





The Board of Governors of the California Community Colleges

PRESENTED TO THE BOARD OF GOVERNORS

DATE: November 16-17, 2015

SUBJECT: Approval of Contracts and Grants		Item Number: 2.8	
		Attachment: No	
CATEGORY:	Executive	TYPE OF BOARD CONSIDERATION:	
Recommended By:	 Erik Skinner, Deputy Chancellor	Consent/Routine	
		First Reading	
Approved for Consideration:	 Brice W. Harris, Chancellor	Action	X
		Information	

ISSUE: This item presents contracts and grants for approval.

BACKGROUND: The Procedures and Standing Orders of the Board of Governors (Sections 318 and 319) require the chancellor to receive board approval before entering into contract or grants (or amendments of contracts or grants) which are: in excess of \$100,000; or over three years in duration; or with respect to consulting services, in excess of \$50,000.

For each board meeting, staff prepares a summary of all currently proposed contracts and grants that exceed any of the established thresholds. If there are no proposed contracts or grants that exceed the established thresholds, the board will be so informed at its meeting.

RECOMMENDED ACTION: It is recommended that the Board of Governors approve entering into the contracts and grants described in the November 2015 agenda.

ANALYSIS: This item presents contracts and grants for approval. Summaries of contracts and grants recommended for board approval are provided in this item. In addition, Standing Orders Numbers 318 and 319, which govern Board action on contracts and grants are included for reference.

- Item 1 covers costs associated with the relocation of the Chancellor’s Office to the sixth floor. Modifications to the original construction exhibits through the construction phase required the execution of change orders resulting in additional costs that were not included in original estimates.
- Item 2 augments an existing contract between the Chancellor’s Office and the Foundation for California Community Colleges to hire Student Assistants and Graduate Student Assistants to support the Chancellor’s Office administrative and program units.
- Items 3, 5, 7, 8, and 10 are augmentations of contracts and grants previously approved by the Board. These contracts and grants were initially awarded through competitive processes and presented to the Board.
- Item 4 is a new grant which will augment services for foster youth at 10 community colleges. The Cooperating Agencies Foster Youth Educational Support (CAFYES) Program was established by Senate Bill 1023 (Liu). Participating colleges were selected through a competitive process.
- Item 6 is a new contract with the Academic Senate for California Community Colleges to provide regional leadership and coordination related to workforce training programs. The contract was awarded through a non-competitive process.
- Item 9 is a new grant with Los Rios Community College District to provide statewide technical assistance related to labor market research. The grant was issued through a competitive process.
- Items 11 and 12 are renewals of grants previously awarded through competitive processes and presented to the Board.
- Item 13 is a new contract that authorizes the Chancellor’s Office to receive \$747,781 from the Small Business Administration to support training for small businesses involved in export and trade.

The following are the summaries of contracts and grants that require board approval pursuant to Standing Orders Nos. 318 and 319, copies of which are attached.

(1) Executive Office

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Purchase Request (Agency Move/Outgoing Funds)
Contractor: CBRE, Inc. Community Colleges
Purchase Order No.: Pending
Term: February 2, 2015 – December 31, 2015
Total Project Length: One-time purchase
Amount of Agreement: \$206,000
Bid Process: Through Department of General Services
Purpose: Modifications to the original construction exhibits through the construction phase required the execution of change orders. These additional costs were not included in original estimates.

(2) Internal Operations Division

Reason for Board Approval: Exceeds \$50,000
Type of Agreement: Contract (Personal Service/Outgoing Funds)
Contractor: Foundation for California Community Colleges
Contract No.: C13-0035
Term: March 1, 2014 – June 30, 2016
Total Project Length: 27 Months
Amount of Agreement: Original Amount: \$ 49,614
Am. 1 Amount: \$ 25,385
Total: \$ 75,000
Bid Process: Non-Competitive Bid
Purpose: To hire Student Assistants and Graduate Student Assistants to support the Chancellor's Office administrative and program units.

(3) Academic Affairs Division

Reason for Board Approval: Grant Total Exceeds \$100,000
Type of Agreement: Grant (Academic Affairs/Outgoing funds)
Contractor or Grantee: Los Angeles Community College District
Contract or Grant No.: 15-052-001
Term: July 1, 2015 – June 30, 2016
Total Project Length: Up to 5 year, with yearly renewals
Amount of Agreement: Original Amount: \$ 969,000
Am. 1 Amount: \$ 252,000
Total Amount: \$1,221,000
Purpose: Los Angeles Community College District, within its current grant, has been extremely effective in providing professional development for the System. Almost all community colleges participated in its training offerings which sometimes number several per month. Colleges have developed Communities of Practice (CoP) that have helped, along with the activities supported by the individual college basic skills allocation, in increasing student success for our least prepared students. Two of the CoP is nationally recognized (California Acceleration Project and Habits of Mind).

Through the 2015-16 grant, statewide and regional professional development will, once again, be made available to all colleges. Activities will focus on instruction and student services effective practices that improve outcomes of students who enter college needing one or more courses in ESL and/or basic skills (credit and/or non-credit).

(4) Student Services and Special Programs

Reason for Board Approval:	Agreements Totals Exceeds \$100,000
Type of Agreement:	Agreements (Cooperating Agencies Foster Youth Education Support Program/Outgoing Funds)
Contractor or Grantee:	See Below
Contract or Grant No.:	Allocation
Term:	December 1, 2015 – June 30, 2016
Total Project Length:	7 months
Project Year:	Year 1
Amount of Agreement:	See below
Bid Process:	Competitive
No. of Proposals Received:	24
No. That Met Min. Score:	17
Readers:	18

Projected Funding for Subsequent Years: Projected funding is contingent upon availability of future funds. Funds will be distributed through an ongoing allocation process.

Purpose: In September 2014, California Governor Jerry Brown signed Chapter 771, Statutes of 2014 [Senate Bill 1023 (Liu)], allowing the Board of Governors of the California Community Colleges to enter into agreements with up to 10 community college districts to provide additional funds, separate and apart from current funding, for services in support of postsecondary education for foster youth through a supplemental component of the existing Extended Opportunity Programs and Services (EOPS) program. The program shall be known as the Cooperating Agencies Foster Youth Educational Support (CAFYES) Program and shall expand the number of students participating in the community colleges EOPS program without displacing other students. The 2015-16 State Budget provides for up to \$15 million for the program during the current year and is expected to continue in future years.

The purpose of the program is to encourage the enrollment, retention and transfer of current and former foster youth in the California community colleges by establishing an educational program that provides services promoting their academic success. The statute provides that these services include, when appropriate, but are not necessarily limited to, outreach and recruitment, service coordination, counseling, book and supply grants, tutoring, independent living and financial literacy skills support, frequent in-person contact, career guidance, transfer counseling, child care and transportation assistance, and referrals to health services, mental health services, housing assistance, and other related services.

Eligible students are current or former California foster youth whose dependency was established or continued by the court on or after the student's 16th birthday and who are no older than 25 years of age at the commencement of any academic year in which he or she participates in the program.

Students must also be enrolled in at least nine college credit units upon acceptance into the program.

The Board of Governors was charged to do the following: develop a process for selection of the districts (giving more weight to districts serving higher number of eligible foster youth); adopt regulations for the program; be responsible for the administration of funds for the program; and submit a biennial report, commencing no later than March 31, 2018, and every two years thereafter, providing prescribed information, including recommendations on whether and how the program can be expanded to all community college districts and campuses. The statute would be operative only once sufficient funds were been appropriated for purposes of the program for that fiscal year.

District	Amount
Allan Hancock Joint Community College District	Up to \$301,000
Coast Community College District	Up to \$223,000
Grossmont-Cuyamaca Community College District	Up to \$245,000
Los Angeles Community College District	Up to \$1,605,000
Pasadena Area Community College District	Up to \$200,000
Peralta Community College District	Up to \$1,500,000
Shasta-Tehama-Trinity Joint Community College District	Up to \$216,000
Sierra Joint Community College District	Up to \$129,000
Sonoma County Junior College District	Up to \$238,000
State Center Community College District	Up to \$357,000

(5) Technology, Research, & Information Systems Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (California Community College Education Planning Initiative/ Student Success and Support Program/Outgoing Funds.)
Grantee: Butte-Glenn Community College District
Grant No.: 15-084-001
Term: July 1, 2015 – June 30, 2016
Total Project Length: 12 months, up to 2 additional yearly renewals
Project Year: Third Year
Amount of Agreement: Not to exceed \$8 million annually

Bid Process:

RFA - Competitive bid

Purpose: This is a change from the consent form approved in May to update the Amount of Agreement not to exceed \$8 million annually to fully fund the project. This initiative will develop an Education Planning System for the benefit of all California Community Colleges and students. The Education Planning System will provide career exploration, program planning, degree audit tools and improve access to data necessary for robust education planning.

The goals of the purposed system are:

- Develop and use centralized and integrated technology solutions to better guide students to define and achieve their educational goals.
- Help colleges provide more students with education planning and degree audit support.
- Develop and/or expand the underlying systems of data necessary to support a comprehensive statewide education planning system to streamline the planning process for students, faculty and staff.

Program Responsibilities:

- Act as the fiscal agent for the initiative.
- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.
- Ensure the initiative is integrated into all phases of new and existing statewide projects.
- Perform technical and non-technical project management activities for the education planning system and its components, such as, committee management, requirements gathering, policy review and impact analysis, collecting user enhancement and change requests, end user training, and implementation and ongoing user support.
- Partner with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide technology projects.
- Expand the usage of the education planning system and ensure the system continues to provide benefit to the California Community Colleges.

The California Community College (CCC) Education Planning Initiative is a new initiative funded in the 2013-14 California State Budget to help implement the Student Success and Support Program created by

Senate Bill 1456 (SB 1456), the Seymour-Campbell Student Success Act of 2012. That law refocused and updated the former Matriculation program to target funding to the core services of orientation.

(6) Workforce and Economic Development Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Contract (WEDD/Perkins Title 1B/Outgoing Funds)
Contractor or Grantee:	Academic Senate for California Community Colleges
Contract or Grant No:	C15-0056
Term:	November 18, 2015 — June 30, 2016
Total Project Length:	8 months

Project Year: Year One
Amount of Agreement: \$200,000
Bid Process: Non-Competitive Bid

Purpose: This contract is to provide funds for the Academic Senate for California Community Colleges to collaborate with the Regional Consortia and Sector Navigators in fostering the state’s leadership development priorities. The Academic Senate will focus on five state leadership priorities:

- Performance accountability;
- Curriculum development and improvement;
- Professional development;
- Student support structures; and,
- Partnership development.

This contract creates a regional forum to bring together faculty in specific industries and related sectors in coordination with the Regional Consortia in career technical education areas.

(7) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/SB1402/Outgoing Funds)
Contractor or Grantee: West Valley-Mission Community College District
Contract or Grant No.: 15-156-003
Term: July 1, 2015 — June 30, 2016
Total Project Length: Up to 5 years with yearly renewals
Project Year: Year Three of Five
Amount of Agreement: Original Amount: \$200,000
 Am. 1 Amount: \$200,000
 Total Amount: \$400,000

Bid Process: Originally awarded through Competitive Bid

Purpose: This amendment to West Valley-Mission Community College District is to provide health sector services in the East Bay by the Deputy Sector Navigator. The Deputy Sector Navigator grants fund regional sector experts to develop effective partnerships with employers, Regional Consortia, community colleges, high schools, workforce investment boards, and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector. The funding supports activities to establish career pathways. The grantee will support and improve regional workforce training within the sector for entry level and incumbent workers and coordinate with employers on curriculum and certificate development.

(8) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/SB1402, Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)
Contractor or Grantee: Santa Clarita Community College District
Contract or Grant No.: 15-190-001
Term: July 1, 2015 – June 30, 2016

Total Project Length: One Year
Project Year: Year One
Amount of Agreement: Original Amount: \$ 550,000
 Am. 1 Amount: \$ 400,000
 Total Amount: \$ 950,000

Bid Process: Originally awarded through Competitive Bid

Purpose: The grant provides professional development, coordination, and communication in support of programming and field training. Additional funds will be used to develop research papers, and a statewide symposium series on innovations in Science, Technology, Engineering and Math. The research and symposium series will focus on emerging workforce trends, and their impact on faculty, students, and curricula. The amendment also includes funds for increased funding for leadership and coordination, professional development for Workforce and Economic Development Division grantees, and convening and supporting of an advisory group on the recommendation of the Board of Governors’ Task Force on Workforce, Job Creation and a Strong Economy.

(9) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/SB1402, Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)
Contractor or Grantee: Los Rios Community College District
Contract or Grant No.: 15-196-001
Term: November 18, 2015 – June 30, 2016
Total Project Length: Up to 3 years
Project Year: Year One
Amount of Agreement: \$200,000
Bid Process: Competitive Bid

Purpose: This grant provides funds for one Labor Market Research Statewide Technical Assistance Provider. This technical assistance provider will:

- Provide workforce data and labor market research to the California Community College system;
- Support the project goals of the Chancellor’s Office Workforce and Economic Development Division;
- Increase the ability of the community colleges to effectively manage their career technical education portfolios by using labor market information and other workforce data; and,
- Identify emerging technologies and new research approaches.

(10) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/ Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)
Contractor or Grantee: South Orange County Community College District
Contract or Grant No.: 13-034-001
Term: Original: Feb. 1, 2014 – June 30, 2015
Am. 1: Feb. 1, 2014 – Dec. 31, 2015
Am. 2: Feb. 1, 2014 – June 30, 2016
Total Project Length: 29 months
Amount of Agreement: Original Amount: \$200,000
Am. 1 Amount: \$238,000
Am. 2 Amount: \$140,000
Total Amount: \$578,000

Bid Process: Originally awarded through Competitive Bid
Purpose: This grant extension will allow South Orange County Community College District to maintain the CACareerCafe.com website, a virtual career center for California community college students and counselors; provide on-demand technical assistance to students and professionals through the CaCareerCafe and CaCareerBriefs websites; and develop and distribute information and resources for faculty, staff and, career professionals.

(11) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/ Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)
Contractor or Grantee: See below
Contract or Grant No.: See below
Term: January 1, 2016 – January 31, 2018
Total Project Length: Up to 5 years
Project Year: Year Three of Five
Amount of Agreement: \$2,400,000
Bid Process: Originally awarded through competitive bid

Purpose: The Teacher Preparation Pipeline Science, Technology, Engineering and Math/Career Technical Education program will continue to work across the state to address California’s teacher shortage. The Teacher Preparation Pipeline will expand its delivery of services through regional collaborations between representatives from business, education, and other stakeholders. The Teacher Preparation Pipeline will support the implementation of best practices for developing qualified teachers and providing capacity building for faculty in Science, Technology, Engineering and Math.

Grant No.	District	College	Amount
15-090-001	Cabrillo Community College District	Cabrillo	\$240,000
15-090-002	Cerritos Community College District	Cerritos	\$240,000
15-090-003	North Orange County Community College District	Cypress	\$240,000
15-090-004	El Camino Community College District	El Camino	\$240,000
15-090-005	Grossmont-Cuyamaca Community College District	Cuyamaca	\$240,000
15-090-006	Rio Hondo Community College District	Rio Hondo	\$240,000
15-090-007	South Orange County Community College District	Saddleback	\$240,000
15-090-008	San Francisco Community College District	San Francisco City	\$240,000
15-090-009	Santa Clarita Community College District	College of the Canyons	\$240,000
15-090-010	West Hills Community College District	West Hills College Lemoore	\$240,000

(12) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/ Senate Bill 858 (Formerly Senate Bill 1070)/Outgoing Funds)
Contractor or Grantee: See below
Contract or Grant No.: See below
Term: January 1, 2016 – June 30, 2018
Total Project Length: Up to 5 years
Project Year: Year Five
Amount of Agreement: \$4,000,000
Bid Process: Originally awarded through competitive bid

Purpose: The Career Advancement Academies establish pipelines to college and living wage careers for low-income young adults who face academic and personal barriers to post-secondary education and employment. The Career Advancement Academies increase foundational skills in reading, writing and math while enrolling students in career technical training programs that lead to careers or higher education opportunities in high-demand career technical education industry sectors and prepare students to advance California’s economic growth and global competitiveness. The objectives of the Career Advancement Academies Phase IV investment will be to build capacity and support the sustainability and institutionalization of successful practices.

Grant No.	Contractor or Grantee	Agreement Amount
15-091-001	Contra Costa Community College District	\$1,000,000
15-091-002	El Camino Community College District	\$1,000,000
15-091-003	San Mateo County Community College District	\$1,000,000
15-091-004	West Hills Community College District	\$1,000,000

(13) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Contract (Interagency Agreement/Incoming Funds)
Contractor or Grantee: Small Business Administration Office of Grants Management
Contract or Grant No.: 15-REC-05
Term: Sept. 30, 2015 – Sept. 29, 2016
Total Project Length: One Year
Project Year: Year One
Amount of Agreement: \$ 747,781
Bid Process: Exempt for Interagency Agreement

Purpose: This contract authorizes the Chancellor’s Office to receive \$747,781 from the Small Business Administration to implement the State Trade and Export Promotion (STEP) Program. The STEP Program is a pilot export initiative to make matching-fund awards from the U.S. Small Business Administration to states to assist small businesses enter and succeed in the international marketplace. Governor Brown appointed the California Community Colleges Chancellor’s Office, Centers for International Trade Development to apply for and receive the grant in coordination with the Governor’s Office of Business and Economic Development, the California Department of Food and Agriculture, Los Angeles Area Chambers of Commerce, the ports, federal agencies and industry associations to support small business exporting under the STEP Program. Services that will be provided include: export education training programs, export preparation, and the facilitation of eligible small businesses to participate in events in California and internationally which connect them with potential buyers. The grant project plan is to serve 240 small businesses throughout the state and support \$44 million in exports. The Chancellor’s Office previously received STEP project funding from 2010 through 2014. This is a new contract.