The California Community Colleges Institutional Effectiveness Partnership Initiative (IEPI) makes technical assistance available to colleges through Partnership Resource Teams (PRTs). The PRT will visit the college at least three times, to understand the issues thoroughly, help the college develop an improvement plan (called the Innovation and Effectiveness Plan), and provide follow-up support as needed. More details on the PRTs are available on the IEPI FAQ at [http://www3.canyons.edu/Offices/IEPI/faq.html](http://www3.canyons.edu/Offices/IEPI/faq.html).

If you are interested in having a team visit your college, please send us a short (approximately two-page) Letter of Interest with the following information:

1. College name.
2. Description of areas that your college is doing well.
3. Description of your college’s areas of focus for PRT assistance that will help advance your institutional effectiveness even more. Previous visits to colleges have addressed diverse topics such as enrollment management, student learning outcomes assessment, integrated planning, fiscal strategy, technology applications, and professional development.
4. Description of the rationale for these areas of focus.
5. Indication of what would be the ideal time for the first visit.
6. Signature of College CEO.

As a recipient of PRT assistance, your college may also be eligible for a seed grant of up to $150,000. By the end of the second PRT visit, the team will help the college develop its Innovation and Effectiveness Plan to advance institutional effectiveness in the areas of focus. The purpose of the seed grants is to help expedite implementation of the Innovation and Effectiveness Plan. Seed grants will be available until funds have been exhausted. Colleges receiving seed grants will be expected to develop plans for institutionalizing their efforts.

Letters of Interest will be received and reviewed on an ongoing basis. After the initial review, you may be asked to provide a one- or two-page status report on the areas of interest that is somewhat more detailed, to help determine scheduling and prepare for the initial visit.

Please return your letter of interest to:

Dr. Dianne Van Hook, Chancellor  
College of the Canyons  
26455 Rockwell Canyon Road  
Santa Clarita, CA  91355

Or via email to: Dianne.vanhook@canyons.edu