The purpose of this final meeting which was to discuss and where possible, reach consensus on proposed changes to the 33 sections sent out for review prior to this meeting and engage in further discussion and consensus on the remaining issues.

Many of the draft regulations had been approved at earlier meetings, in which case the discussion focused on the guidelines which are more comprehensive than the current version. The work group concurs that with so many new coordinators/directors, guidelines need to be expansive with examples of how to implement the section(s).

Jan Galvin explained that she and Catherine Campisi will cross walk every section to ensure there is no conflict between sections, there is congruity of terminology, language and usage, such as changing regular classes to general classes, using Coordinator/Director, and non-binary genders. In addition, a comprehensive set of definitions will be provided to the field for any new terminology used.

Of the 33 sections under review 18 were approved with minor changes. The workgroup did not have time to review a further 9 sections and were asked to provide feedback via email.

In addition the following sections required further development:

Section 56026 – Academic adjustments, Auxiliary Aids, services and/or instruction
Section 56042 Mental Health
Sections 56064 - Allowable Expenses, and
Section 56068 – Non-Allowable Expenses, both need revising.

Sections 56028, 56029 and 56070 all related to Educational Assistance Classes are in process of being drafted and Legal Affairs will take the lead on 56029 Educational Assistance Class Course Repetition.

Section 56048 – Staffing. The group had a number of concerns regarding a draft of this section that included language for a full-time coordinator/director. Many felt the number of students needed for a Fulltime staff person was too high. Another concern was that it may be interpreted that a Coordinator is the only staff person needed. A number of participants expressed the need for a discussion of other DSPS staffing needs. In addition, the CSSO and CEO representatives expressed that their constituencies would find this language too prescriptive. Further discussion led to asking them if they could ask the groups they represent what kind of language they could support regarding DSPS staffing. Some draft language will be prepared for the CEO and CSSO representatives to take to their constituents. The report of the discussions will take place via a conference call with workgroup participants.
Section 56052 – Evaluation. A comprehensive approach to DSPS program evaluation was presented to the workgroup, while the workgroup was in favor, the Chancellor’s Office discussed the complications and issues related to program evaluation. This section may be rewritten in such a way as to retain the mandate, but not provide specifics. A new version will be sent to the workgroup for review.

Both Section 56048 and 56052 will require a conference call with the workgroup to work on consensus language.

Once, these regulations and guidelines have been drafted to the workgroup’s satisfaction they will go to Legal Affairs in a package of 5 documents:

1. Drafted regulations
2. Statements of reasoning
3. Drafted regulations with relevant statements of reasoning
4. Drafted regulations with guidelines
5. Set of definitions

If, after review of these draft regulations by Legal Affairs, changes are requested, the workgroup will be notified.

After the work group has prepared a complete draft regulations package, it will go to Chancellor’s Office administration for review and either editing or approval. Once a final package of draft regulations is approved by the Chancellor’s Office, it will go to the Consultation Council for comment. Following review at Consultation and discussion or decisions of any changes are needed, the regulations will be noticed for hearing by the Board of Governors and sent to a wide audience. They will be considered at two Board of Governors (BOG) meetings. If changes are needed based on the BOG’s review including public input, they would be returned to the Chancellor’s Office for revisions. Once approved by the BOG, they will go to the Department of Finance for approval and then to the Office of Administrative Law (OAL). The new regulations would go into effect after approval by OAL.