004	Desert Community College District/College of the Desert	\$ 171,000
15-180-005	El Camino Community College District/El Camino College	\$ 171,000
15-180-006	El Camino Community College District/Compton Community Educational Center	\$ 114,000
15-180-007	Kern Community College District/Bakersfield College	\$ 114,000
15-180-008	Long Beach Community College District/Long Beach City College	\$ 131,100
15-180-009	Los Angeles Community College District/Los Angeles Harbor College	\$ 171,000

15-180-010	Santa Monica Community College District/Santa Monica College	\$ 114,000
15-180-011	Ventura County Community College District/Moorpark College	\$ 114,000
15-180-012	Ventura County Community College District/Ventura College	\$ 114,000

(13) Workforce and Economic Development Division

Reason for Board Approval:

Type of Agreement:

Grantee:

Grant No.:

Term:

Total Project Length:

Project Year:

Amount of Agreement:

Original RFA:

Bid Process:

Grant Total Exceeds \$100,000

Grant (WEDD/Enrollment Growth and Retention for Associate Degree/Registered Nursing/Outgoing)

See Below

See Below

Original: July 1, 2014 – June 30, 2015

Am. 1: July 1, 2014 – Dec. 31, 2015

Up to two years with yearly renewals

Year One of Two

See Below

14-179

Augment of Grants Originally awarded through Non-Competitive Bid

Purpose: The intent for these funds is to expand the enrollment capacity of nursing programs and to enable colleges to develop and implement assessment, remediation and retention strategies to decrease attrition in their nursing programs.

Grant No.	Grantee – District/College	Original Amount	Augmentation Amount	Total Amount
14-179-057	Ventura County Community College District/Moorpark College	\$ 66,887	\$ 75,000	\$ 141,887
14-179-059	Palomar Community College District/Palomar College	\$ 75,437	\$ 75,000	\$ 150,437

(14) Workforce and Economic Development Division

Reason for Board Approval:

Type of Agreement:

Exceeds \$100,000

Grant (WEDD/SB 1070/Perkins IB/SB1402/Outgoing Funds)

Contractor or Grantee:	Butte-Glenn Community College District
Contract or Grant No.:	14-181-001
Term:	July 9, 2014 – June 30, 2015
Total Project Length:	Up to 5 Years with yearly renewals
Project Year:	Year One of Five
Amount of Agreement:	Original Amount: \$ 700,000 Am. 1 Amount: \$ 400,000 Am. 2 Amount: <u>\$ 1,120,000</u> Total Amount: \$ 2,220,000
Bid Process:	Originally awarded by Competitive Bid

Purpose: The objectives of this grant will focus on data-related technical assistance in support of accountability, research, evaluation and toolkits for programs of the Workforce and Economic Development Division. The augmentation will fund the following:

- Statewide accountability dashboard development, supporting the implementation and further development of the LaunchBoard (statewide Career Technical Education (CTE) dashboard), as well as providing guidance on ways to better gather and integrate data on CTE/workforce success.
- Statewide license in all 112 Community Colleges for the Career and Technology Education Management Application (CATEMA) System to create records for dual enrollment courses and courses linked to articulation agreements to validate course completion for K-12 students. Colleges will record that students received college credit for dual enrollment or credit-by-exam. This information will be shared between K-12 institutions and colleges to better understand student performance and support advising. The number of students participating in articulated courses, dual enrollment, and credit-by-exam are required reporting for workforce grants supported by both the California Community College Chancellor’s Office and the California Department of Education. This information is not currently tracked in either agency data systems and CATEMA will provide the LaunchBoard with these data sets.
- New federal and state regulations such as the Workforce Innovation and Opportunities Act (WIOA) and AB2148 (Workforce Development: Annual Workforce Metrics Dashboard) require the creation of unified data systems that track participation and outcomes in workforce training programs across adult education, community colleges, and workforce investment boards. Funds would be used to design these systems and produce a workplan as well as project resourcing requirements.
- Conduct program effectiveness evaluation of California Community College Chancellor’s Office Economic and Workforce Development Program per SB 1402.
- Process mini-grants approved by the Chancellor’s Office to support communities of practice and other research projects.

(15) Workforce and Economic Development Division

Reason for Board Approval:	Grants Exceed \$100,000
Funding Source:	Grant (SB 1070 outgoing funds)
Type of Agreement:	Grant
Grantee:	South Orange County Community College District
Contract or Grant No.:	14-090-007
Term:	November 18, 2014 – October 31, 2016
Total Project Length:	Up to 5 years
Project Year:	Year Five
Amount of Agreement:	\$120,000
Bid Process:	Originally awarded through competitive bid.

The Career Technical Education Teacher Preparation Pipeline originally funded ten colleges to identify and implement effective practices in teacher preparation. The goal of this proposal is to create a statewide inventory and model of those activities and approaches that have been the most successful in developing qualified teachers within STEM, K-12, Career Technical Education, and in Higher Education. This model of teacher preparation will successfully recruit, train and support future teachers. It will be developed in partnership with 10 community colleges across the state and will serve as a teacher preparation model for the Community Colleges throughout California. Professional development activities and dissemination of best practices will be extended to all educational entities in each region. This program will support the development of future teachers and the ongoing support of the teacher training pathway. Item originally submitted incorrectly in November 2014.

STANDING ORDERS NOS. 318 AND 319 OF THE BOARD OF GOVERNORS

318. Contracts.

(a) Except as provided in subsection (b), whenever the power to contract is invested in the Board, or when, in the judgment of the Chancellor, such contracts are expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor is authorized in the name of the Board of Governors to enter into such contracts.

(b) The Chancellor shall secure Board approval before entering into any contract:

(1) In excess of \$100,000; or

(2) Over three years in duration; or

(3) With respect to consulting services, in excess of \$50,000.

The requirement for Board approval shall apply to any amendment of a contract which results in the original contract exceeding the specified limits, as well as the amendment of a contract where the amendment itself exceeds the specified limits. Under circumstances when the need to contract was not foreseeable, and when delaying approval of the contract until the next Board meeting would jeopardize the contract or frustrate its purpose, the Chancellor shall have the authority to enter into contracts in excess of the limits specified in this subsection. Before entering into such contracts, however, the Chancellor shall consult with the President of the Board.

(c) In securing the approval of contracts by the Board pursuant to subsection (b), the Chancellor shall apply the following procedures:

(1) In determining the nature, extent and need for any such contract, the Chancellor shall provide a summary of the Request for Proposal (RFP), Invitation for Bid (IFB), or other summary of the purpose and need for a contract to the Board of Governors prior to publicly releasing any such RFP or IFB, or prior to making any informal commitment to contract. The Chancellor may proceed with the release of the RFP, IFB, or other contract negotiations, unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(2) In developing language for such contracts, the Chancellor shall include a provision which allows any aggrieved bidder on an RFP or IFB to protest the awarding of a contract to the Chancellor. The Chancellor shall inform the Board of any such protests, including the results of such protests. This remedy shall be in addition to the bidder's right to protest the matter to the Department of General Services.

(3) The Chancellor shall ensure that each panel of evaluators who score proposals is made up of staff from more than one division in the Chancellor's Office, including outside evaluators as appropriate; and the Chancellor shall take such other steps as necessary to ensure that evaluations and scoring are objective and fair.

(4) In requesting approval of said contracts, the Chancellor shall, at the time of distributing each regular meeting agenda to the Board of Governors, include a summary of contracts for Board approval. The summary for each contract shall indicate: the purpose of the contract; the amount of the contract; the time for performance of the contract, including whether it was advertised as a multi-year contract; the number of proposals received or whether the contract is a sole source contract; the number of proposals which met the minimum score for cost opening; and the party awarded the contract.

The provisions of subparagraphs (1) through (3) above shall not apply to interagency agreements with other state agencies, and other agreements necessary for the agency to receive public funds.

(d) The authorization contained in subsection (a) includes agreements, leases, contracts, and other documents, including but not limited to: service agreements, insurance agreements, fiscal, budgetary, and personnel documents, travel requests, contracts for the purchase of apparatus, furniture, equipment, supplies and books, as well as contracts entered into as necessary to receive federal funds allocated to the California Community Colleges, all within the limits of fiscal ability and sound budgetary controls and subject to such policies as may be established by the Board. (EC § 70901(b)(5).)

319. Grants.

(a) Except as provided in subsection (b), whenever the power to enter into a grant is invested in the Board, or when, in the judgment of the Chancellor, a grant is expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor shall have the authority to enter into such grants.

(b) The Chancellor shall secure Board approval before entering into any grant:

- (1) In excess of \$100,000; or
- (2) Over three years in duration; or

The requirement for Board approval shall apply to any amendment of a grant which results in the original grant exceeding the specified limits, as well as the amendment of a grant where the amendment itself exceeds the specified limits. Under circumstances when the need to enter into a grant was not foreseeable, and when delaying approval of the grant until the next Board meeting would jeopardize the grant or frustrate its purpose, the Chancellor shall have the authority to enter into grants in excess of the limits specified in this subsection. Before entering into such grants, however, the Chancellor shall consult with the President of the Board.

(c) Prior to submitting grants to the Board for approval pursuant to subsection (b), the Chancellor shall either:

- (1) present to the Board for its review and approval an expenditure plan outlining the nature, extent and need for any such grants; or
- (2) provide a summary of the Request for Application (RFA) or other summary of the purpose and need for a grant to the Board of Governors prior to publicly releasing any such RFA or prior to making any informal commitment to award a grant. The Chancellor may proceed with the release of the RFA unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(d) All grants awarded by the Board of Governors or the Chancellor on or after January 1, 1996, shall be awarded through competitive processes or through allocation formulas reviewed and approved by the Board of Governors, except that:

- (1) Grants may be awarded competitively within regions.
- (2) Grants for regional or statewide coordination activities for the Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS), Matriculation, and Economic Development programs need not be competitively bid.

(3) Where there are conditions beyond the control of the Chancellor which limit competition, such as matching fund requirements or other agencies being required to select

grantees, the Chancellor, in consultation with the President of the Board and the Chairperson of the appropriate committee, shall have authority to award grants without competition.

(e) Panels evaluating or scoring grant proposals will include or be comprised of outside readers as appropriate and will be comprised so as to assure objectivity and prevent conflicts of interest. In the event that outside readers are not used, the evaluation panel shall be comprised of staff from more than one division in the Chancellor's Office. The Chancellor shall ensure that readers are appropriately trained with respect to the process for review of grant applications.

(f) Grants for the performance of functions which are ongoing in nature will be awarded in cycles of between one and five years in length. In advertising a grant for an ongoing function, district personnel will be apprised of the length of the cycle and the funding anticipated to be available for the duration of the project; provided however, that nothing in this Section shall be construed to preclude subsequent adjustment of actual funding levels to reflect unforeseen circumstances. Districts shall be further informed that continuance of the grant will depend on year-to-year funding, and continued satisfactory performance. The Chancellor shall have the authority to exempt grants described in Subsection (d)(2) or those awarded under the Mathematics, Engineering, and Science Achievement (MESA) program, the Middle College High School program, or the Puente project from the duration limitations imposed by this paragraph.

(g) A district which, prior to January 1, 1996, has been awarded a grant on a non-competitive basis for the performance of an ongoing function may continue to be awarded that grant, at the discretion of the Chancellor, for a period of up to three additional fiscal years. Retention of the grant shall depend on continued availability of funds and satisfactory performance. At the conclusion of the term, the grant for the ongoing function shall be awarded on a competitive basis.

(h) To the extent that a grantee contracts with a private or public entity to perform certain parts of the grant, the grantee shall be required to disclose the intended purpose and amount of such subcontracting, shall agree to follow locally applicable competitive bidding processes in doing such subcontracting, and shall agree to name the subcontractors chosen.

(i) The procedures specified above shall not apply to grants which are distributed on an allocation formula basis which has been reviewed and approved by the Board of Governors.