



**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET, SUITE 4400  
SACRAMENTO, CA 95811-6549  
(916) 322-4005  
<http://www.cccco.edu>

**OFFICE OF THE GENERAL COUNSEL**

Marc A. LeForestier, General Counsel  
Jacob H. Knapp, Deputy Counsel  
Peter V. Khang, Deputy Counsel

**NOTICE OF PROPOSED RULEMAKING**

**AMENDMENT TO CALIFORNIA CODE OF REGULATIONS, TITLE 5  
REGARDING ACADEMIC RECORD SYMBOLS AND GRADE POINT AVERAGE – §55023  
WITHDRAWAL – §55024**

Notice published November 1, 2017

**NOTICE IS HEREBY GIVEN** that, pursuant to Standing Order 200, the Board of Governors of the California Community Colleges proposes to adopt the regulations described below after considering all comments, objections, or recommendations regarding the proposed action.

**PUBLIC HEARING**

A public hearing will be held during the next regularly scheduled Board of Governors meeting on November 13, 2017, at 1102 Q Street, Sacramento, California. The Board meeting will commence at the hour of 10:00 a.m. on November 13, 2017, or as soon thereafter as the business of the Agency will permit. The room is wheelchair accessible. Other disability-related accommodations such as materials in alternate media, sign language interpreters, or real time transcription will be provided to persons with disabilities upon request. Parking accessible for persons with disabilities is available near the facility. Persons requesting such accommodations should notify Christina Castro, 1102 Q Street, Suite 4500 Sacramento, CA 95811-6549, [ccastro@ccco.edu](mailto:ccastro@ccco.edu), 916-323-5889, no less than five working days prior to the meeting. The Chancellor's Office will make efforts to meet requests made after such date, if possible.

At the hearing, any person may present statements or arguments, orally or in writing, relevant to the proposed regulatory action described in the Informative Digest. The Board of Governors requests, but does not require, that persons who make oral comments at the hearing also submit a written summary of their comments. No oral comments will be accepted subsequent to this public hearing.

**WRITTEN COMMENT PERIOD**

Any interested person may submit written comments relevant to the proposed regulatory action. To ensure that your comments have the maximum effect in developing the final regulations, we urge you to identify clearly the specific subdivision of the proposed regulation that each of your comments addresses and to arrange your comments in the same order as the proposed regulation. Please send your comments to:

Sally Montemayor Lenz, Ed.D.  
Dean, Educational Services  
California Community Colleges  
Chancellor's Office  
1102 Q Street, Suite 4550  
Sacramento, CA 95811-6549

Comments may also be submitted by facsimile at 916-322-9030 or by email at [regcomments@cccco.edu](mailto:regcomments@cccco.edu).

Comments must be received by the Regulations Coordinator prior to 4:00 p.m. on December 18, 2017. All written comments received by CCCCO staff during the public comment period are subject to disclosure under the Public Records Act.

### **CHANGES OR MODIFICATIONS TO PROPOSED TITLE 5 AMENDMENTS**

Following the public hearing and considering all timely and relevant comments received, the Board of Governors may adopt the proposed regulations substantially as described in this Notice or may modify the proposed regulations if the modifications are sufficiently related to the original text. With the exception of technical or grammatical changes, the full text of any modified regulation will be available for 15 days prior to its adoption from the Regulations Coordinator and will be provided to those persons who provided contact information and submitted written comments relevant to the proposed regulatory action, or who provided oral comments at the public hearing, or who have requested notification of any changes to the proposal.

### **AUTHORITY AND REFERENCE**

Authority: Education Code sections 66700, 70901, 70901.5

Reference: Education Code sections 70901, 70901.5, 70902

### **INFORMATIVE DIGEST**

Presently in the community colleges, students who withdraw from an academic course receive a notation of "W" on their permanent records/transcripts. In some instances students must withdraw from courses under circumstances beyond their control, yet their transcripts will show a "W" for each withdrawal. Further, the "W" notation is then used to calculate progress probation and dismissal, though not included in the grade point average calculation. A non-evaluative symbol is needed to reflect that a student's withdrawal from a course was compelled by circumstances beyond his or her control. This non-evaluative symbol would permit the district/college to avoid penalizing students by excluding them from progress probation and dismissal calculations. For this reason, the Excused Withdrawal (EW) is proposed.

### **ESTIMATED COST OR SAVINGS OF PROPOSED AMENDMENTS**

The estimated cost or savings of the proposed amendments are anticipated to be as follows:

Mandate on local agencies or community college districts: None

Cost or savings to state agencies: None

Costs to local agencies or community college districts for which reimbursement would be required pursuant to part 7 (commencing with section 17500) of division 4 title 2 of the Government Code: None

Other non-discretionary cost or savings imposed on community college districts: None

Cost or savings in federal funding to state agencies: None

The effect of the adoption of the proposed regulations will not impose increased costs or new costs to community college districts that are required to be reimbursed under section 17561 of the Government Code. Such determination will be made a formal part of the public hearing at the time and place described above. Furthermore, there are no direct costs or indirect costs, or savings to any state agency, no costs or savings in federal funding to the state and no non-discretionary costs or savings to local agencies.

## **CONTACT PERSON**

Inquiries concerning the content of these regulations may be directed to:

Sally Montemayor Lenz, Ed.D.  
California Community Colleges  
Chancellor's Office  
1102 Q Street, Suite 4550  
Sacramento, CA 95811-6549  
Telephone: (916) 327-5910  
E-mail: [smlenz@cccco.edu](mailto:smlenz@cccco.edu)

Inquiries concerning the regulatory process may be directed to Leslie LeBlanc, Regulations Coordinator, at 916-327-5913 or [lleblanc@cccco.edu](mailto:lleblanc@cccco.edu).

## **TEXT OF PROPOSED REGULATIONS AND CORRESPONDING DOCUMENTS**

Copies of the exact language of the proposed regulations, and all of the information upon which the proposal is based, may be obtained online at:

<http://extranet.cccco.edu/SystemOperations/BoardofGovernors/Meetings.aspx>

or <http://tinyurl.com/7o6hpn8>

Those who receive the Board of Governors Agenda package for the November 13, 2017 meeting can find a further description of the proposal and the full text of the regulations.

You may also request a copy of the proposal from Leslie LeBlanc, using the contact information provided above.