Noncredit Student Success & Support Program (SSSP) Plan

Chris Graillat
SSSP Specialist
CCCO
Noncredit SSSP Plan

• Overview
  – Ad Hoc Workgroup
  – Funding Qualifications
    • Program Parameters
    • Eligible Noncredit Programs
  – Updated Timeline for Completion
  – Plan Review and Highlights of Changes
  – Funding Formula
<table>
<thead>
<tr>
<th>Organization</th>
<th>Member</th>
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<tbody>
<tr>
<td>Student Success and Support Program</td>
<td>Vaniethia Hubbard, SCE, NOCCCD Workgroup Co-Chair</td>
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<tr>
<td>Advisory Committee (SSSPAC)</td>
<td></td>
</tr>
<tr>
<td>Association of Continuing and Community Education (ACCE)</td>
<td>Liza Becker, Ed.D.</td>
</tr>
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<td>Mt. San Antonio College</td>
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<tr>
<td>Academic Senate (instructional)</td>
<td>Karen Dennis, Santa Ana College</td>
</tr>
<tr>
<td>Academic Senate (counseling)</td>
<td>Julia Vercelli/Patty Siguenza</td>
</tr>
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<td>Santa Ana College, School of Continuing Ed</td>
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<tr>
<td>Chief Instructional Officers</td>
<td>Brian Ellison, Ed.D, SDCCD</td>
</tr>
<tr>
<td>CCC Student Success Matriculation Professionals Association (CCCMPA)</td>
<td>Mia Ruiz, Cuesta College</td>
</tr>
<tr>
<td>College Registrars and Admissions Officers (CACCRAO)</td>
<td>Jasmine Ruys, College of the Canyons</td>
</tr>
<tr>
<td>Chief Information Systems Officers</td>
<td>Debra Ludford, NOCCD (CISOA President)/Beverly Heasley</td>
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<td>Research &amp; Planning</td>
<td>Bri Hays, SDCCD</td>
</tr>
<tr>
<td>Student Senate</td>
<td>Randy Smith</td>
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<td>Copper Mountain</td>
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Noncredit SSSP Planning & Implementation Timeline

**Fiscal Year 2014-15**
- System-level Planning Year
  - Noncredit SSSP workgroup convened to develop new allocation formula, noncredit SSSP plan template (narrative and budget), revised MIS data elements & definitions
  - Legislative report due July 1, 2014 (biannual)

**Fiscal Year 2015-16**
- District/College-level Planning Year
  - Colleges submit program plans October 30, 2015
  - Convene noncredit SSSP Committee
  - Peer review of submitted plans and budgets
  - Allocations continue to be based on FTE only
  - MIS elements for noncredit SSSP retooled by CCCCO and noncredit SSSP committee

**Fiscal Year 2016-17**
- District/College-level Planning Year
  - Program plans and budgets submitted for second year in Oct
  - Peer review of submitted plans and budgets
  - New MIS elements for noncredit SSSP introduced and posted for colleges to incorporate
  - Legislative report due July 1, 2016 (biannual)

**Fiscal Year 2017-18**
- Implementation Year 1
  - Data collection and MIS reporting required for calculation of new funding formula
  - Program plans and budgets submitted in October
  - Peer review of plans and budget

**Fiscal Year 2018-19**
- Implementation Year 2
  - New funding formula applied
  - FY 18-19 allocations based on 16-17 year-end data; 80% of prior year funding guaranteed
  - Data collection and MIS reporting required
  - Plans and budgets submitted in Oct
  - Peer review of plans and budgets
  - Legislative report due July 1, 2018 (biannual)
Proposed Funding Qualifications

• Program Parameters—Must meet the qualifications for a program
• Must be one of five program types
• Must provide core SSSP services in accordance with title 5
• Must submit a certification form by July 31
Program Parameters

– Meet the definition of program under title 5, section 55000(m).
– Have a sequence of at least two courses leading to a certificate or diploma.
– Submit an annual noncredit SSSP funding certification form.
– Be approved by the Chancellor’s Office in accordance with title 5, section 55150 or 55155, whichever is applicable.
Noncredit Categories Eligible for SSSP Core Services Funding

– English as a Second Language (ESL)
– Elementary and Secondary Basic Skills
– Short-Term Vocational
– Workforce Preparation
Student Success and Support Program
Core Services

- Orientation
- Assessment
- Counseling, Advising, Student Education Planning, and Other Educational Planning
- Follow-Up
Noncredit SSSP Plan

Six Sections:
• Signature Page
• Noncredit SSSP Services
• Policies
• Professional Development
• Coordination
• Attachments
Highlights of Changes

• Designation of the Noncredit Student Ed Plan (NSEP)
• Definition of At-Risk
  – Students enrolled in BSE/ have not identified an education goal and course of study
• Requirement for signature of Noncredit SSSP Advisory Committee
• Institutional Effectiveness requirements
• Inclusion of assessment instruments
• MIS elements
Noncredit Student Education Plan

• NSEP developed by end of second term of attendance
• Distinct from abbreviated/comprehensive SEP
• Priority focus on those who enroll to earn diplomas or career technical certificates, enhance skills, maintain a certificate or license, or participate in career ladder pathways
SANTA ANA COLLEGE
School of Continuing Education

Non Credit Student Success Educational Plan

Date: __________ Student Name__________________________ Student Number__________ Placement Test Scores__________________________

Student Goal: ESL_________ Technical Certificate_________ ABE_________ Adult High School Diploma/ GED_________ Course of Study__________________________

___ AHS Diploma
___ Improve Basic Skills
___ AA degree
___ Transition from noncredit to credit courses
___ GED Preparation
___ Vocational Certificate
___ Update job skills
___ Discover/formulate career goal
___ Pursue educational/cultural development
___ Complete credits for high school
___ Undecided goal

ACADEMIC PROGRAMS

<table>
<thead>
<tr>
<th>English as a Second Language</th>
<th>Adult Basic Education</th>
<th>Adult Secondary Education</th>
<th>Career Technical Education</th>
<th>Student Success Plans</th>
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<tr>
<td>Beginning ESL1 _____</td>
<td>ABE Math _____</td>
<td>GED Preparation( 4 courses)_____</td>
<td>Computer Repair Maintenance &amp; Repair Workers Certificate_____</td>
<td>Fall Semester Courses</td>
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<tr>
<td>Beginning ESL 2 _____</td>
<td>ABE Reading _____</td>
<td>HSS Diploma Program (160 credits &amp; 3 proficiencies)_____</td>
<td>Construction Technology Certificate_____</td>
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<td>Beginning ESL3 _____</td>
<td>ABE Writing _____</td>
<td>Counseling N45/Orientation to College _____</td>
<td>Customer Service Representative Certificate_____</td>
<td>____________________</td>
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<td>Intermediate ESL1 _____</td>
<td>Spanish Literacy_____</td>
<td>Leadership Series_____</td>
<td>Executive Administrative Assistant Certificate_____</td>
<td>____________________</td>
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<tr>
<td>Intermediate ESL2 _____</td>
<td>Leadership Series_____</td>
<td>Study Skills_____</td>
<td>General Office Clerk Certificate_____</td>
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<tr>
<td>Intermediate ESL3 _____</td>
<td>Suggested Courses_______</td>
<td>Writing_____</td>
<td>Employability Skills_____</td>
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<td>Citizenship _____</td>
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<td>Workforce Preparation_____</td>
<td>Suggested Courses________</td>
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<td>Community Learning Center _____</td>
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<td>Conversation _____</td>
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<tr>
<td>Pronunciation _____</td>
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<td>Vocational ESL _____</td>
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<tr>
<td>ESL Writing _____</td>
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<td>____________________</td>
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</tbody>
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Comments/Notes: ____________________

Student Signature__________________________ Counselor Signature__________________________

JV 9/2014
Plan Narrative Must Do’s

- Brief, specific overview of SSSP-funded services, staff, technology by core service
- Succinct description of services, staff activities for match (1:1)
- Clear, corresponding and accurate detail in the budget plan
Student Success and Support Program
Budget Plan

• Planned SSSP Fund Expenses by each core service for
  – Salaries and Benefits
  – Supplies & Materials
  – Other Operating Expenses and Services
  – Capital Outlay
  – Other Outgo

• Planned District Match Expenses

• Separate Budget Signature page
## Proposed Noncredit SSSP Funding Formula

<table>
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<tr>
<th>Base of 5 percent of the total allocated for noncredit SSSP divided by 113 colleges (whichever is greater)</th>
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<tbody>
<tr>
<td>Plus</td>
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<tr>
<td>o 35 percent unduplicated head count</td>
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<tr>
<td>o 60 percent core services</td>
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<tr>
<td>• 15 percent    initial orientation</td>
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<td>• 15 percent    initial assessment</td>
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<td>• 30 percent    noncredit SEP</td>
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<td>• 20 percent    counseling/advising</td>
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<td>• 20 percent    follow-up and other services</td>
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Current Noncredit SSSP Funding Formula

- Based 100 percent on a weighted noncredit student headcount

- The weight of .5 is assigned to students enrolled in fewer than 48 noncredit hours

- Students enrolled in 48 or more noncredit hours are assigned a weight of 1.0

- Noncredit students enrolled in fewer than six credit hours are included in the noncredit count
Student Success & Support Program

Questions?

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