MEMORANDUM

August 27, 2014

TO: District Chief Human Resources Officers
    District Faculty and Staff Diversity Officers
    District Equal Employment Opportunity Officers

FROM: Julia Blair, Senior Attorney


Synopsis: Please find attached the forms and instructions for reporting your district’s Equal Employment Opportunity (Faculty and Staff Diversity) Fund (EEO funds) expenditure and performance activities for FY 2013-14. Pursuant to title 5, section 53034, districts are required to provide this information regarding allocated EEO funds. If your district flexed the EEO funds for the 2013-14 fiscal year and therefore has no expenditure and performance activities to report, please send a response indicating such.

The expenditure and performance activity reporting forms and instructions can also be found at the following URL on the Chancellor’s Office website: http://extranet.cccco.edu/Divisions/Legal/EEO.aspx

If you have any questions or comments, please contact Julia Blair at email legalaffairs@cccco.edu or call 916-445-4826.

Action/Date Requested: Please submit the report no later than September 30, 2014 to: Chancellor’s Office, California Community Colleges, ATTN: Julia Blair, 1102 Q Street, Sacramento, CA 95811 or e-mail to: legalaffairs@cccco.edu.

Attachments

cc: Michelle Goldberg, Interim General Counsel