

Revised 2017-18 Calendar of CARE Reporting Deadlines and Meeting Dates

<u>Date Due</u>	<u>Name of Report, Conference, Training or Required Meeting</u>
August 7, 2017	<u>Drop-dead date</u> (first Monday of August) for districts to submit MIS end-of-term EOPS/CARE unduplicated student headcount reports for summer 2016, fall 2016, winter 2017 and spring 2017 terms, for the purposes of 2017-18 allocations.
August 31, 2017	2016-17 CARE Year-End Report This <u>narrative</u> report provides information about CARE program highlights, accomplishments and student successes for 2016-17. Email one copy_of this report as an e-mailed Word attachment.
September 15, 2017	2016-17 CARE Final Expenditure Report Submit the CARE Final Expenditure Report (July 1, 2016 - June 30, 2017) via SSARCC-EOPS web-based application. The SSARCC signature page of the report must also be emailed to the Chancellor's Office.
September 18-20, 2017 (2-1/2 days)	Orientation and Training for New EOPS Directors, EOPS Coordinators and CARE Coordinators Holiday Inn Sacramento Downtown-Arena
November 7-9, 2017 (2-1/2 days)	Annual CCCEOPS Association Fall Conference: Newport Beach Marriott Hotel & Spa; Registration and conference information to be available at www.ccceopsaconference.org . The mandatory statewide meeting/training session for CARE program coordinators is Thursday, November 9.
November 30, 2017	2017-18 CARE Budget Approval Request Submit the CARE budget approval request via the SSARCC-EOPS web-based application. The SSARCC signature page of the CARE budget approval request must also be emailed to the Chancellor's Office.
February or March 2018	CCC Chancellor's Office EOPS/CARE Statewide Technical Assistance Training 2018 Hotel site, registration and agenda information will be posted in late fall.
March 15, 2018	2017-18 CARE Mid-Year Report: Declaration of Unused CARE Funds / Request for CARE Reallocated Funds Email one signed_report to the Chancellor's Office to certify whether college is returning CARE funds to the state <u>or</u> requesting one-time CARE reallocated funds augmentation.
June 30, 2018	End of fiscal year. CARE funds must be expended or authorized for encumbrance by this date. Unexpended CARE funds may be returned to Chancellor's Office by this date without incurring fiscal penalty.
August 6, 2018	<u>Drop-dead date</u> (first Monday of August) for districts to submit MIS end-of-term EOPS/CARE unduplicated student headcount reports for summer 2017, fall 2017, winter 2018 and spring 2018 terms, for the purposes of 2018-19 allocations.
August 31, 2018	2017-18 CARE Year-End Report This <u>narrative</u> report provides the state with information about CARE program highlights, accomplishments and student successes for 2017-18. Email one copy_of this report as an e-mailed Word attachment.