Assessment Workgroup

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(Updated September 2014)

Purpose of the Workgroup
The Statewide Assessment Work Group is a sub-committee of the Student Success and Support Program Advisory Committee (SSSPAC). Members of this workgroup advise the Chancellor’s Office on statewide assessment issues, and conduct the biannual review of assessment instruments submitted by the colleges and test publishers for Chancellor’s Office approval. Assessment Workgroup members are also represented on the Common Assessment Initiative Steering Committee (CAISC) which is responsible for guiding the development and implementation of the statewide common assessment.

Workgroup Composition
The committee is led by Student Success and Support Program (SSSP) Assessment Coordinator of the Chancellor’s Office Student Services Division with the help of psychometric consultants. Psychometric consultation is a critical component to the success of the Assessment Workgroup. The Assessment Workgroup is comprised of college assessment and research professionals, SSSP Coordinators, and faculty. The number of committee members may vary from seven and shall not exceed 16. Membership of faculty is by Academic Senate appointment. Representation is reflective of constituent groups within the community college governance structure.

Given the technical nature of the Assessment Workgroup and the extensive training members receive upon joining the group, members may serve on the workgroup for up to six years with the understanding that Academic Senate appointments are one-year in length, but can be renewed. Renewal is encouraged by the Chancellor’s Office.

Workgroup Structure
The committee will meet twice per year to review assessment validation submissions. The committee may also meet in person or via telecommunications alternative to address impromptu assessment issues.

The Chancellor's Office will develop meeting agendas with member input.

Anticipated Tasks:
• Review and evaluate assessment validation submissions twice per year and provide recommended levels of approval to the Chancellor’s Office.
• Provide input into revising the State Assessment Standards.
• Assist the Chancellor's Office with the development of technical assistance materials on multiple measures.
• Provide guidance on the parameters guiding the implementation of the statewide common assessment.