





# The Board of Governors of the California Community Colleges

PRESENTED TO THE BOARD OF GOVERNORS  
 DATE: May 18-19, 2015

SUBJECT: Approval of Contracts and Grants		Item Number: 1.2	
		Attachment: No	
CATEGORY:	Executive	TYPE OF BOARD CONSIDERATION:	
Recommended By:	 Erik Skinner, Deputy Chancellor	Consent/Routine	X
		First Reading	
Approved for Consideration:	 Brice W. Harris, Chancellor	Action	
		Information	

**ISSUE:** This item presents contracts and grants for approval.

**BACKGROUND:** The Procedures and Standing Orders of the Board of Governors (Sections 318 and 319) require the chancellor to receive board approval before entering into contract or grants (or amendments of contracts or grants) which are: in excess of \$100,000; or over three years in duration; or with respect to consulting services, in excess of \$50,000.

For each board meeting, staff prepares a summary of all currently proposed contracts and grants that exceed any of the established thresholds. If there are no proposed contracts or grants that exceed the established thresholds, the board will be so informed at its meeting.

**RECOMMENDED ACTION:** It is recommended that the Board of Governors approve entering into the contracts and grants described in the May 2015 agenda.

## Contracts and Grants

The following are the summaries of contracts and grants that require board approval pursuant to Standing Orders Nos. 318 and 319, copies of which are attached.

### (1) Academic Affairs Division

<b>Reason for Board Approval:</b>	in excess of \$100,000
<b>Type of Agreement:</b>	Grant (Academic Affairs/outgoing funds)
<b>Contractor or Grantee:</b>	Rancho Santiago Community College District
<b>Contract or Grant No.:</b>	14-110-011
<b>Term:</b>	July 1, 2014 – June 30, 2016
<b>Total Project Length:</b>	Thirteen months
	Original: \$99,000
<b>Amount of Agreement:</b>	Am. 1: <u>\$99,000</u>
	Total: \$198,000

**Purpose:** Amendment of activities and additional funds will be used to include the convening of dual enrollment programs including but not limited to middle college high schools with representation from both the college partner and the K-12 partner. Also an RP group will meet with MCHS administrators for a two day workgroup to put together and review/write on MCHS best practices, common needs, policy and legislation. The goal is to have a California Community Colleges MCHS manual ready for distribution in the fall.

The amendment will also include two one day meetings of those colleges receiving the MCHS Grant in order to provide grantees the opportunity to interact with the Chancellor's Office and to discuss needs, successes and to provide the opportunity for grantees to exchange ideas.

### (2) College Finance & Facilities Planning Division

<b>Reason for Board Approval:</b>	Contract Total Exceeds \$100,000
<b>Type of Agreement:</b>	Contract (Facilities/Outgoing Funds)
<b>Contractor or Grantee:</b>	Citrus Community College District
<b>Contract or Grant No.:</b>	C15-0030
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months (up to two additional yearly renewals)
<b>Project Year:</b>	Year 3 of 5
<b>Amount of Agreement:</b>	Original: \$1,115,000

**Purpose:** Proposition 39 and its enabling legislation Senate Bill 73, establishes objectives for energy efficiency retrofits, clean energy installations, and other energy system improvements to reduce costs and achieve energy and environmental benefits.

Citrus CCD will be the fiscal agent for the Chancellor's Office to solicit and administer a professional services contract for a consultant to provide technical services to the Chancellor's Office and to community college districts in order to fulfill state requirements in the district expenditure of Proposition 39 funds from the Job Creation Fund.

**(3) Legal Division**

**Reason for Board Approval:** Contract Total Exceeds \$100,000  
**Type of Agreement:** Contract (Legal/Outgoing funds)  
**Contractor or Grantee:** Yosemite Community College District  
**Contract or Grant No.:** C15-0102  
**Term:** July 1, 2015 – June 30, 2016  
**Total Project Length:** 12 months  
**Project Year:** Year 5 of 5  
**Amount of Agreement:** \$241,750

**Purpose:** Provide personnel and technical support in the management, operation, and maintenance of the California Community Colleges Equal Employment Opportunity Registry. Provide a comprehensive advertising campaign for position openings posted on the Registry website. Assist in marketing the California Community Colleges as a potential employer to a widely diverse audience of colleges, universities, professional associations, and other appropriate sources of applicants. Improvements to the Registry include system software and hardware upgrades; website features to include online applications, resume posting, and reference posting and job postings for classified positions; improved database system for easier Human Resource Office accessibility as well as user/applicant accessibility; increase the number of users/applicants who use the Registry system; and improve communications with California Community Colleges Human Resources Offices. Coordinate activities to recruit potential registrants using job fairs (CSU, UC, and virtual job fairs) email, Internet and print advertising, and other appropriate measures. Provide training to district personnel on the new Registry software.

**(4) Student Services Division**

**Student Services/Extended Opportunity Programs and Services**

**Reason for Board Approval:** Contract is in excess of \$100,000  
**Type of Agreement:** Contract (Student Services/EOPS PEAP/Outgoing funds)  
**Contractor or Grantee:** Riverside CCD  
**Contract or Grant No.:** C15-0353  
**Term:** July 1, 2015 – October 31, 2016  
**Total Project Length:** 16 months (up to four additional yearly renewals)  
**Project Year:** Year 1 of 5  
**Amount of Agreement:** Up to \$150,000  
**No. of Proposals Recvd:** 1  
**Bid Process:** Awarded through competitive Request for Information process

**Purpose:** Pursuant to Education Code section 69648.5, the contract provides funding and technical assistance to support program activities and conduct evaluations for EOPS programs operated by districts. The contract will allow the contractor to: 1) provide services as the fiscal agent for the Program Evaluation and Accountability Project (PEAP) of the Extended Opportunity Programs and Services (EOPS) program; 2) be responsible for payments of travel claims, consultant invoices, and

facility invoices to conduct evaluation activities, training and communications; and 3) process reconciliation of PEAP expenditures for the EOPS and CARE programs.

**(5) Student Services Division**

**Student Services Division/Student Success and Support Programs**

**Reason for Board Approval:** Contract Exceeds \$100,000  
**Type of Agreement:** Contract (Student Services/SSSP/Outgoing Funds)  
**Contractor or Grantee:** Riverside Community College District  
**Contract or Grant No.:** C15-0348  
**Term:** July 1, 2015 - October 31, 2016  
**Total Project Length:** 16 months (up to four additional yearly renewals)  
**Project Year:** Year 1 of 5  
**Amount of Agreement:** Up to \$850,000  
**No. of Proposals Recvd:** 1  
**Bid Process:** Awarded through competitive Request for Information process

**Purpose:** Subsection (d) of section 78216 of the California Education Code authorizes the Board of Governors to designate up to five percent of the funds appropriated for matriculation programs, now known as the Student Success and Support Program, by the annual Budget Act for administrative support of Student Success and Support Programs and Student Equity Programs operated by districts. The contract will allow the contractor to: 1) provide services as the fiscal agent for the Student Success and Support Program; 2) be responsible for payments of travel claims, consultant invoices, and facility invoices to conduct evaluation activities, training, and communications; and 3) process reconciliation of expenditures for the SSSP and Student Equity programs.

**(6) Student Services Division**

**Reason for Board Approval:** Exceeds \$100,000  
**Type of Agreement:** Grant (Student Services/DSPS/Outgoing funds)  
**Contractor or Grantee:** Foothill-DeAnza CCD  
**Contract or Grant No.:** 15-288-001  
**Term:** July 1, 2015- June 30, 2016  
**Total Project Length:** 12 months (up to two additional yearly renewals)  
**Project Year:** Year 3 of 5  
**Amount of Agreement:** (Up to) \$1,100,000

Actual project amount will be determined by the Chancellor's Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.

**Bid Process:** Originally awarded through RFA competitive bid

**Purpose:** The High Tech Center Training Unit (HTCTU) provides training for DSPS and other community college faculty, staff, and administrators in selecting and using assistive technologies, technical services, systemwide dissemination of information on assistive technologies, and testing and evaluation of new and emerging assistive technologies for students with disabilities. The HTCTU also provides statewide coordination and consultative services for the distance education, web design, and production of Alternate Media using assistive technology applications.

**(7) Student Services Division**

**Reason for Board Approval:** Exceeds \$100,000  
**Type of Agreement:** Grant (Student Services/DSPS/outgoing funds)  
**Contractor or Grantee:** Santa Clarita CCD  
**Contract or Grant No.:** 15-287-001  
**Term:** July 1, 2015- June 30, 2016  
**Total Project Length:** 12 months (up to two additional yearly renewals)  
**Project Year:** Year 3 of 5  
**Amount of Agreement:** (Up to) \$1,000,000

Actual project amount will be determined by the Chancellor's Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.

**Bid Process:** Originally awarded through RFA competitive bid

**Purpose:** Provide funding for live and off-line captioning and transcription services to ensure the accessible delivery of distance education courses.

**(8) Student Services Division**

**Reason for Board Approval:** Exceeds \$100,000  
**Type of Agreement:** Grant (Student Services/DSPS/Outgoing funds)  
**Contractor or Grantee:** San Bernardino CCD  
**Contract or Grant No.:** 15-289-001  
**Term:** July 1, 2015- June 30, 2016  
**Total Project Length:** 12 months  
**Project Year:** Year 5 of 5  
**Amount of Agreement:** (Up to) \$1,500,000

Actual project amount will be determined by the Chancellor's Office and is subject to change depending on the availability of funding and authorized and budgeted amounts for DSPS categorical program and COLA.

**Purpose:** The Alternate Text Production Center (ATPC) provides a coordinated system wide approach to the timely and efficient production of printed information in alternate media (such as

Braille, large print, electronic text) format. The ATPC uses advanced networking, electronic document management and state-of-the-art format conversion technologies to provide high quality alternate media of required and essential instructional materials, “on-demand” non-instructional community college materials, and other special projects for the Chancellor’s Office and the California community colleges districts.

**(9) Student Services Division**

**Reason for Board Approval:** Contract Total Exceeds \$100,000  
**Type of Agreement:** Contract (Student Services/ CalWORKs/Outgoing Funds)  
**Contractor or Grantee:** Riverside CCD  
**Contract or Grant No.:** C15-0031  
**Term:** July 1, 2015 – June 30, 2016  
**Total Project Length:** 12 months (yearly renewals)  
**Amount of Agreement:** up to \$150,000  
**Purpose:** To continue a CalWORKs set-aside to fund system wide CalWorks related technical assistance.

**(10) Student Services Division**

**Reason for Board Approval:** Contract Total Exceeds \$100,000  
**Type of Agreement:** Interagency Agreement (Student Services/CalWORKs/Incoming Funds)  
**Contractor or Grantee:** California Department of Social Services  
**Contract or Grant No.:** 14-REC-04  
**Term:** July 1, 2015 – June 30, 2016  
**Total Project Length:** Three years  
**Project Year:** Year 2 of 3  
**Amount of Agreement:** Fiscal Year 2013-14 \$ 8,444,242  
 Fiscal Year 2014-15 \$ 8,444,242  
 Fiscal Year 2015-16 \$ 8,444,242  
 Total \$25,332,726

**Purpose:** This is an interagency agreement between the California Department of Social Services (CDSS) and the Board of Governors, California Community Colleges, Chancellor’s Office. This is a funding agreement that enables the CDSS to pass federal TANF through the Chancellor’s Office to the community colleges for the purpose of providing educational services to eligible CalWORKs recipient-students. This agreement also provides administrative and overhead costs to the Chancellor’s Office.

**(11) Student Services Division**

**Reason for Board Approval:** Contract Total Exceeds \$100,000  
**Type of Agreement:** Contract (Student Services/ Financial Aid/Outgoing Funds)  
**Contractor or Grantee:** Riverside CCD  
**Contract or Grant No.:** C15-0040

**Term:** July 1, 2015 – December 31, 2016  
**Total Project Length:** 18 months  
**Amount of Agreement:** Not to exceed \$550,000  
**Purpose:** Pursuant to Education Code Section 76300 (i)(2), the Board of Governors is authorized to allocate to the community colleges an amount equal to 2 percent of the enrollment fees waive. Of this amount, up to 3 percent is available for use by the Chancellor’s Office Student Financial Assistance Program Unit to fund consultation with the financial aid community and to fund special projects of vital interest to the colleges. This contract delegates the coordination of these functions to a district, and awards this contract to support activities such as consultation, regional and state coordination, training, and development of strategic financial aid initiatives.

**(12) Student Services Division**

**Reason for Board Approval:** Contract Total Exceeds \$100,000  
**Type of Agreement:** Contract (Student Services/  
Project ASSIST/Outgoing Funds)  
**Contractor or Grantee:** Regents of the University of California, Office  
of the President  
**Contract or Grant No.:** C15-0049  
**Term:** July 1, 2015 – December 31, 2016  
**Total Project Length:** 12 months (yearly renewals)  
**Amount of Agreement:** Up to \$250,000  
**Bid Process:** Noncompetitive (Educational entities are  
exempt from competitive bidding.)

**Purpose:** Provide for the funding to support the CCC’s portion of ongoing expenses of the ASSIST articulation program utilized by students, advisors, administrators, and faculty of California’s three higher education segments.

**(13) Student Services Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Grant (Student Services/  
Transfer Counselor Web Site/Outgoing Funds)  
**Contractor or Grantee:** Butte-Glenn CCD  
**Contract or Grant No.:** 15-291-001  
**Term:** July 1, 2015 – December 31, 2016  
**Total Project Length:** 12 months (up to two additional yearly  
renewals)  
**Project Year:** Year 3 of 5  
**Amount of Agreement:** \$175,000

**Purpose:** The California Community Colleges Transfer Counselor Web Site ([www.ccctransfer.org](http://www.ccctransfer.org)) was created through an initial two-year grant beginning in 2006-07 by Butte College. The Transfer Counselor Web Site (hereafter referred to as TCW) supports the efforts of transfer counselors across the California Community Colleges system. The TCW is a central repository of online information centered on providing current transfer admission requirements for public and private baccalaureate granting colleges and universities. The primary goal of TCW is to provide information in a manner which can be quickly retrieved by an academic counselor during a brief student

counseling session. Besides transfer admission information, the web site also provides a broad repository of transfer information; such as, best practices, published transfer literature, athletic counseling, and transfer related associations. This compilation of information provides academic counselors with an online resource capable of supporting a broad range of real-time student transfer scenarios.

**(14) Student Services Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Grant (Student Services/CI-D /Transfer & Articulation funds – SB1070/Outgoing Funds)  
**Contractor or Grantee:** Mt. San Antonio CCD  
**Contract or Grant No.:** 14-028-001  
**Term:** June 1, 2015 – October 31, 2015  
**Total Project Length:** 5 months (up to four additional yearly renewals)  
**Project Year:** 1 of 5  
**Amount of Agreement:** \$150,000

**Purpose:** The Course Identification Numbering System (C-ID) grant was created through a grant initiated in 2006-07 in response to legislation requiring the California community colleges to develop and implement a course identification numbering system among the public and private postsecondary institutions, with the intent of maximizing the effective and efficient transfer of students within the among California’s higher education segments. The initial grant established the infrastructure and methodology necessary to implement a course identification numbering system among the many similar courses provided system wide throughout the public and independent college systems.

The purpose of this grant is to provide the funding necessary for the expansion of the C-ID project. This grant will provide additional infrastructure for the project and also fund expansion into additional curriculum areas, including CCC lateral transfer to support new statewide initiatives, such as the Online Education Initiative and Education Planning Initiative.

**(15) Student Services Division**

**Reason for Board Approval:** Contract Total Exceeds \$100,000  
**Type of Agreement:** Contract (Student Services/ Umoja/Outgoing Funds)  
**Contractor or Grantee:** Chaffey Community College District  
**Contract or Grant No.:** C14-0027  
**Term:** June 1, 2015 – June 30, 2016  
**Total Project Length:** 12 months (up to four additional yearly renewals)  
**Project Year:** Year 1 of 5  
**Amount of Agreement:** \$1,000,000

**Project Funding for Subsequent Year:** All funding for the project is contingent upon availability of funds.



**Purpose:** The purpose of the contract is to provide statewide technical assistance and support to expand the community colleges partnership with the Umoja Community (<http://umojacommunity.org/>) to foster the academic success of community college under-represented students. Umoja, (a Kiswahili word meaning unity) is a community and critical resource dedicated to enhancing the cultural and educational experiences of our California (CA) Community College students. The Umoja Community serves at risk, educationally and economically disadvantaged students, believing that when the voices and histories of students are deliberately and intentionally recognized, students develop self-efficacy and a foundation for academic success. Umoja actively promotes student success for all students, with an emphasis on African American student success, through culturally responsive curriculum and practices.

**(16) Technology, Research and Information Systems Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (Technology, Research, & Information System/Outgoing Funds)
<b>Funding Source:</b>	Expanding Technology
<b>Grantee:</b>	Foothill-De Anza Community College District
<b>Grant No.:</b>	15-082-001
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months (up to two additional yearly renewals)
<b>Project Year:</b>	Year 3 of 5
<b>Amount of Agreement:</b>	Not to exceed \$10,000,000

**Purpose:** This initiative will expand the California Virtual Campus (CVC) which is a catalog of online courses from accredited colleges in California. This RFA will establish an online course exchange (Exchange) in the CVC for California Community College (CCC) students. The program is designed to increase the number of college associate degree graduates and transfers to four-year colleges and improve the retention and success of students enrolled in online courses offered through the Exchange. The online course exchange within the CVC is the result of the Governor’s Online Education Initiative funded in the 2013-14 State of California Budget for \$16,910,000 and \$10,000,000 annually.

The Online Education Initiative is a program that will enable students from any participating college to enroll in and complete a course from another participating college and easily apply that course towards completion of a degree at their home college. The Online Education Initiative will allow students to find, register and complete courses at any California Community College participating in the initiative. It will also include student support services to address retention and faculty support for course development and conversion. The goal is to increase access to open courses from across the state to provide students with opportunities to faster degree completion.

Program Responsibilities:

- Act as the fiscal agent for the initiative.

- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.
- Establish effective consortium agreements, student support, professional development and technology solutions.
- Ensure the initiative is integrated into all phases of new and existing statewide projects.
- Perform project management activities for the online education system and its components collaborate with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide projects.
- Collaborate with: @One for professional development, 3CMedia and CCConfer for video, phone and web-based conferencing.
- Expand the usage of the online education system and ensure it continues to provide benefit to the California Community Colleges.

**(17) Technology, Research and Information Systems Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (Student Success and Support Program/Outgoing Funds)
<b>Contractor or Grantee:</b>	Butte-Glenn Community College District
<b>Grant No:</b>	15-083-001
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months (up to two additional yearly renewals)
<b>Project Year:</b>	Year 3 of 5
<b>Amount of Agreement:</b>	Not to exceed \$8 million annually

**Purpose:** This initiative will develop a Common Assessment System for the benefit of all California Community Colleges and students. The Common Assessment System will contain informational, test preparation, test delivery, test administration, data collection and course placement guidance. The goals of the purposed system are:

- Develop a common assessment instrument for each curricular area of math, English and English as a second language.
- Develop and use centralized and integrated technology solutions to support the assessment and placement activities of the California Community Colleges.
- Help colleges provide more students with robust and effective assessment and placement tools.
- Expand the underlying systems of data and research and improve access to the data in support of students, faculty and staff.

**Program Responsibilities:**

- Act as the fiscal agent for the initiative.
- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.

- Ensure the initiative is integrated into all phases of new and existing statewide projects.
- Perform project management activities for the common assessment system and its components.
- Collaborate with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide projects.
- Expand the usage of the common assessment system and ensure the system continues to provide benefit to the California Community Colleges.

The Common Assessment System will implement the provisions of Assembly Bill 743 which will receive funding, starting with the fiscal year 2013-14 State of California budget.

Senate Bill 1456, the Seymour-Campbell Student Success Act of 2012, which was sponsored by the Board of Governors to implement several recommendations of the Student Success Taskforce (SSTF), requires colleges to provide and students to participate in orientation, assessment for placement, and counseling, advising and other education planning services. Colleges that utilize an assessment test as part of their placement process will be required to use the common assessment once it is established.

**(18) Technology, Research and Information Systems Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (Student Success and Support Program/Outgoing funds)
<b>Grantee:</b>	Butte-Glenn Community College District
<b>Grant No.:</b>	15-084-001
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months (up to two additional yearly renewals)
<b>Project Year:</b>	Year 3 of 5
<b>Amount of Agreement:</b>	Not to exceed \$6 million annually
<b>Bid Process:</b>	RFA - Competitive bid

**Purpose:** This initiative will develop an Education Planning System for the benefit of all California Community Colleges and students. The Education Planning System will provide career exploration, program planning, degree audit tools and improve access to data necessary for robust education planning.

The goals of the purposed system are:

- Develop and use centralized and integrated technology solutions to better guide students to define and achieve their educational goals.
- Help colleges provide more students with education planning and degree audit support.
- Develop and/or expand the underlying systems of data necessary to support a comprehensive statewide education planning system to streamline the planning process for students, faculty and staff.

Program Responsibilities:

- Act as the fiscal agent for the initiative.
- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.
- Ensure the initiative is integrated into all phases of new and existing statewide projects.
- Perform technical and non-technical project management activities for the education planning system and its components, such as, committee management, requirements gathering, policy review and impact analysis, collecting user enhancement and change requests, end user training, and implementation and ongoing user support.
- Partner with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide technology projects.
- Expand the usage of the education planning system and ensure the system continues to provide benefit to the California Community Colleges.

The California Community College (CCC) Education Planning Initiative was initially funded in the 2013-14 California State Budget to provide colleges with technology tools to help implement the Student Success and Support Program created by Senate Bill 1456 (SB 1456), the Seymour-Campbell Student Success Act of 2012. That law refocused and updated the former Matriculation program to target funding to the core services of orientation, assessment, counseling, advising and education planning to support the Board of Governors implementation of the recommendations from the Student Success Task Force.

**(19) Technology, Research and Information Systems Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (Cal-PASS/TTIP/Outgoing funds)
<b>Grantee:</b>	San Joaquin Delta CCD
<b>Grant No.:</b>	15-030-001
<b>Term:</b>	July 1, 2015 – August 31, 2016
<b>Total Project Length:</b>	12 months (up to one additional yearly renewal)
<b>Project Year:</b>	Year 4 of 5
<b>Amount of Agreement:</b>	Not to exceed \$2,000,000
<b>Purpose:</b>	The Cal-PASS grant was awarded to a new grant recipient in 2012-13. This grant is currently funded for \$1.139 million dollars per fiscal year.

Program responsibilities

- Maintain the infrastructure, hardware and software necessary to store, maintain and provide secure access to hundreds of millions of encrypted, anonymous student records. This includes continued collaboration with the Chancellor's Office regarding data hosting.

- Manage the project as it conducts data analyses, including the development and production of reports, studies and outcome analyses.
- Share Cal-PASS outcomes with statewide, regional and local groups working to improve the alignment of curriculum from K-16 as well as working to improve regional K-16 collaboration.
- Track the effects of curricular and instructional alignment as well as special interventions such as Early Assessment, Advancement via Individual Determination (AVID) and Puente programs.
- Compile and share the data to improve the sequencing in undergraduate education requirements so that appropriate senior year high school courses are linked to postsecondary general education courses. This also includes working to align curriculum with placement tests in higher education so students have the necessary preparation to meet test expectations.
- Continue the expansion of data collection by increasing Cal-PASS member institutions in the three segments of education, K-12, community colleges and universities. The extent of this expansion, potentially including every public and private education institution in California, will be dependent on the level of funding available.
- Evaluate the current program's scope of activities and develop recommendations related to further improving the program's effectiveness over the next five years. This evaluation should be aligned to the program's mission and include the solicitation and input of program stakeholders.

**(20) Workforce and Economic Development Division**

<b>Reason for Board Approval:</b>	Grant Total Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (WEDD/SB1402/Outgoing Funds)
<b>Grantee:</b>	See Below
<b>Grant No.:</b>	See Below
<b>Term:</b>	July 1, 2015 — June 30, 2016
<b>Total Project Length:</b>	12 months (up to five additional yearly renewals)
<b>Project Year:</b>	Year 3 of 5
<b>Amount of Agreement:</b>	\$3,725,000
<b>Original RFA</b>	13-151
<b>Bid Process:</b>	Originally awarded through RFA Competitive Bid

**Purpose:** The purpose of these renewal grants is to fund ten statewide sector navigators to supply in-demand skills for employers, create relevant career pathways and stackable credentials, promote student success, and coordinate with regional deputy sector navigators. Key activities under this framework include: focusing on regional priority/emergent sectors and industry; taking effective practices to scale; integrating and leveraging programming between funding streams; promoting common metrics for student success; and removing structural barriers to execution. These grants fund ten sector navigators, the hubs from which the sector navigators operate, and the knowledge communities and advisory bodies to align the work of the sector navigators with the industry sectors being served. Sector navigators are statewide sector experts in the following sectors: Advanced Manufacturing; Advanced Transportation and Renewables; Energy (Efficiency) and Utilities; Health; Life

Sciences/Biotech; Information and Communication Technologies/Digital Media; Global Trade and Logistics; Agriculture, Water, and Environmental Technologies; Retail/Hospitality/Tourism 'Learn and Earn'; and, Small Business.

<b>Grant No.</b>	<b>Grantee (District/College)</b>	<b>Amount</b>
15-151-001	El Camino Community College District	\$372,500
15-151-002	San Diego Community College District	\$372,500
15-151-003	Chaffey Community College District	\$372,500
15-151-004	Butte-Glenn Community College District	\$372,500
15-151-005	San Diego Community College District	\$372,500
15-151-006	Rancho Santiago Community College District	\$372,500
15-151-007	Riverside Community College District	\$372,500
15-151-008	State Center Community College District	\$372,500
15-151-009	El Camino Community College District	\$372,500
15-151-010	Solano Community College District	\$372,500

**(21) Workforce and Economic Development Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Grant (WEDD/SB1402/Outgoing Funds)  
**Grantee:** See Below  
**Grant No.:** See Below  
**Term:** July 1, 2015 — June 30, 2016  
**Total Project Length:** 12 months (up to five additional yearly renewals)  
**Project Year:** Year 3 of 5  
**Amount of Agreement:** \$13,200,000  
**Bid Process:** Originally awarded through RFA Competitive Bid

**Purpose:** The deputy sector navigator grants fund regional sector experts to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, workforce investment boards, and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector. The funding supports activities to establish career pathways for the regional community into those regional economies. The grantees will support and improve regional workforce training within the sector for entry level and incumbent workers and coordinate with employers on curriculum and certificate development as well as program alignment. Additionally the deputy sector navigators will collaborate with regional partners and sector navigators to offer contract education, credit, and non-credit training. It was a requirement of the Chancellor’s Office that the applications

match one of the priority or emergent sectors chosen by the region in which the applicant applied, and the fiscal agent is one of the districts within that region. The allocated funding for deputy sector navigator grants was determined by this regional selection.

<b>Grant No.</b>	<b>Grantee (District/College)</b>	<b>Amount</b>
<b>Advanced Manufacturing</b>		
15-152-001	Sierra Joint Community College District	\$200,000
15-152-002	El Camino Community College District	\$200,000
15-152-004	Peralta Community College District	\$200,000
15-152-006	San Diego Community College District	\$200,000
15-152-007	Chaffey Community College District	\$200,000
15-152-008	North Orange County Community College District	\$200,000
15-152-009	Sequoias Community College District	\$200,000
15-152-010	Santa Clarita Community College District	\$200,000
15-152-011	Shasta-Tehama-Trinity Joint Community College District	\$200,000
<b>Advanced Transportation and Renewables</b>		
15-153-001	Cerritos Community College District	\$200,000
15-153-002	San Francisco Community College District	\$200,000
15-153-003	Desert Community College District	\$200,000
15-153-004	San Diego Community College District	\$200,000
<b>Life Sciences/Biotech</b>		
15-154-001	San Diego Community College District	\$200,000
15-154-002	Ohlone Community College District	\$200,000
<b>Agriculture, Water and Environmental Technology</b>		
15-155-001	Allan Hancock Joint Community College District	\$200,000

15-155-002	Shasta-Tehama-Trinity Joint Community College District	\$200,000
15-155-003	West Valley–Mission Community College District	\$200,000
15-155-004	Yuba Community College District	\$200,000
15-155-005	Yosemite Community College District	\$200,000
<b>Health</b>		
15-156-001	Coast Community College District	\$200,000
15-156-002	Grossmont-Cuyamaca Community College District	\$200,000
15-156-003	West Valley–Mission Community College District	\$200,000
15-156-004	Rio Hondo Community College District	\$200,000
15-156-005	Butte-Glenn Community College District	\$200,000
15-156-006	Solano County Community College District	\$200,000
15-156-007	Sequoias Community College District	\$200,000
15-156-008	Santa Clarita Community College District	\$200,000
15-156-010	Desert Community College District	\$200,000
15-156-011	Los Rios Community College District	\$200,000
<b>Global Trade &amp; Logistics</b>		
15-157-001	Los Rios Community College District	\$200,000
15-157-002	Santa Barbara Community College District	\$200,000
15-157-003	Southwestern Community College District	\$200,000
15-157-004	Peralta Community College District	\$200,000
15-157-005	Riverside Community College District	\$200,000
15-157-007	Merced Community College District	\$200,000
15-157-008	Rancho Santiago Community College District	\$200,000
15-157-010	Long Beach Community College District	\$200,000



15-157-012	San Mateo County Community College District	\$200,000
15-157-013	Feather River Community College District	\$200,000
<b>Information Communication Technologies/Digital Media</b>		
15-158-001	Butte-Glenn Community College District	\$200,000
15-158-003	Los Angeles Community College District	\$200,000
15-158-006	Rancho Santiago Community College District	\$200,000
15-158-007	Hartnell Community College District	\$200,000
15-158-008	Santa Clarita Community College District	\$200,000
15-158-009	State Center Community College District	\$200,000
15-158-010	San Diego Community College District	\$200,000
15-158-011	San Bernardino Community College District	\$200,000
15-158-012	Sierra Joint Community College District	\$200,000
15-158-013	San Francisco Community College District	\$200,000
<b>Small Business</b>		
15-159-001	Los Angeles Community College District	\$200,000
15-159-002	Shasta-Tehama-Trinity Joint Community College District	\$200,000
15-159-003	San Louis Obispo Community College District	\$200,000
15-159-004	Cabrillo Community College District	\$200,000
15-159-005	Napa Valley Community College District	\$200,000
15-159-006	Rancho Santiago Community College District	\$200,000
15-159-008	San Joaquin Delta Community College District	\$200,000
15-159-009	Mira Costa Community College District	\$200,000
15-159-011	Victor Valley Community College District	\$200,000

15-159-015	Yuba Community College District	\$200,000
<b>Energy (Efficiency) and Utilities</b>		
15-160-001	Foothill-DeAnza Community College District	\$200,000
15-160-003	Rio Hondo Community College District	\$200,000
15-160-004	South Orange Community College District	\$200,000
<b>Retail/Hospitality/Tourism 'Learn and Earn'</b>		
15-161-001	Merced Community College District	\$200,000
15-161-002	Rancho Santiago Community College District	\$200,000
15-161-003	San Mateo County Community College District	\$200,000

**(22) Workforce and Economic Development Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Grant (WEDD/Carl D. Perkins –Title 1B /Outgoing Funds)  
**Grantee:** See Below  
**Grant No.:** See Below  
**Term:** July 1, 2015 — June 30, 2016  
**Total Project Length:** 12 months (up to two additional yearly renewals)  
**Project Year:** Year 3 of 5  
**Amount of Agreement:** \$1,990,000  
**Bid Process:** Originally awarded through RFA Competitive Bid

**Purpose:** The purpose of this grant is to fund seven regional consortia required under the Carl D. Perkins Act: North/Far North (Greater Sacramento, Northern Inland, Northern Coastal); Bay Area (East Bay, North Bay, Mid-Peninsula, Silicon Valley, Santa Cruz & Monterey); Los Angeles & Orange County; Central (Mother Lode, Central); South Central; Inland Empire; and San Diego/Imperial. The funding supports a consortia chair and the consortium activities that move the needle in the region’s new and emergent sectors.

<b>Grant No.</b>	<b>Grantee (District/College)</b>	<b>Amount</b>
15-150-001	Butte-Glenn Community College District	\$370,000
15-150-002	Cabrillo Community College District	\$370,000

15-150-003	Rancho Santiago Community College District	\$370,000
15-150-004	State Center Community College District	\$220,000
15-150-005	Santa Barbara Community College District	\$220,000
15-150-006	Riverside Community College District	\$220,000
15-150-007	Grossmont-Cuyamaca Community College District	\$220,000

**(23) Workforce and Economic Development Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Grant (WEDD/SB1402/Outgoing Funds)  
**Grantee:** See Below  
**Grant No.:** See Below  
**Term:** July 1, 2015 — June 30, 2016  
**Total Project Length:** Up to 5 years with yearly renewals  
**Project Year:** Year Three of Five  
**Amount of Agreement:** \$1,400,000  
**Bid Process:** Originally awarded through RFA Competitive Bid

**Purpose:** This grant funds technical assistance providers and regional Centers of Excellence for labor market research to serve as the labor market and data resources for education and industry stakeholders. As part of the Doing What Matters for Jobs and the Economy framework, the data market centers will inform regional college consortia as well as sector based initiatives in their efforts to close the skills gap. They will also provide data support for the regions and sectors to align labor market workforce demands with training capacities at the colleges regionally and statewide.

Grant No.	Grantee (District/College)	Amount
15-305-001	Los Rios Community College District	\$200,000
15-305-002	San Francisco Community College District	\$200,000
15-305-003	Yosemite Community College District	\$200,000
15-305-004	Los Rios Community College District	\$200,000
15-305-005	Chaffey Community College District	\$200,000
15-305-006	Chaffey Community College District	\$200,000
15-305-007	Mt. San Antonio Community College District	\$200,000

**(24) Workforce and Economic Development Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (WEDD/SB1402/Outgoing Funds)
<b>Contractor or Grantee:</b>	Mt. San Antonio Community College District
<b>Contract or Grant No.:</b>	15-320-001
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months (up to 1 additional yearly renewals)
<b>Project Year:</b>	Year 2 of 3
<b>Amount of Agreement:</b>	\$237,525
<b>Bid Process:</b>	Originally awarded through RFA Competitive Bid

**Purpose:** The technical assistance provider for contract education will provide services to the California Community Colleges by promoting, supporting, and implementing contract education statewide. The technical assistance provider for contract education will support contract education development by understanding the latest trends as they relate to contract education on the local, regional, statewide, and national level. Additionally the contract education technical assistance provider will:

1. Serve as the first point of contact for contract education with the intent of assisting California Community Colleges and districts to develop, expand, and/or improve contract education programs.
2. Provide contract education technical assistance and logistical support to local, regional, and statewide employers, industries, and businesses.
3. Align California contract education programs with the Doing What Matters for Jobs and the Economy framework, including recommendations on policy and process changes.
4. Serve as the technical assistance expert staying current with industry contract education needs, trends, and funding opportunities in order to provide guidance to the Chancellor’s Office and the California Community Colleges.
5. Identify and provide a rationale for the common metrics and accountability measures that relate to contract education and provide measurable outcomes for this grant.
6. Identify professional development opportunities for the technical assistance provider for contract education, Chancellor’s Office staff, and California Community College faculty and staff.
7. Attend conferences and extended operations quarterly meetings to interact with sector navigators and deputy sector navigators to stay current with what local, regional, and statewide needs in contract education.

**(25) Workforce and Economic Development Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000 Interagency Agreement Career and Technical Education (WEDD/Institutions – UCD/ Proposition 39 Clean Energy Workforce Grant/Outgoing Funds)
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**Contractor or Grantee:** University of California, Davis – Energy Efficiency Center  
**Contract or Grant No.:** C13-0059  
**Term:** July 1, 2015 — June 30, 2016  
**Total Project Length:** 12 months  
**Amount of Agreement:** Up to \$240,000  
**Bid Process:** Originally awarded as Non-Competitive Bid  
**Purpose:** This grant will provide continued professional development for community college instructors in energy efficiency updates and requirements. These updates will guarantee electrical, heating, ventilation, air conditioning and other energy related courses are consistent statewide. As the leading authority nationally, the University of California, Davis Energy Efficiency Center will assist the California Community Colleges to achieve student success goals; provide energy efficiency to inform community colleges' curriculum; develop a statewide experts network to evolve and sustain energy efficiency; guide development of career pathways, including articulation from secondary to postsecondary education; and provide expertise and connections in developing work-based learning.

**(26) Workforce and Economic Development Division**

**Reason for Board Approval:** Exceeds \$100,000  
Grant (WEDD/Senate Bill 1070/Outgoing Funds)  
**Contractor or Grantee:** South Orange County Community College District  
**Contract or Grant No.:** 13-034-001  
**Term:** Original: Feb. 1, 2014 – June 30, 2015  
Am 1: Feb. 1, 2014 – Dec. 31, 2015  
**Total Project Length:** 23 months  
**Amount of Agreement:** Original Amount: \$200,000  
Am 1 Amount: \$238,000  
Total Amount: \$438,000  
**565bBid Process:** Originally awarded through RFA Competitive Bid

**Purpose:** South Orange County Community College District will maintain, revise and improve CACareerCafe.com website, a virtual career center for California community college students and counselors; provide on-demand technical assistance to students and professionals through the CaCareerCafe and CaCareerBriefs websites; and develop and distribute information and resources for faculty, staff and career professionals.

**(27) Workforce and Economic Development Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Contract (WEDD/Carl D. Perkins –Title 1B /Outgoing Funds)  
**Grantee:** Los Rios Community College District  
**Grant No.:** C14-0046  
**Term:** Original: February 1, 2015-June 30, 2015

**Total Project Length:** Am. 1: Extended to June 30, 2016  
17 months  
**Amount of Agreement:** Original Amount: \$ 61,325  
Am. 1 Amount: \$172,512  
Total: \$233,837

**Bid Process:** Inter-jurisdictional Agreement

**Purpose:** The purpose of this contract is to fund a visiting dean position from Los Rios Community College District. Under the direction of the Vice Chancellor, the administrator will provide leadership and support necessary to accomplish the work of the Division and the Board of Governors.

The visiting dean will:

- Identify resources and expertise and provide technical assistance related to policies, programs, strategies, best practices and model practices, administrative details and emerging initiatives.
- Identify barriers to execution and develop strategies to successfully address those barriers, whether they reside in legislation, code, stakeholder alignment, or institutional practices.
- Establish and be responsible for evaluation and accountability procedures for the fiscal resources.
- Identify opportunities to improve operational effectiveness and secures those results through successful implementation.
- Incorporate strategic stakeholder management in the portfolio of division programming and activities.
- Supervise staff to effectively carry out their roles and responsibilities, including setting goals and managing/evaluating performance against goals.

**(28) Workforce and Economic Development Division**

**Reason for Board Approval:** Grant Total Exceeds \$100,000  
**Type of Agreement:** Grant (WEDD/ Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)  
**Grantee:** West Valley-Mission Community College District  
**Grant No.:** 15-057-001  
**Term:** July 1, 2015 — June 30, 2016  
**Total Project Length:** 12 months (up to two additional yearly renewals)  
**Project Year:** Year 3 of 5  
**Amount of Agreement:** \$200,000  
**Bid Process:** Originally awarded through RFA Competitive Bid

**Purpose:** The purpose of this grant is to provide funds for the Academic Senate to collaborate with the regional consortia and sector navigators in fostering the state’s leadership development priorities. The Senate will focus on five state leadership priorities:

- 1) Performance accountability,
- 2) Curriculum development and improvement,
- 3) Professional development,

- 4) Student support structures, and
- 5) Partnership development.

This proposal seeks to develop a regional forum to bring together faculty in specific industries and related sectors in coordination with the regional consortia in the career technical education areas.

**(29) Workforce and Economic Development Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (WEDD/SB1402, Carl D. Perkins Title 1B, Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)
<b>Contractor or Grantee:</b>	Santa Clarita Community College District/College of the Canyons
<b>Contract or Grant No.:</b>	15-190-001
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months
<b>Amount of Agreement:</b>	Up to \$550,000
<b>Bid Process:</b>	Competitive Bid
<b>Number Received:</b>	One
<b>Number Readers:</b>	Three

**Purpose:** The grant supports a technical assistance provider to serve as a single point of contact for the Chancellor’s Office on logistical matters necessary for an efficient coordination of for the Workforce and Economic Development division, including the economic and workforce development program, career technical education program, and pathways programs. Services include support for communications, meeting facilitation, performance coaching, and technical assistance. Additionally funds provide professional development procured through the California Community College Association of Occupational Education (CCCAOE) organization. The technical assistance provider supports the onboarding of new key talents and grantees by instructing orienting them to on-boarding materials, assigning them to a learning community, and ensuring the person is productive in the basic navigation of collaboration tools and the system.

**(30) Workforce and Economic Development Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Grant (WEDD/ Senate Bill 858 (Formerly Senate Bill 1070), Carl D. Perkins –Title 1B, SB1402/Outgoing Funds)
<b>Contractor or Grantee:</b>	Butte-Glenn Community College District
<b>Contract or Grant No.:</b>	15-181-001
<b>Term:</b>	July 1, 2015 – June 30, 2016
<b>Total Project Length:</b>	12 months (up five additional yearly renewals)
<b>Project Year:</b>	Year 2 of 5
<b>Amount of Agreement:</b>	Up to \$700,000
<b>Bid Process:</b>	Originally awarded through RFA Competitive Bid

**Purpose:** The objectives of this grant will focus on data-related technical assistance in support of accountability, research, evaluation and toolkits for programs of the Workforce and Economic Development Division:

- Continue statewide accountability dashboard development, including the implementation and further development of the LaunchBoard (statewide Career Technical Education dashboard), as well as providing guidance on ways to better gather and integrate data on Career Technical Education/workforce success.
- System innovation and tool development to create new systems as well as improve existing systems, including but not limited to: mobile applications, system integration, usability testing, user interface development, programming, application development, quality control, and crowdsourcing of process development.
- Provide recommendations for ways to improve data on Career Technical Education success in the California Community Colleges system, particularly outcomes for non-completers, wage gains, employment retention, and third-party certifications.
- Process mini-grants for small grants approved by the Chancellor’s Office for supporting communities of practice.
- Provide support to the Research and Accountability Advisory Committee, which serves the Chancellor’s Office on federal and state workforce accountability measures directly related to Career Technical Education research and outcomes.
- Support implementation of the Task Force on Workforce and its recommendations
- Refine the program review tool and developing related program approval and improvement data visualizations.
- Support the development of a Career Technical Education transition report that shows outcomes for students from high school to community colleges.

**(31) Workforce and Economic Development Division**

<b>Reason for Board Approval:</b>	Exceeds \$100,000
<b>Type of Agreement:</b>	Interagency Agreement (Senate Bill 858, formerly Senate Bill 1070)/Outgoing funds)
<b>Contractor or Grantee:</b>	California Department of Education
<b>Contract or Grant No:</b>	C15-0050
<b>Term:</b>	July 1, 2015 – December 31, 2017
<b>Total Project Length:</b>	30 months
<b>Amount of Agreement:</b>	\$15,360,000
<b>Bid Process:</b>	Exempt for Interagency Agreements

**Purpose:** Under the general provisions of Senate Bill 1070 the goal of the governor’s Career Technical Education Pathways Program is to assist economic and workforce regional development centers and consortia, to improve career technical education pathways between high schools and community colleges to increase the readiness of middle and high school pupils’ access, readiness, and success in postsecondary education and careers in high-need, high growth, or emerging regional economic sectors. All projects are done in joint planning with California Community Colleges Chancellor’s Office and California Department of Education. The Chancellor’s Office will receive \$48,000,000 for fiscal year 2015-16 with \$15,360,000 going to the California Department of Education per the Inter Agency Agreement. The following components are set forth in Senate Bill 1070:



- Align existing postsecondary technical preparation programs with high school career technical education curriculum to ensure seamless transitions for pupils;
- Increase attainment of industry-recognized certificates through community college and high school career technical education programs in high-need, high-growth, or emerging regional economic sectors;
- Promote productive partnerships between high school career technical education programs, postsecondary educational institutions, and emerging or growing regional businesses and industries;
- Promote and track the participation of middle school and high school pupils and college students in articulated courses;
- Provide professional development to middle and high school teachers and community college faculty to improve their delivery of career-oriented academic and technical education;
- Expand middle and high school pupil and college student opportunities for paid work opportunities, paid or unpaid internships, and participation in career technical student organizations, and expand teacher and faculty opportunities for externships in high-need, high-growth, or emerging regional job sectors;
- Support a districtwide linked learning program pursuant to Section 52372.7;
- Validate, or establish and validate, reliable and stable measures of pupil readiness for postsecondary education and career.

## STANDING ORDERS NOS. 318 AND 319 OF THE BOARD OF GOVERNORS

### 318. Contracts.

(a) Except as provided in subsection (b), whenever the power to contract is invested in the Board, or when, in the judgment of the Chancellor, such contracts are expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor is authorized in the name of the Board of Governors to enter into such contracts.

(b) The Chancellor shall secure Board approval before entering into any contract:

- (1) In excess of \$100,000; or
- (2) Over three years in duration; or
- (3) With respect to consulting services, in excess of \$50,000.

The requirement for Board approval shall apply to any amendment of a contract which results in the original contract exceeding the specified limits, as well as the amendment of a contract where the amendment itself exceeds the specified limits. Under circumstances when the need to contract was not foreseeable, and when delaying approval of the contract until the next Board meeting would jeopardize the contract or frustrate its purpose, the Chancellor shall have the authority to enter into contracts in excess of the limits specified in this subsection. Before entering into such contracts, however, the Chancellor shall consult with the President of the Board.

(c) In securing the approval of contracts by the Board pursuant to subsection (b), the Chancellor shall apply the following procedures:

(1) In determining the nature, extent and need for any such contract, the Chancellor shall provide a summary of the Request for Proposal (RFP), Invitation for Bid (IFB), or other summary of the purpose and need for a contract to the Board of Governors prior to publicly releasing any such RFP or IFB, or prior to making any informal commitment to contract. The Chancellor may proceed with the release of the RFP, IFB, or other contract negotiations, unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(2) In developing language for such contracts, the Chancellor shall include a provision which allows any aggrieved bidder on an RFP or IFB to protest the awarding of a contract to the Chancellor. The Chancellor shall inform the Board of any such protests, including the results of such protests. This remedy shall be in addition to the bidder's right to protest the matter to the Department of General Services.

(3) The Chancellor shall ensure that each panel of evaluators who score proposals is made up of staff from more than one division in the Chancellor's Office, including outside evaluators as appropriate; and the Chancellor shall take such other steps as necessary to ensure that evaluations and scoring are objective and fair.

(4) In requesting approval of said contracts, the Chancellor shall, at the time of distributing each regular meeting agenda to the Board of Governors, include a summary of contracts for Board approval. The summary for each contract shall indicate: the purpose of the contract; the amount of the contract; the time for performance of the contract, including whether it was advertised as a multi-year contract; the number of proposals received or whether the contract is a sole source contract; the number of proposals which met the minimum score for cost opening; and the party awarded the contract.

The provisions of subparagraphs (1) through (3) above shall not apply to interagency agreements with other state agencies, and other agreements necessary for the agency to receive public funds.

(d) The authorization contained in subsection (a) includes agreements, leases, contracts, and other documents, including but not limited to: service agreements, insurance agreements, fiscal, budgetary, and personnel documents, travel requests, contracts for the purchase of apparatus, furniture, equipment, supplies and books, as well as contracts entered into as necessary to receive federal funds allocated to the California Community Colleges, all within the limits of fiscal ability and sound budgetary controls and subject to such policies as may be established by the Board. (EC § 70901(b)(5).)

### 319. Grants.

(a) Except as provided in subsection (b), whenever the power to enter into a grant is invested in the Board, or when, in the judgment of the Chancellor, a grant is expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor shall have the authority to enter into such grants.

(b) The Chancellor shall secure Board approval before entering into any grant:

- (1) In excess of \$100,000; or
- (2) Over three years in duration; or

The requirement for Board approval shall apply to any amendment of a grant which results in the original grant exceeding the specified limits, as well as the amendment of a grant where the amendment itself exceeds the specified limits. Under circumstances when the need to enter into a grant was not foreseeable, and when delaying approval of the grant until the next Board meeting would jeopardize the grant or frustrate its purpose, the Chancellor shall have the authority to enter into grants in excess of the limits specified in this subsection. Before entering into such grants, however, the Chancellor shall consult with the President of the Board.

(c) Prior to submitting grants to the Board for approval pursuant to subsection (b), the Chancellor shall either:

- (1) present to the Board for its review and approval an expenditure plan outlining the nature, extent and need for any such grants; or
- (2) provide a summary of the Request for Application (RFA) or other summary of the purpose and need for a grant to the Board of Governors prior to publicly releasing any such RFA or prior to making any informal commitment to award a grant. The Chancellor may proceed with the release of the RFA unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(d) All grants awarded by the Board of Governors or the Chancellor on or after January 1, 1996, shall be awarded through competitive processes or through allocation formulas reviewed and approved by the Board of Governors, except that:

- (1) Grants may be awarded competitively within regions.
- (2) Grants for regional or statewide coordination activities for the Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS), Matriculation, and Economic Development programs need not be competitively bid.

(3) Where there are conditions beyond the control of the Chancellor which limit competition, such as matching fund requirements or other agencies being required to select

grantees, the Chancellor, in consultation with the President of the Board and the Chairperson of the appropriate committee, shall have authority to award grants without competition.

(e) Panels evaluating or scoring grant proposals will include or be comprised of outside readers as appropriate and will be comprised so as to assure objectivity and prevent conflicts of interest. In the event that outside readers are not used, the evaluation panel shall be comprised of staff from more than one division in the Chancellor's Office. The Chancellor shall ensure that readers are appropriately trained with respect to the process for review of grant applications.

(f) Grants for the performance of functions which are ongoing in nature will be awarded in cycles of between one and five years in length. In advertising a grant for an ongoing function, district personnel will be apprised of the length of the cycle and the funding anticipated to be available for the duration of the project; provided however, that nothing in this Section shall be construed to preclude subsequent adjustment of actual funding levels to reflect unforeseen circumstances. Districts shall be further informed that continuance of the grant will depend on year-to-year funding, and continued satisfactory performance. The Chancellor shall have the authority to exempt grants described in Subsection (d)(2) or those awarded under the Mathematics, Engineering, and Science Achievement (MESA) program, the Middle College High School program, or the Puente project from the duration limitations imposed by this paragraph.

(g) A district which, prior to January 1, 1996, has been awarded a grant on a non-competitive basis for the performance of an ongoing function may continue to be awarded that grant, at the discretion of the Chancellor, for a period of up to three additional fiscal years. Retention of the grant shall depend on continued availability of funds and satisfactory performance. At the conclusion of the term, the grant for the ongoing function shall be awarded on a competitive basis.

(h) To the extent that a grantee contracts with a private or public entity to perform certain parts of the grant, the grantee shall be required to disclose the intended purpose and amount of such subcontracting, shall agree to follow locally applicable competitive bidding processes in doing such subcontracting, and shall agree to name the subcontractors chosen.

(i) The procedures specified above shall not apply to grants which are distributed on an allocation formula basis which has been reviewed and approved by the Board of Governors.