

# Appendix P

**Workshop descriptions:**

**SC4 - A three-day training for new employees of the district on Sierra College's community, culture, civility and collaboration techniques. New session starting Oct. 2-4, 2016**

**NFA - The New Faculty Academy (NFA) is for new FT faculty. The Academy promotes a supportive environment & enhances opportunities to apply a variety of learning strategies in teaching. Post orientation, NFA meets bi-weekly for 4 hours. (2 units FERC credit, or 36 flex credit available.) Occurs each fall semester.**

**STLI - The Scholarship of Teaching and Learning Institute has a place for everyone! If you are looking to increase camaraderie and participation in the classroom, facilitate exciting class meetings, and improve exam scores, consider participating during the spring semester. 3 units FERC credit available or up to 54 hours max. Flex available to participants who have flex credit.**

**Monthly sessions will be scheduled from 9-3:30 pm January 14 & 15. Then from 9-12 pm Feb 5, 19, March 4, 18, April 8, 22, and May 6. All will be held in V-229**

# New Faculty Academy

Printer Friendly Report Wednesday April 27, 2016 2:15PM

LearnerID	Learner Name	Status	Expiry Date	Status Date	User 1	Certificate
970091081	Morgan, Corey	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
970027786	Kurnett, Susan	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
902112281	Porter, Rhiannon	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
902112033	File, Jason	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900145661	Albright, Charles	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900163736	Campi, Katharine	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900186185	Bird, April	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900210057	Gunhan, Emine	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900208516	Sharma, Mukta	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900209617	De Uhamuno, Ralph	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
970078962	Juras, Katie	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900168271	Charlie, Florence	No Show		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
970265620	Rood, Blake	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900050930	Noffsinger, Erika	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
970242108	McGuire, Karin	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
900195881	Trimble, Bradley	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>
970248521	Mathews, Cherie	Finished		12/4/2015		<a href="#">Print</a> <a href="#">Email</a> <a href="#">PDF</a>

NOTE: These reports may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient(s) is strictly prohibited and may be unlawful.

Training Tracking by Course Wednesday April 27, 2016 2:09PM

Learner Name	Department	Status Date	Status	Completion Status
<b>SD737, Sierra College Community Culture Civility and Collaboration Training (SC4), Delivery: Instructor Led</b>				
Thrasher, Patrick	Plant Operations	10/02/2015	Finished	NA
Magorian, Cortney	Residence Life	10/02/2015	Finished	NA
Campi, Katharine	Psychology Rocklin	10/02/2015	Finished	NA
Noffsinger, Erika	Developmental Mathematics Rocklin	10/02/2015	Finished	NA
Gunhan, Emine	Biological Sciences Rocklin	10/02/2015	Finished	NA
Bird, April	Biological Sciences NCC	10/02/2015	Finished	NA
Taylor-Fillebrown, Kathleen	Psychology Rocklin	10/02/2015	Finished	NA
Davis, Ryan	Human Resources	10/02/2015	Finished	NA
Boucher, Michelle	Child Development Center Rocklin	10/02/2015	Finished	NA
De Unamuno, Ralph	History Rocklin	10/02/2015	Finished	NA
File, Jason	Humanities Rocklin	10/02/2015	Finished	NA
Hay, Stuart	Chemistry Rocklin	10/02/2015	Finished	NA
Howard, Riana	Assessment	10/02/2015	Finished	NA
Murphy, Rachele	Chemistry Rocklin	10/02/2015	Finished	NA
Sharma, Mukta	Mathematics Rocklin	10/02/2015	Finished	NA
Pauley, Scott	Facilities	10/02/2015	Finished	NA
Robinson, Wayne	Counseling	10/02/2015	Finished	NA
Yorde, Christine	Business Services	10/02/2015	Finished	NA
Wright, Chane	Admissions and Records	10/02/2015	Finished	NA
Keller, Chelsea	Admissions and Records	10/02/2015	Finished	NA
Charlie, Florence	Assessment	10/02/2015	Finished	NA
Albright, Charles	Mathematics Rocklin	10/02/2015	Finished	NA
Bateman, Robert	IIT Director	10/02/2015	Finished	NA
Fedorchuk, Liliya	CalWorks	10/02/2015	Finished	NA
Porter, Rhiannon	Chemistry Rocklin	10/02/2015	Finished	NA
Kurnett, Susan	Chemistry Rocklin	10/02/2015	Finished	NA
Emojong, David	Chemistry Rocklin	10/19/2015	Requested	
Gerlis, Rachel	Deaf Studies Rocklin	11/12/2015	Requested	
Belton, Linda	Physical Fit and Body Move RG	12/14/2015	Requested	
Strait, Bryan	English Rocklin	01/07/2016	Requested	
Turner, Teri	Business Services	01/11/2016	Requested	
Tiger, Dianna	Counseling	01/13/2016	Requested	
Kriner, Bela	CIS Rocklin	01/19/2016	Requested	
Kelly-Strong, Kimberly	Health Services	02/18/2016	Requested	
Lee, Ann	Health Services	02/18/2016	Requested	

Total Records: **35**

NOTE: These reports may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient(s) is strictly prohibited and may be unlawful.

## Abbott, Cameron

---

**From:** Breese, Joshua  
**Sent:** Wednesday, April 27, 2016 3:55 PM  
**To:** Abbott, Cameron  
**Cc:** Basque, Joan  
**Subject:** FW: Welcome to Granlibakken!

More Granlibakken SC4 Training emails

Josh Breese  
English Professor  
Staff Development Coordinator  
660-7151

---

**From:** Staff Development  
**Sent:** Tuesday, September 29, 2015 3:18 PM  
**To:** Staff Development; Albright, Charles; Bateman, Robert; Bird, April; Boucher, Michelle; Campi, Katharine; Charlie, Florence; Davis, Ryan; De Unamuno, Ralph; Ergas, Scott; Fedorchuk, Liliya; File, Jason; Gunhan, Emine; Hay, Stuart; Howard, Riana; 'ckeller3@sierracollege.edu'; Kurnett, Susan; Magorian, Cortney; Moore, Adam; Murphy, Rachele; Noffsinger, Erika; Pauley, Scott; Porter, Rhiannon; Robinson, Wayne; Sharma, Mukta; Taylor-Fillebrown, Kathleen; Thrasher, Patrick; Wright, Chane; Yorde, Christine; Morgan, Corey; Rood, Blake  
**Cc:** Cooper, Erik; Lucyga, Susan; McKnight Diane (dimckn@gmail.com); Chapman, Brenna; Gill, Anthony; Glashan, Michael; Bischoff, Jeannette; Sutphen, Debra; McKinney, Roberta; Neptune, Andrea; Goodpastor, Ryan; Davies, Mandy; Basque, Joan  
**Subject:** RE: Welcome to Granlibakken!

We wanted to share a few more Tips & Tricks, addressing questions some of you have had:

- The food buffets include several fresh fruit & vegetable options, and there is a vegetarian option for dinner as well.
- Free wi-fi is available in your rooms. Passwords are distributed during check-in.
- We recommend bringing a **flashlight** as it does get dark in the mountains.
- Bring ear plugs, just in case . . .
- You will need a credit card at check-in for Granlibakken to use for any personal incidentals you may have as well as for a single room fee (if you opted for a single room.)
- **If you are getting picked-up in Auburn**, the bus will be picking you up at **8:15am** on the west-bound side of **Bell Road**. If for any reason you are running late, please call Josh Breese at (916) 832-9525.
- The Rocklin bus will be leaving at **8:00am**. Please arrive to park your car by the tennis courts at 7:30am. If for any reason you are running late, please call Mike Glashan at (916) 743-1708.
- For anything else during the retreat, you may call Josh Breese at (916) 832-9525.

See you tomorrow morning!!

Josh Breese  
English Professor

Staff Development Coordinator  
660-7151

**From:** Staff Development

**Sent:** Wednesday, September 23, 2015 7:58 PM

**To:** Albright, Charles; Bateman, Robert; Bird, April; Boucher, Michéle; Campi, Katharine; Charlie, Florence; Davis, Ryan; De Unamuno, Ralph; Ergas, Scott; Fedorchuk, Liliya; File, Jason; Gunhan, Emine; Hay, Stuart; Howard, Riana; 'ckeller3@sierracollege.edu'; Kurnett, Susan; Magorian, Courtney; Moore, Adam; Murphy, Rachele; Noffsinger, Erika; Pauley, Scott; Porter, Rhiannon; Robinson, Wayne; Sharma, Mukta; Taylor-Fillebrown, Kathleen; Thrasher, Patrick; Wright, Chane; Yorde,Christine

**Cc:** Cooper, Erik; Lucyga, Susan; McKnight Diane ([dimckn@gmail.com](mailto:dimckn@gmail.com)); Chapman, Brenna; Gill, Anthony; Glashan, Michael; Bischoff, Jeannette; Sutphen, Debra; McKinney, Roberta; Neptune, Andrea; Goodpastor, Ryan; Davies, Mandy

**Subject:** RE: Welcome to Granlibakken!

Hi Everyone!

Can you believe SC4 is a week away?! The facilitators and those of us in Staff Development are getting excited! Here are some reminders and tips to help you prepare for next week:

- The weather forecast in the Tahoe area was beautiful this past weekend, but the temperature is going to drop slightly in Tahoe City by next week: 65-75 degrees during the day and in the 40 degree range at night. That said, you will want to dress in layers, bringing a jacket for outside and layers for indoors.
- Just to give you an idea of what to expect, we do have a full agenda from morning until night, including hosted social events, a movie, a bonfire, and other activities in the evenings. While there will be some free time, I realistically wouldn't plan on getting much "work" or grading done. There is also a heated pool and hot tub at Granlibakken, and the weather will allow for brisk walks. We will also be taking a group walk down to the lake on Thursday, so be sure to bring walking shoes and a light jacket for the excursion. So don't forget to pack your swimsuit, tennis shoes, and/or exercise clothing!
- For those leaving from Rocklin, plan to arrive at the parking lot by the tennis courts by **7:30 a.m.** on Wednesday. Mike Glashan will meet you there with a form required by Campus Security for you to fill out with your car type and license plate information. The bus will leave promptly at 8:00am on Wednesday and will drop you off around 5:00pm on Friday.
- **For those who live and work near NCC**, the small bus will pick you up at the **Bell Road Park & Ride around 8:15am Wednesday morning** and will drop you off around 4:45pm on Friday. Note that you may NOT leave your car there, so you will need someone for pick up/drop off. If you are interested in being picked up in Auburn, contact me ASAP (916) 832-9525. If for any reason, you are running late to Bell Road Wednesday morning, contact me or Mike Glashan at (530) 305-3049.
- Song requests! If you have one or two songs that you absolutely love, send me the mp3 file and we might be able to work it into the weekend at some point (during a social "hour" perhaps?)
- If for any reason you need to contact the bus Wednesday morning, you may call Mike Glashan at (916) 743-1708. For anything else during the retreat, you may call Josh Breese at (916) 832-9525.

If you have any questions or concerns, feel free to contact me x8019 or (916) 220-9076 (cell). Otherwise, I'll see you at Granlibakken!

Josh Breese  
English Professor  
Staff Development Coordinator  
660-7151

**From:** Staff Development

**Sent:** Thursday, September 10, 2015 5:27 PM

**To:** Albright, Charles; Bateman, Robert; Bird, April; Boucher, Michelle; Campi, Katharine; Charlie, Florence; Davis, Ryan; De Unamuno, Ralph; Fedorchuk, Liliya; File, Jason; Gunhan, Emine; Hay, Stuart; Howard, Riana; 'ckeller3@student.sierracollege.edu'; Kurnett, Susan; 'Magorian, Courtney'; Moore, Adam; Murphy, Rachele; Noffsinger, Erika; Pauley, Scott; Porter, Rhiannon; Robinson, Wayne; Sharma, Mukta; Taylor-Fillebrown, Kathleen; Thrasher, Patrick; 'Vernon, Jenifer'; Wright, Chane; Yorde,Christine; Ergas, Scott

**Cc:** Cooper, Erik; Lucyga, Susan; McKnight Diane ([dimckn@gmail.com](mailto:dimckn@gmail.com)); Chapman, Brenna; Gill, Anthony; Glashan, Michael

**Subject:** Welcome to Granlibakken!

Hi Everyone!

**Only 3 weeks until Granlibakken!** We are finalizing our list of the SC4 Retreat participants, and we have reserved a spot for you. We will leave together for the Granlibakken Conference Center in Tahoe City, California, on the Sierra College bus at 8:00am on Wednesday, September 30<sup>th</sup> and will return around 5:00pm on Friday, October 2<sup>nd</sup>, 2015 (more details to come.) If for any reason you cannot go, please let me know as *soon as possible* so that I may give your spot to someone else. Please note that there are 32 pre-paid spots available; **once we pay for your spot, it is non-refundable.**

We will be making the room and board arrangements within the next couple of weeks. Rooms are double-occupancy in a shared townhouse, so if you would like to be roommates with someone who is also going, please let us know ASAP. There are also a limited number of single rooms available (possible shared bathroom) for an upgrade of \$120 w/tax. If you have any special requests, please let us know no later than Sept. 17<sup>th</sup>.

The bus will leave the Rocklin campus at 8:00am on Wednesday, September 30<sup>th</sup>, but if you live in the foothills, we can pick you up in Auburn at the Bell Road Park & Ride around 8:15am. **If you would like to be picked up in Auburn, please let us know so we can make arrangements accordingly.** Also, if there is an interest, we could arrange to have a bus leave from NCC with all of the folks in the Auburn area at around the same time. Let me know either way if you'd like to be picked up at Bell Rd. or if it would be easier to leave from NCC. We can do one but not both. (Note that while you can leave your car parked on campus, you cannot leave your car at the Park & Ride and so will need a ride to and from that location.) Please note that the activities begin on the bus, so we ask that everyone ride with us on this journey!

I'll be sending out another reminder with packing tips etc. the week before we leave. Until then, make sure your calendars are marked, and if you have any questions, please feel free to contact me!

Josh Breese  
English Professor  
Staff Development Coordinator  
Fall 2014 Liberal Arts Golden Baker Champion  
660-7151

Remember: sccd\



## SC4 Fall 2015 Granlibakken Facilitators' Agenda

Time	Event	Length of Time	Running Total
<b>DAY 1</b>			
7:30 AM	Bus Loading	0:30	0:30
8:00 AM	Drive up the hill	1:45	2:15
9:45 AM	Tahoe Truckee Stop	0:15	2:30
10:30 AM	Arrive at Granlibakken	0:30	3:00
10:45 AM	Introductions, Overview Housekeeping	1:00	4:00
11:45 AM	Goes to 11	0:15	4:15
12:00 PM	Lunch/Room Check In	0:00	4:15
1:15 PM	Paper Plates	1:00	5:15
2:15 PM	<b>Break</b>	0:15	5:30
2:30 PM	Doodle	0:15	5:45
2:45 PM	Bones Of Process/History	1:15	7:00
4:00 PM	Communication/Civility	1:00	8:00
5:00 PM	Free Time/Goes to 11	1:00	
6:00 PM	Dinner	1:00	
7:00 PM	Optional Movie	0:30	
7:30 PM	Grand Hall Social Hour	1:00	
<b>DAY 2</b>			
7:00 AM	Breakfast		
8:15 AM	Formative Feedback	0:15	0:15
8:30 AM	Peplator/Lack of Trust Debrief	1:30	1:45
10:00 AM	<b>Break</b>	0:15	2:00
10:15 AM	Unconscious Bias	1:00	3:00
11:15 AM	Whole Steps in Process	0:45	3:45
12:00 PM	<b>Lunch</b>	1:00	4:00
1:00 PM	Improv	0:45	5:00
1:45 PM	Steps 1 - 6 Practice	2:00	7:00
3:45 PM	<b>Break</b>	0:15	7:15
4:00 PM	Creativity	1:00	8:15
5:00 PM	Free Time	1:00	
6:30 PM	Dinner	1:00	
7:30 PM	Ski Hut	3:00	
<b>DAY 3</b>			
7:00 AM	Breakfast/Check out		
8:00 AM	Formative Feedback	0:15	0:15
8:15 AM	SCCP/Shared Governance Overview Panel Discussion	1:00	1:15

## SC4 Fall 2015 Granlibakken Facilitators' Agenda

9:15 AM	Small Group SCCPs	1:00	2:15
10:15 AM	Break	0:15	2:30
10:30 AM	SCCP Debrief	0:30	3:00
11:00 AM	Goes to 11 Presentations	1:00	3:30
12:00 PM	Lunch	1:00	4:30
1:00 PM	Creativity Debrief and Checkout	1:30	6:00
2:30 PM	Load Up Bus Head back down hill	2:00	8:00

## Abbott, Cameron

---

**From:** Breese, Joshua  
**Sent:** Wednesday, April 27, 2016 3:59 PM  
**To:** Abbott, Cameron  
**Cc:** Basque, Joan  
**Subject:** FW: Welcome to New Faculty Academy!

Email to NFA participants

Josh Breese  
English Professor  
Staff Development Coordinator  
660-7151

---

**From:** Staff Development  
**Sent:** Wednesday, August 12, 2015 11:56 AM  
**To:** Mathews, Cherie; Juras, Katie; Trimble, Brad; Charlie, Florence; Rood, Blake; McGuire, Karin; Sharma, Mukta; De Unamuno, Ralph; Gunhan, Emine; Morgan, Corey; Kurnett, Susan; Porter, Rhiannon; File, Jason; Albright, Charles; Hay, Stuart; Campi, Katharine; Boucher, Michelle; Bird, April  
**Cc:** Basque, Joan; Rochford, Lisa  
**Subject:** Welcome to New Faculty Academy!

Hi everyone!

Tomorrow morning we kick off New Faculty Academy with our first meeting in the Library (LRC) room 432 at 9:00 am.

We will have some **breakfast goodies** down stairs in the **Staff Development office** room 121. If you enter the building where the loading dock is, we are the first room on the left. Or, if you enter from the front of the LRC, we are the last room on the right down the really long hall. Coffee, tea, bagels, and donuts are available from munching on.

Please be up in room 432 by 9:15 so that we can get started straight away.

We will also be providing lunch at around 12:30 and we will likely go right up to 4:00 in the afternoon.

We will be providing you with a binder and a calendar of all the NFA meetings, but to help you plan, here is what the meetings will look like for the rest of the semester:

Friday, Aug. 28th	9:00 am - 1:00 pm
Friday, Sept. 11th	9:00 am - 1:00 pm
Friday, Sept. 25th	9:00 am - 1:00 pm
Friday, Oct. 16th	9:00 am - 1:00 pm
Friday, Nov. 6th	9:00 am - 1:00 pm
Friday, Nov. 20th	9:00 am - 1:00 pm
Friday, Dec. 4th	9:00 am - 4:00 pm Summative (lunch provided)

If you have any questions, do not hesitate to ask.

See you tomorrow!

Josh Breese & Lisa Rochford