Expenditures Allowed and Disallowed with Credit and Noncredit Matriculation Funds

(a) Colleges can only expend their Matriculation allocation funds to support and meet the costs of the matriculation services described in Title 5 Sections 51024 and 55520 and in accordance with the objectives and activities identified in the college’s approved matriculation plan per Title 5, Section 55510.

(b) No more than 10% of the college’s total noncredit allocation may be diverted to supportive costs such as equipment or research activities. 90% of the allocation must be spent on direct services to students in every noncredit Matriculation program.

(c) Requests for permission to incur expenditures for equipment, materials or services not listed in the college’s approved plan should be approved by the appropriate local campus Vice President (or appropriate Matriculation administrator) prior to transmittal to the Chancellor’s Office for approval.

Expenditures not allowed
Matriculation funds shall not be expended for:

(a) Staff, certificated or administrative positions that do not support the matriculation services described in the college’s approved matriculation plan.
(b) Indirect costs (i.e., heat, lights, power or janitorial services).
(c) Political or professional association dues or contributions.
(d) Costs of construction, remodeling, renovation, or the purchase of vehicles.
(e) Costs for travel unrelated to matriculation activities or functions.

Beverages and Food
According to a legal opinion rendered in 1989, categorical
funds can be used to provide food or beverages (non-alcoholic) for students or staff provided there is no local Board of Trustees policy prohibiting these costs. Additionally, the food and beverage costs must be for activities or functions consistent with the objectives of the categorical program.