October 11, 2011

TO: Matriculation Advisory Committee (MAC) Members

FROM: Kimberly McDaniel, Matriculation Advisory Committee Coordinator

SUBJECT: MAC Meeting October 3, 2011 Minutes

Attached are the minutes from the following Matriculation Advisory Committee Meeting:

October 3, 2011

If you have received this notice and are no longer a MAC member, please pass this information along to the appropriate individual.

CONTACT:
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### California Community Colleges Chancellor’s Office
### Matriculation Advisory Committee (MAC)
### October 3, 2011 Meeting Summary

| Committee Members Present: | Aiden Ely, CCC MPA  
Anna Garza, Non Credit  
Chuen Chan, CCCCO  
Debbie Sheldon, CCCCO  
Jannie MacKay, Counseling Faculty/Academic Senate  
Jasmine Ruys, CACCRAO  
JoAnna Quejada, Region 9  
Margery Regalado-Rodriguez, Region 4  
Mark Samuels, CCCAA  
Meridith Randall, CIO  
Phyllis Braxton, Region 7  
Renee DeLong Chomiak, Region 8  
Sonia Ortiz-Mercado, CCCCO  
Steve Schultz, CSSO |
|---------------------------|--------------------------------------------------|
| Committee Members by Phone: | Joi Blake, Region 10  
Juliann Barnes, CSSO  
Kevin O’Rorke, Region 1  
Melissa Raby, Region 5 |
| Committee Members Absent: | Kitty Moriwaki, CCC Assessment Association  
Ruth McMullen, Santa Rosa College – Region 3 |
| Guests: | Tara Cooper, American River College, Student Success Task Force Member and MAC liaison |
| Meeting Chair: | Kimberly McDaniels |
| Meeting Location: | CCCCO |
Matriculation Advisory Committee
Summary of Meeting
June 13, 2011

**CCCO Updates:**

- **New Director Training** held in September was a success. The group discussed providing training opportunities for matriculation professionals who are not “new” to their job.

- **“State Budget”** “Trigger” reductions were built into this year’s state budget. If state revenue projections fail to materialize at the levels projected in the budget by December, the Department of Finance will determine whether to trigger mid-year reductions. For community colleges, there are two potential mid-year reductions to college base apportionment that could total $102 million: Trigger 1 is $30 million and Trigger 2 is $72 million. If the triggers are pulled, the $30 million reduction will be treated as a one-time reduction and thus as a general deficit to the apportionment. The $72 million reduction, in contrast, will be treated as an additional “workload” reduction.

- **Legislation - Key legislation related to Matriculation**
  The Legislature officially adjourned the 2011 legislative session on September 9, 2011 sending hundreds of bills to the Governor for signature. The Governor then has until October 9, 2011 to sign or veto bills passed within 12 days of adjournment. If the Governor does not take action on any given bill by October 9, the measure automatically goes into law.

  **AB 743 (Block) Common Assessment:** AB 743 establishes a statewide common assessment system to place community college students in English, Mathematics, and English as a Second Language courses. **Status:** This is a Board of Governor’s sponsored bill. The Governor signed this bill. The new law goes into effect January 1, 2012.

  **AB 1056 (Fong) Electronic Transcripts:** This bill would create an incentive for community colleges to utilize electronic transcripts by December 2012. AB 1056 expedites the process of converting from paper-based transcripts to an electronic based system by leveraging one-time external funding to support initial start-up costs. **Status:** This is a BOG sponsored bill.

  The Governor signed this bill. The new law goes into effect January 1, 2012.

  **AB 160 (Portantino) Concurrent Enrollment in Secondary School and Community College:** AB 160 allows a school district to enter into a partnership with a community college district to determine local concurrent enrollment policies for high school students, including the ability to establish enrollment priority status for concurrently enrolled students. **Status:** Now a two-year bill and on suspense.

  **AB 230 Middle College High School was signed by the Governor in early summer.**

  **AB 288 (Fong) Community Colleges: Student Expulsion**
AB 288 authorizes a community college governing board to deny, permit, or place conditions on the enrollment of an individual who has been expelled from a community college within the preceding 5 years, or who is undergoing expulsion procedures.  
**Status:** Vetoed.


- **EAP Workshops:** Southern CA: October 5, 2011 and Northern CA: October 6, 2011

**Student Success Task Force:**
The task force released their draft recommendations last week [http://californiacommunitycolleges.cccco.edu/Portals/0/DocDownloads/PressReleases/SEP2011/PDF_%20Student_Success_Task_Force_Draft_Recommendations_Sept_2011.pdf](http://californiacommunitycolleges.cccco.edu/Portals/0/DocDownloads/PressReleases/SEP2011/PDF_%20Student_Success_Task_Force_Draft_Recommendations_Sept_2011.pdf). Task force members will present at various meetings throughout the state and these meetings, as well as the BOG meeting (November 7-8) and Legislative Hearing (October 19th) are opportunities for stakeholders to provide input on the draft recommendations. The list of the task force presentations are provided on the “Fall Calendar” link located at the following site: [http://www.cccco.edu/ChancellorsOffice/TaskForceonStudentSuccess/TimelineandMeetingSchedules/tabid/1896/Default.aspx](http://www.cccco.edu/ChancellorsOffice/TaskForceonStudentSuccess/TimelineandMeetingSchedules/tabid/1896/Default.aspx).

Electronic feedback may also be provided at the following site: [http://studentsuccess.ideascale.com/](http://studentsuccess.ideascale.com/)

**CCCMPA:**
The CCCMPA will be held on October 28, 2011 at Norco College. Go to the CCCMPA website to register [http://cccmpa.org/taxonomy/term/7/0](http://cccmpa.org/taxonomy/term/7/0).

**Assessment Workgroup:**
Planning is underway to reconvene the Assessment Workgroup. E-mail notification to the field is forthcoming. The Workgroup will meeting during spring/summer 2012 and during this time will review assessment instruments for validation. Those colleges interested in having their assessment instruments validated, approved, and added the CCCCO list of approved assessments may submit information to Kimberly McDaniel at kmcdaniel@cccco.edu.

The CCCCO is collaborating with WestEd to provide technical assistance specific to multiple measures. The first step in this process will be a survey to determine the types of multiple measures currently used across the state. E-mail notification of this survey is forthcoming. Thus far, the plan is to administer the survey from October 24 to November 4, 2011.

**Draft Prerequisite Guidelines:**
The draft guidelines were provided to members and were also sent previously via e-mail. You have until October 15, 2011 to provide your suggestions and input. Please share this document with your colleagues on campus to get their input too. Send your comments to sortiz@cccco.edu.

**Matriculation Program Plan:**
The CCCCO is working to develop a revised plan and when available, the document will be sent to the matriculation listserv. To join the listserv Send an e-mail message to listserv@listserv.cccnext.net and type SUBSCRIBE CCC-MATRIC in the body of the message. The group discussed sending a survey this calendar year and then waiting until next year to require a new Program Plan. The Chancellor’s Office will send a notice out to the listserv to let colleges know whether the plan will be released in November or January. Two to three month time will be provided for colleges to convene stakeholders to develop updated Matriculation plans.

Additional Training:
The Matriculation New Director Training in September was attended at maximum allowable capacity. There were also people on a waiting list. The committee discussed conducting additional trainings/conference calls/webinars to provide information on a regular basis to reach a broader audience inclusive of people new to their jobs. Please note that the MAC meets regularly and the CCCO sends updates via the matriculation listserv regularly too. MAC representatives are able to provide updates to their regions based on information provided during the meetings.

MAC – Vacancies, Roles & Responsibilities:
Meridith Randall, Vice President of Education and Student Services at Mendocino College, joined the group for her first meeting. Dr. Randall is the new CIO representative on the MAC. Currently the following MAC positions are vacant:

1) Region 2
2) Region 6
3) Noncredit Representative
4) Research and Planning

If interested in these positions work with your region and/or professional association or you may contact Kimberly McDaniel, the MAC Coordinator at kmcdaniel@cccco.edu.

Matriculation Committees & Workgroups:
Jasmine Ruys, representative of CACCRAO (http://www.caccrao.org/), provided an update on admissions. CACCRAO is working to create a handbook for new directors. The 35th annual CACCRAO conference will be held in Sacramento at the Holiday Inn on J Street April 29 – May 2, 2012.

Next Steps and Schedule Future Meeting Dates:
• Friday November 4th conference call. Details forthcoming.
• Next meeting will be scheduled for the end of January 2012. Kimberly will send Doodle poll to determine the best date for that meeting.
• If needed, additional conference call will be scheduled before the next meeting in January 2012.

Meeting Adjourned.